

SPANISH VALLEY WATER & SEWER IMPROVEMENT DISTRICT  
SPECIAL MEETING-----

October 14, 1981

Meeting was called to order by Chairman, Darwin Gilger at 7:05 pm with the following members present: Neal Dalton, George White, Dan Holyoak. Also present: Dave Bretzke, Executive Director, Harry Snow, Attorney, Margaret Osborn, Secretary and David Adkison, CPA.

Minutes of September 23, 1981 meeting were read. Motion by George White to approve minutes as read, seconded by Neal Dalton. MOTION CARRIED.

Dave Adkison, CPA from Claus & Adkison reviewed the Spanish Valley Audit for 1979 to 1980. He informed the Board that the internal control was in good shape, and outlined the requirements for setting up better documentation for funds the District received from various different sources. The funds should be summerized and deposits should be recorded into a sinking fund. This sinking fund should be set up for deposits and also bond payments which can be transferred to another account if the funds are not used. A sinking fund should also be set up for the repair and maintenance of the system.

documenta-  
tion for  
funds.  
Sinking  
fund.

Dave Adkison also stated that an Agreement with both Districts should be set up. A copy of the letter from Tom Clyde, from Clyde, Pratt, Gibbs & Cahoon, Attorneys, recommending the agreement, will be sent to Harry Snow, Attorney, regarding the setting up of the agreement between SVW&SID and GCWCD.

agreement  
with both  
Districts.

A discussion was held on the Agreement between both Districts and Dave Bretzke suggested Tom Clyde and Harry Snow discuss the proposed agreement.

agreement  
with both  
Districts.

Dave Adkison recommended the District set up a parts inventory control and Gilger informed the board that he could assist Dave and Dale in doing this.

Inventory  
control  
financial  
statement

The Board requested a financial statement each month and also a list of expenditures vs revenues.

The following bills were reviewed:

Nielsen, Maxwell	\$ 995.84	Harry Snow	\$ 300.00
David Allen	30.00	Spencers	25.15
City of Moab	937.83	GCWCD	2,715.30
Plateau Supply	9.98	Claus & Adkison	2,015.00
Farmers Home Adm.	1,701.00	GCWCD	3,254.75
Utah Power & Light	5.50		

bills  
reviewed and  
approved

Motion by George White to approve bills, seconded by Neal Dalton. MOTION CARRIED.

Darwin Gilger asked Dave Bretzke to give him a review of the situation with Joe Stocks. Dave stated that the bad checks Mr. Stocks gave to the District were turned over to the Sheriff and the Sheriff has taken the checks to the City Attorney. The Sheriff and Dale Pierson went to the home of Mr. Stocks and, at that time, Mr. Stocks removed the jumper he had installed on the water meter pit.

Joe Stocks  
bad checks

Darwin Gilger asked Harry Snow, Attorney, if it was mandatory that a customer hookup to the sewer if his property line was within 300 feet of the sewer line and Harry Snow stated, yes, it was mandatory.

hookup to  
the sewer

A discussion was held on customers being charged for water that was not being used. A minimum of \$9.00 is charged whether the customer has a water meter or not. The Board asked Dave to present them with a list of customers that have meter pit hook ups and meters and those without meters that are not using our water but paying the minimum fee.

customers  
charged for  
water

Darwin asked Dave if he had any information of the cost change in the engineering agreement and Dave stated he had not received any information at this time.

engineering  
agreement

Dave Adkison, CPA had sent a letter to the County Commissioners asking them for confirmation on the \$100,000 loan the SVW&SID received. Ray Tibbetts, Commissioner, returned the confirmation to Dave Adkison, stating the \$100,000 was a gift to the SVW&SID and therefore, this amount can now be taken off the books.

confirmation  
of loan  
from County  
Comm.

With no further business, the meeting was adjourned at 8:30 pm. The next meeting will be held on Cotober 28, 1981 at 7:00 pm, at the District Office.

ATTEST:

  
W. Darwin Gilger, Chairman

  
Neal K. Dalton, Clerk