

Arrowbear Park County Water District

REGULAR MEETING OF THE BOARD OF DIRECTORS

AGENDA

DATE: November 17, 2022
TIME: 6:30 p.m. Open Session

APCWD BOARD OF DIRECTORS
P.O. Box 4045
Arrowbear Lake, CA 92382-4045

POSTING: This agenda was
posted prior to 5:00 p.m. on
November 11, 2022 per Policy #5020.40

MEETING LOCATION
Arrowbear Park County Water District Office
2365 Fir Drive
Arrowbear Lake, CA 92382

OPEN SESSION

- A. CALL TO ORDER – Mark Bunyea, President
- B. PLEDGE OF ALLEGIANCE TO THE FLAG
- C. AGENDA POSTING CERTIFICATION
- D. ROLL CALL
- E. CONSENT AGENDA

The following consent items are expected to be routine and non-controversial and will be acted on at one time without discussion, unless an item is withdrawn by a Board member for questions or discussion. Any person wishing to speak on the Consent or Open agenda may do so by raising their hand and being recognized by the President.

- A) Minutes of Regular Meeting, October 20, 2022
- B) Summary of Bank Balances / Income & Expense Summary
- C) Expense & Budget Reports
- D) Vacation and Sick Leave Balances

F. PUBLIC COMMENT

This portion of the agenda is reserved for the public to discuss matters of interest, within the District's jurisdiction, which are *not on the agenda*. For public comment on items not on the agenda, no action may be taken by the Board, except to refer the matter to staff and/or place it on a future agenda. It is in the best interest of the person speaking to the Board to be concise and to the point. *A time limit of five minutes per individual will be allowed.* Visitors are reminded to please refrain from making comments or talking amongst themselves while the meeting is in progress. Public comments may be made when a Discussion/Action Item is being discussed, provided the visitor raises their hand *and* are recognized by the President.

G. STAFF REPORTS

- A) Water & Sewer Field Operations Supervisor Weber
 - 1. Monthly Report
- B) Interim Chief Lindley
 - 1. Calls for the previous month.
- C) General Manager Huff
 - 1. Administrative Highlights.

Excuse Staff not needed for Action Items

H. DISCUSSION / ACTION ITEMS

- A) Board
 - 1. Discussion with motion to approve Resolution #2022-11-17 in Appreciation of the Dedicated Service to the Arrowbear Park County Water District by Pat Oberlies.

I. ANNOUNCEMENTS / REPORTS

- A) President
- B) Board Members
- C) Staff

The next Regular Board Meeting will be December 15, 2022 at 6:30 p.m.

J. ADJOURNMENT

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Caroline Rimmer, Board Secretary at (909) 867-2704 at least 48 hours before the meeting, if possible.

Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's office located at 2365 Fir Dr., Arrowbear Lake, during normal business hours.

NOT APPROVED

Arrowbear Park County Water District

Regular Meeting

October 20, 2022

6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held October 20, 2022, at the District office located at 2365 Fir Drive, Arrowbear Lake, California.

Directors in attendance:

President Mark Bunyea
Director Terisa Bonito
Director Pat Oberlies
Director Sheila Wymer
Director Paul Miller

Directors who were absent:

None

Also present were the following:

General Manager Huff
Secretary Rimmer
Interim Chief Lindley

Visitors present:

W. Hewlett	O. Rendelman
R. Weber	S. Burt
L. Gregory	G. McKean
C. Carpenter	

Open Session

President Bunyea called the meeting to order. Rickey Weber led the recitation of the Pledge of Allegiance. President Bunyea certified the posting of the agenda. President Bunyea performed a roll call, Directors that were present: Directors Miller, Bonito, Oberlies, Wymer, and Bunyea. Directors that were absent: None

Approval of Consent Agenda:

Director Bonito made a motion to accept the consent agenda, second was by Director Miller. After a brief discussion regarding the expenses and budget for the month of September, the consent agenda was approved. Motion passed by unanimous vote.

Ayes: Miller, Bonito, Oberlies, Wymer, and Bunyea.

Nays: None

Abstain: None

Absent: None

Public Comments:

There were no public comments.

Staff Reports:

- A) General Manager Huff made a field operations report on the monthly repairs and routine services performed in September. General Manager Huff also reported that there were more leaks than normal, that the Technicians completed the Encina Project, and that the paving of the project will be done the first week in November. General Manager Huff concluded the report by notifying the Board of the supply chain issue in obtaining parts and materials for repairs.
- B) Interim Chief Lindley reported on the Fire Department calls for the month of September. There were a total of 13 calls, 12 were in the District, and 1 was out of the District. Interim

Chief Lindley also reported that 8 firefighters attended specialized training for electrical vehicle fires and extractions in Yermo.

- C) General Manager Huff reported to the Board that Audit preparation was continuing and that he was exploring a Grant for a new back-up generators for the District.

President Bunyea excused any individuals who were not required for the balance of the meeting.

DISCUSSION / ACTION ITEMS:

- A) The Public Hearing for the proposed water and sewer rate increases opened at 6:39 PM (Prop 218).
1. Public Comment. There was no public comment on the rate increases.
 2. The Public Hearing for the proposed water and sewer rate increases closed at 6:44 PM.
 3. There was a report from the Secretary of the Board on the total number of protest letters received by the close of the Public Hearing for the proposed water and sewer rate increases. The number of protest letters received was 3.
- B) Board.
1. There was a discussion with a motion to approve Resolution #2022-10-20, water and sewer rate structure and rate increase effective for the billing periods of November 2022, July 2023, July 2024, July 2025, and July 2026, by Director Bonito and seconded by Director Bunyea and approved by a unanimous vote.
Ayes: Miller, Bonito, Oberlies, Wymer, and Bunyea
Nays: None
Abstain: None
Absent: None

Announcements:

- A) The President informed the Board of upcoming potential Board training and attendance at various Board meetings in the area.
- B) The Board had no announcements.
- C) Staff informed the Board of the Board Members Best Practices at the Mojave Water Agency on November 15, 2022 from 1 PM – 3 PM.

The next Regular Board Meeting will be November 17, 2022, at 6:30 PM.

Adjournment of Open Meeting

There being no further business, President Bunyea adjourned the meeting at 6:53 PM.

Mark Bunyea, President

Caroline V. Rimmer, Secretary

SUMMARY OF BANK BALANCES

10/1/2022 to 10/31/2022

	GENERAL ACCOUNTS	RESTRICTED ACCOUNTS
	First Foundation Bank	CALPers OPEB
Account Beginning Balance	\$ 96,640.04	\$ 201,102.80
Total Cleared Deposits - 48	\$ 84,168.45	
Total Cleared Checks/Debits - 75	\$ (105,650.54)	
Interest earned (Investment Loss)	\$ 2.85	\$ (14,591.08)
Service Charge(s)	\$ -	\$ (43.99)
Ending Balance	\$ 75,160.80	\$ 186,467.73
Investment Accounts	LAIF GENERAL	CEPPT
Beginning Balance	\$ 828,518.34	\$ 17,309.78
Quarterly Interest	\$ 2,776.60	\$ (1,049.08)
Service Charge(s)		\$ (10.24)
Transfer From/To General Checking Account		
Ending Balance	\$ 831,294.94	\$ 16,250.46
TOTALS	\$ 906,455.74	\$ 202,718.19

SUMMARY OF INCOME & EXPENSES

	October 2022	YEAR TO DATE	BUDGET	REMAINING	%
TOTAL INCOME	\$ 85,200.76	\$ 367,728.61	\$1,465,800.00	\$ 1,098,071.39	25.09%
TOTAL OPERATING EXPENSES	\$ 94,151.12	\$ 455,074.54	\$1,363,958.05	\$ 908,883.51	33.36%
NET SURPLUS / (DEFICIT)	\$ (8,950.36)	\$ (87,345.93)	\$ 101,841.95	\$ 189,187.88	

Arrowbear Park County Water District

Vendor Activity

From 10/1/2022 Through 10/31/2022

Vendor Name	Description	Expenses	
2 Hot Activewear	FD	910.19	
		<u>910.19</u>	Transaction Total
Total 2 Hot Activewear		910.19	
Amazon	Office Supplies	83.94	
		<u>83.94</u>	Transaction Total
Total Amazon		83.94	
ATT	FD	23.49	
		<u>23.49</u>	Transaction Total
Total ATT		23.49	
Big Bear Disposal Inc	Port-a-Potty	88.08	
		<u>88.08</u>	Transaction Total
Total Big Bear Disposal Inc		88.08	
Blake Matthews	09/18/22 - 10/01/22 (4) Hard Shifts	400.00	
	10/02/22 - 10/15/22 (4) Hard Shifts	<u>400.00</u>	
		<u>800.00</u>	Transaction Total
Total Blake Matthews		800.00	
CA Rural Water Assoc.	Annual Membership	675.00	
		<u>675.00</u>	Transaction Total
Total CA Rural Water Assoc.		675.00	
CA Special District Association	2023 Membership	4,358.00	
		<u>4,358.00</u>	Transaction Total
Total CA Special District Association		4,358.00	
CalPERS	08/31/22 - 09/13/22 PERS	1,162.91	
	09/14/22 - 09/27/22 PERS	<u>1,162.91</u>	
		<u>2,325.82</u>	Transaction Total
Total CalPERS		2,325.82	
CalPERS Health Ins	Oct 2022 Health Premium	11,850.44	
		<u>11,850.44</u>	Transaction Total
Total CalPERS Health Ins		11,850.44	

Arrowbear Park County Water District

Vendor Activity

From 10/1/2022 Through 10/31/2022

<u>Vendor Name</u>	<u>Description</u>	<u>Expenses</u>	
Charter Cable	Oct 2022 Cable - DO	<u>177.96</u>	
		177.96	Transaction Total
Total Charter Cable		177.96	
Chevron - Hesperia	Fuel - FD	<u>79.87</u>	
		79.87	Transaction Total
Total Chevron - Hesperia		79.87	
Costco	Fuel	<u>69.37</u>	
		69.37	Transaction Total
Total Costco		69.37	
Customer Returned Transactions	#0212 CC Chg Back #2	0.00	
	#0640 Ret Ach	71.50	
	Ret. ACH #0263	<u>80.11</u>	
		151.61	Transaction Total
Total Customer Returned Transact...		151.61	
Deluxe Business Forms	Checks	<u>412.98</u>	
		412.98	Transaction Total
Total Deluxe Business Forms		412.98	
Eric Crider	09/18/22 - 10/01/22 (2) Hard Shifts	150.00	
	10/02/22 - 10/15/22 (2) Hard Shifts	<u>200.00</u>	
		350.00	Transaction Total
Total Eric Crider		350.00	
Eric Gomez	Notary Fees	15.00	
	Release of Lien - Notary Fees	<u>30.00</u>	
		45.00	Transaction Total
Total Eric Gomez		45.00	
Freddie Rodriguez, Jr.	09/18/22 - 10/01/22 (2) Hard Shifts - Probationary	100.00	
	10/02/22 - 10/15/22 (2) Hard Shifts	<u>100.00</u>	
		200.00	Transaction Total
Total Freddie Rodriguez, Jr.		200.00	
Frontier Communications	Warehouse Phone	<u>100.59</u>	
		100.59	Transaction Total

Arrowbear Park County Water District

Vendor Activity

From 10/1/2022 Through 10/31/2022

<u>Vendor Name</u>	<u>Description</u>	<u>Expenses</u>	
Total Frontier Communications		100.59	
Haim Ariel Harris	10/02/22 - 10/15/22 (2) Hard Shifts - Probationary	<u>100.00</u>	
		100.00	Transaction Total
Total Haim Ariel Harris		100.00	
Halliday & Company, CPA's	Audit 2021/2022	<u>1,615.00</u>	
		1,615.00	Transaction Total
Total Halliday & Company, CPA's		1,615.00	
Heartland PR Co	10/05/22 PR	123.86	
	10/19/22 PR	123.86	
	10/19/22 PR (additional)	<u>103.76</u>	
		351.48	Transaction Total
Total Heartland PR Co		351.48	
Iconix Waterworks Inc	Repairs	<u>922.62</u>	
		922.62	Transaction Total
Total Iconix Waterworks Inc		922.62	
Inland County Insurance Services ...	2022/2023 Surety Bond	<u>150.00</u>	
		150.00	Transaction Total
Total Inland County Insurance Ser...		150.00	
Invoice Cloud	Oct 2022 CC Processing Chgs - Inv. Cloud	<u>146.40</u>	
		146.40	Transaction Total
Total Invoice Cloud		146.40	
Jacob Sanchez	09/18/22 - 10/01/22 (6) Hard Shifts	600.00	
	10/02/22 - 10/15/22 (2) Hard Shifts	<u>200.00</u>	
		800.00	Transaction Total
Total Jacob Sanchez		800.00	
Janelle Elms	Notary Fee	<u>15.00</u>	
		15.00	Transaction Total
Total Janelle Elms		15.00	
Josue Macuil	09/18/22 - 10/01/22 (2) Hard Shifts	200.00	
	10/02/22 - 10/15/22 (2) Hard Shifts	<u>200.00</u>	

Arrowbear Park County Water District

Vendor Activity

From 10/1/2022 Through 10/31/2022

Vendor Name	Description	Expenses	
		<u>400.00</u>	Transaction Total
Total Josue Macuil		400.00	
Lloyd Pest Control	Pest Control FD	<u>80.00</u>	
		<u>80.00</u>	Transaction Total
Total Lloyd Pest Control		80.00	
Managsorn Mekchai	09/18/22 - 10/01/22 (1) Hard Shift	100.00	
	10/02/22 - 10/15/22 (2) Hard Shifts	<u>150.00</u>	
		<u>250.00</u>	Transaction Total
Total Managsorn Mekchai		250.00	
Max Taylor	09/18/22 - 10/01/22 (3) Hard Shifts - Probationary	<u>150.00</u>	
		<u>150.00</u>	Transaction Total
Total Max Taylor		150.00	
Mission Communications, LLC	Annual Renewal	<u>623.40</u>	
		<u>623.40</u>	Transaction Total
Total Mission Communications, LLC		623.40	
Nathanael Kahlen	09/18/22 - 10/01/22 (2) Hard Shifts	200.00	
	10/02/22 - 10/15/22 (1) Hard Shifts	<u>100.00</u>	
		<u>300.00</u>	Transaction Total
Total Nathanael Kahlen		300.00	
Nicholas Novelich	09/18/22 - 10/01/22 (2) Hard Shifts	200.00	
	10/02/22 - 10/15/22 (6) Hard Shifts	<u>550.00</u>	
		<u>750.00</u>	Transaction Total
Total Nicholas Novelich		750.00	
Norman Huff	Office Supplies	<u>30.00</u>	
		<u>30.00</u>	Transaction Total
Total Norman Huff		30.00	
Office Depot	Office Supplies	<u>135.90</u>	
		<u>135.90</u>	Transaction Total
Total Office Depot		135.90	
Office Supply	Office Supplies	<u>174.59</u>	

Arrowbear Park County Water District

Vendor Activity

From 10/1/2022 Through 10/31/2022

Vendor Name	Description	Expenses	
		<u>174.59</u>	Transaction Total
Total Office Supply		174.59	
Paya CC Processing	Oct 2022 CC Processing Chgs - Paya	<u>688.80</u>	
		<u>688.80</u>	Transaction Total
Total Paya CC Processing		688.80	
Rick Mesa	09/04/22 - 09/17/22 (1) Avail. (1) Hard Shift	100.00	
	09/18/22 - 10/01/22 (1) Avail. Shift	50.00	
	10/02/22 - 10/15/22 (1) Avail. Shift	<u>50.00</u>	
		<u>200.00</u>	Transaction Total
Total Rick Mesa		200.00	
Running Springs Water District	Oct 2022 WWTP	<u>29,907.00</u>	
		<u>29,907.00</u>	Transaction Total
Total Running Springs Water District		29,907.00	
Ryan Brewart	09/18/22 - 10/01/22 (1) Hard Shift	<u>100.00</u>	
		<u>100.00</u>	Transaction Total
Total Ryan Brewart		100.00	
SecureTech Security, Inc.	Security - DO	105.00	
	Security - FD	105.00	
	Security - Warehouse	<u>105.00</u>	
		<u>315.00</u>	Transaction Total
Total SecureTech Security, Inc.		315.00	
Southern California Edison	Electric Fir	53.65	
	Pumps - Oct 2022	<u>3,799.40</u>	
		<u>3,853.05</u>	Transaction Total
Total Southern California Edison		3,853.05	
State Water Resources Control Bo...	Annual Fee for Groundwater Extraction	50.00	
	Annual Fee for Groundwater Extraction 2022	<u>50.00</u>	
		<u>100.00</u>	Transaction Total
Total State Water Resources Cont...		100.00	
The Alpine Mountaineer	Newspaper Subscription	<u>22.00</u>	
		<u>22.00</u>	Transaction Total

Arrowbear Park County Water District

Vendor Activity

From 10/1/2022 Through 10/31/2022

Vendor Name	Description	Expenses	
Total The Alpine Mountaineer		22.00	
The Gas Company	Gas - Fir	84.95	
	Gas - Warehouse	<u>51.95</u>	
		136.90	Transaction Total
Total The Gas Company		136.90	
The Standard Life Insurance Com...	Oct 2022 Dental Premium	<u>566.92</u>	
		566.92	Transaction Total
Total The Standard Life Insurance...		566.92	
Timothy Richard, Sr.	09/18/22 - 10/01/22 (1) Hard Shift	100.00	
	10/02/22 - 10/15/22 (1) Hard Shifts	<u>100.00</u>	
		200.00	Transaction Total
Total Timothy Richard, Sr.		200.00	
Tyler Tran	10/02/22 - 10/15/22 (5) Hard Shifts	<u>450.00</u>	
		450.00	Transaction Total
Total Tyler Tran		450.00	
USA Bluebook	Testing Strips	<u>173.21</u>	
		173.21	Transaction Total
Total USA Bluebook		173.21	
USDA Forest Service co Citibank	Annual Special Use Fee	<u>397.91</u>	
		397.91	Transaction Total
Total USDA Forest Service co Citib...		397.91	
Verizon Wireless	After Hrs Phone	<u>83.44</u>	
		83.44	Transaction Total
Total Verizon Wireless		83.44	
Village Hardware	Encina Proj.	24.87	
	Tools	<u>11.84</u>	
		36.71	Transaction Total
Total Village Hardware		36.71	
WEX Bank	Fuel	<u>1,440.46</u>	
		1,440.46	Transaction Total

Arrowbear Park County Water District

Vendor Activity

From 10/1/2022 Through 10/31/2022

Vendor Name	Description	Expenses	
Total WEX Bank		1,440.46	
Zoom	Oct 2022 Zoom	14.99	
		14.99	Transaction Total
Total Zoom		14.99	
Report Opening/Current Balance			
Report Transaction Totals		68,383.12	
Report Current Balances			

Arrowbear Park County Water District

Statement of Revenues and Expenditures

Water

From 10/1/2022 Through 10/31/2022

	Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining
Income Categories					
4000	Sales And Fees	34,120.38	144,056.04	440,000.00	(295,943.96) (67.26)%
4010	Sales To Other Agencies	6,703.29	28,312.19	65,000.00	(36,687.81) (56.44)%
5000	Property Taxes	0.00	0.00	7,800.00	(7,800.00) (100.00)%
5005	Standby Charges	0.00	1,573.28	34,000.00	(32,426.72) (95.37)%
5010	Interest Income	1,167.88	2,024.85	2,000.00	24.85 1.24%
5015	Late Charge Income	450.99	1,797.79	7,000.00	(5,202.21) (74.32)%
5020	Grant Income	0.00	0.00	500.00	(500.00) (100.00)%
5030	Other Adjustment	(33.39)	425.58	(2,000.00)	2,425.58 (121.28)%
5035	Other Fees Charges	166.84	4,927.86	6,500.00	(1,572.14) (24.19)%
	Total Income Categories	42,575.99	183,117.59	560,800.00	(377,682.41) (67.35)%
Expense Categories					
6000	Salaries Wages Mgmt	5,292.50	21,170.02	75,059.71	53,889.69 71.80%
6005	Salaries Wages Office Reg	2,692.80	10,771.20	43,336.57	32,565.37 75.15%
6010	Salaries Wages Office Ot	0.00	0.00	660.90	660.90 100.00%
6015	Salaries Wages Field Reg	8,984.56	35,937.71	101,870.50	65,932.79 64.72%
6020	Salaries Wages Field Ot	1,391.92	4,674.35	12,121.61	7,447.26 61.44%
6035	Payroll Taxes	1,396.93	5,630.21	18,479.99	12,849.78 69.53%
6100	Benefits Retirement	1,403.32	7,126.44	18,810.30	11,683.86 62.11%
6105	Benefits Dental Insurance	340.15	1,361.14	4,081.82	2,720.68 66.65%
6110	Benefits Health Ins Active	4,314.55	17,258.20	46,358.00	29,099.80 62.77%
6115	Benefits Health Ins Retired	2,572.36	10,289.44	34,853.08	24,563.64 70.48%
6116	Benefits OPEB	0.00	0.00	9,000.00	9,000.00 100.00%
6118	CEPPT Trust	0.00	0.00	12,000.00	12,000.00 100.00%
6120	Training	0.00	0.00	900.00	900.00 100.00%
6200	Director Fees	0.00	1,450.31	8,519.28	7,068.97 82.98%
6205	Director Training Conference	0.00	0.00	120.00	120.00 100.00%
6210	Board Misc	8.99	35.21	240.00	204.79 85.33%
6300	Prof Svcs Legal	0.00	1,787.76	1,800.00	12.24 0.68%
6305	Prof Svcs Accounting	0.00	0.00	1,680.00	1,680.00 100.00%
6310	Prof Svcs Engineering	0.00	0.00	250.00	250.00 100.00%
6315	Prof Svcs Audit	538.33	538.33	11,560.00	11,021.67 95.34%
6320	Prof Svcs Dues Membership Fees	3,019.80	3,052.15	5,160.00	2,107.85 40.85%
6325	Prof Svcs Bank Fees Charges	931.71	3,530.70	5,920.00	2,389.30 40.36%
6330	Prof Svcs Regulatory Fees	173.72	794.33	4,400.00	3,605.67 81.95%
6335	Prof Svcs Testing Lab	0.00	1,398.74	4,500.00	3,101.26 68.92%
6340	Prof Svcs Computer Network	0.00	0.00	1,370.00	1,370.00 100.00%
6345	Prof Svcs Misc	20.70	643.08	1,080.00	436.92 40.46%
6400	Office Supplies	254.65	400.72	720.00	319.28 44.34%
6405	Office Printing	0.00	783.43	960.00	176.57 18.39%
6410	Office Postage	0.00	2,378.10	4,680.00	2,301.90 49.19%
6415	Office Software Computer	0.00	18.13	240.00	221.87 92.45%
6420	Office Equipment/Furniture	0.00	28.02	240.00	211.98 88.33%
6425	Office Misc	0.00	20.78	120.00	99.22 82.68%
6500	Insurance Workers Comp.	0.00	19,042.19	20,870.69	1,828.50 8.76%
6505	Insurance Property Liability Vehicle	90.00	90.00	22,800.00	22,710.00 99.61%
6600	Vehicle Maintenance	0.00	79.30	4,200.00	4,120.70 98.11%

Arrowbear Park County Water District

Statement of Revenues and Expenditures

Water

From 10/1/2022 Through 10/31/2022

	Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining
6605 Vehicle Fuel	678.74	2,994.93	6,600.00	3,605.07	54.62%
6700 Utility Phone Internet	217.19	1,094.44	3,500.00	2,405.56	68.73%
6705 Utility Gas	82.14	223.50	2,880.00	2,656.50	92.24%
6710 Utility Electric Facilities	32.19	334.23	1,080.00	745.77	69.05%
6715 Utility Electric Pumping	2,954.20	11,772.39	30,000.00	18,227.61	60.76%
6720 Utility Security	126.00	370.74	768.00	397.26	51.73%
6800 Operations Routine Maint	0.00	1,335.91	4,200.00	2,864.09	68.19%
6805 Operations Repairs	922.62	5,104.25	6,500.00	1,395.75	21.47%
6810 Operations Inspecting/Testing	173.21	173.21	400.00	226.79	56.70%
6815 Operations Facilities	52.85	692.28	1,200.00	507.72	42.31%
6820 Operations Tools Equipment	7.10	2,383.65	1,200.00	(1,183.65)	(98.64)%
6825 Operations Uniforms	0.00	147.76	720.00	572.24	79.48%
6830 Operations Safety Equipment	0.00	123.17	900.00	776.83	86.31%
6837 Water Standby Purchase	0.00	2,323.00	2,323.00	0.00	0.00%
Total Expense Categories	<u>38,673.23</u>	<u>179,363.45</u>	<u>541,233.45</u>	<u>361,870.00</u>	<u>66.86%</u>
Net Surplus/(Deficit)	<u>3,902.76</u>	<u>3,754.14</u>	<u>19,566.55</u>	<u>(15,812.41)</u>	<u>(80.81)%</u>
Master Plan Expenses					
0059 Hwy 18 Pipeline	0.00	0.00	301,090.74	301,090.74	100.00%
0060 Encina Dr.	24.87	604.87	13,358.00	12,753.13	95.47%
0062 Pine Ridge	0.00	0.00	18,500.00	18,500.00	100.00%
Total Master Plan Expenses	<u>24.87</u>	<u>604.87</u>	<u>332,948.74</u>	<u>332,343.87</u>	<u>99.82%</u>

Arrowbear Park County Water District

Statement of Revenues and Expenditures

Sewer

From 10/1/2022 Through 10/31/2022

	Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining
Income Categories					
4000 Sales And Fees	40,194.21	160,786.84	470,000.00	(309,213.16)	(65.79)%
5000 Property Taxes	0.00	0.00	5,200.00	(5,200.00)	(100.00)%
5005 Standby Charges	0.00	3,398.24	68,000.00	(64,601.76)	(95.00)%
5010 Interest Income	694.86	1,161.90	1,600.00	(438.10)	(27.38)%
5015 Late Charge Income	597.83	2,383.15	6,500.00	(4,116.85)	(63.34)%
5020 Grant Income	0.00	0.00	500.00	(500.00)	(100.00)%
5030 Other Adjustment	0.00	1,066.37	(1,800.00)	2,866.37	(159.24)%
5035 Other Fees Charges	221.16	4,079.95	6,500.00	(2,420.05)	(37.23)%
Total Income Categories	41,708.06	172,876.45	556,500.00	(383,623.55)	(68.94)%
Expense Categories					
6000 Salaries Wages Mgmt	2,886.82	11,547.28	31,274.88	19,727.60	63.08%
6005 Salaries Wages Office Reg	1,468.80	5,875.20	18,056.90	12,181.70	67.46%
6010 Salaries Wages Office Ot	0.00	0.00	275.37	275.37	100.00%
6015 Salaries Wages Field Reg	4,837.84	19,351.88	67,913.66	48,561.78	71.51%
6020 Salaries Wages Field Ot	749.68	2,516.46	8,081.07	5,564.61	68.86%
6035 Payroll Taxes	756.45	3,049.46	9,880.10	6,830.64	69.14%
6100 Benefits Retirement	759.82	3,851.92	12,540.20	8,688.28	69.28%
6105 Benefits Dental Insurance	184.65	738.06	2,215.78	1,477.72	66.69%
6110 Benefits Health Ins Active	2,335.62	9,342.48	25,279.48	15,937.00	63.04%
6115 Benefits Health Ins Retired	1,403.10	5,612.40	14,522.12	8,909.72	61.35%
6116 Benefits OPEB	0.00	0.00	6,000.00	6,000.00	100.00%
6118 CEPPT Trust	0.00	0.00	5,000.00	5,000.00	100.00%
6120 Training	0.00	0.00	200.00	200.00	100.00%
6200 Director Fees	0.00	791.09	3,549.70	2,758.61	77.71%
6205 Director Training Conference	0.00	0.00	50.00	50.00	100.00%
6210 Board Misc	3.75	15.75	100.00	84.25	84.25%
6300 Prof Svcs Legal	0.00	1,191.84	750.00	(441.84)	(58.91)%
6305 Prof Svcs Accounting	0.00	0.00	700.00	700.00	100.00%
6310 Prof Svcs Engineering	0.00	0.00	200.00	200.00	100.00%
6315 Prof Svcs Audit	538.33	538.33	11,220.00	10,681.67	95.20%
6320 Prof Svcs Dues Membership Fees	1,359.50	1,386.24	2,650.00	1,263.76	47.69%
6325 Prof Svcs Bank Fees Charges	799.14	3,519.05	4,680.00	1,160.95	24.81%
6330 Prof Svcs Regulatory Fees	324.19	944.80	3,000.00	2,055.20	68.51%
6340 Prof Svcs Computer Network	623.40	623.40	1,150.00	526.60	45.79%
6345 Prof Svcs Misc	13.00	351.37	720.00	368.63	51.20%
6400 Office Supplies	132.29	213.63	300.00	86.37	28.79%
6405 Office Printing	0.00	94.09	400.00	305.91	76.48%
6410 Office Postage	0.00	1,280.82	3,120.00	1,839.18	58.95%
6415 Office Software Computer	0.00	12.09	100.00	87.91	87.91%
6420 Office Equipment/Furniture	0.00	11.68	100.00	88.32	88.32%
6425 Office Misc	0.00	13.85	50.00	36.15	72.30%
6500 Insurance Workers Comp	0.00	10,303.81	12,112.72	1,808.91	14.93%
6505 Insurance Property Liability Vehicle	37.50	37.50	15,200.00	15,162.50	99.75%
6600 Vehicle Maintenance	0.00	52.86	2,800.00	2,747.14	98.11%
6605 Vehicle Fuel	452.50	1,893.63	4,400.00	2,506.37	56.96%
6700 Utility Phone Internet	118.11	604.21	1,750.00	1,145.79	65.47%

Arrowbear Park County Water District

Statement of Revenues and Expenditures

Sewer

From 10/1/2022 Through 10/31/2022

	Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining
6705 Utility Gas	42.02	116.38	1,900.00	1,783.62	93.87%
6710 Utility Electric Facilities	21.46	210.08	450.00	239.92	53.32%
6715 Utility Electric Pumping	626.13	3,043.18	8,500.00	5,456.82	64.20%
6720 Utility Security	68.25	201.26	439.00	237.74	54.15%
6800 Operations Routine Maint	0.00	0.00	500.00	500.00	100.00%
6805 Operations Repairs	0.00	75.91	500.00	424.09	84.82%
6810 Operations Inspecting/Testing	0.00	0.00	17,000.00	17,000.00	100.00%
6815 Operations Facilities	35.23	162.55	800.00	637.45	79.68%
6820 Operations Tools Equipment	4.74	245.95	1,000.00	754.05	75.41%
6825 Operations Uniforms	0.00	66.72	480.00	413.28	86.10%
6830 Operations Safety Equipment	0.00	74.05	600.00	525.95	87.66%
6835 Operations Treatment	<u>18,987.00</u>	<u>56,961.00</u>	<u>200,000.00</u>	<u>143,039.00</u>	<u>71.52%</u>
Total Expense Categories	<u>39,569.32</u>	<u>146,922.26</u>	<u>502,510.98</u>	<u>355,588.72</u>	<u>70.76%</u>
Net Surplus/(Deficit)	<u>2,138.74</u>	<u>25,954.19</u>	<u>53,989.02</u>	<u>(28,034.83)</u>	<u>(51.93)%</u>
Master Plan Expenses					
0044 RS Treatment Plant	<u>10,920.00</u>	<u>22,037.00</u>	<u>123,370.00</u>	<u>101,333.00</u>	<u>82.14%</u>
Total Master Plan Expenses	<u>10,920.00</u>	<u>22,037.00</u>	<u>123,370.00</u>	<u>101,333.00</u>	<u>82.14%</u>

Arrowbear Park County Water District

Statement of Revenues and Expenditures

Fire

From 10/1/2022 Through 10/31/2022

	Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining
Income Categories					
4020	Paid Call From Other Agencies	0.00	0.00	24,000.00	(24,000.00) (100.00)%
5000	Property Taxes	0.00	6,084.23	292,000.00	(285,915.77) (97.92)%
5010	Interest Income	916.71	1,150.34	2,000.00	(849.66) (42.48)%
5020	Grant Income	0.00	0.00	30,000.00	(30,000.00) (100.00)%
5035	Other Fees Charges	0.00	4,500.00	500.00	4,000.00 800.00%
	Total Income Categories	916.71	11,734.57	348,500.00	(336,765.43) (96.63)%
Expense Categories					
6000	Salaries Wages Mgmt	5,078.02	20,312.07	66,014.93	45,702.86 69.23%
6005	Salaries Wages Office Reg	734.40	2,937.60	10,834.14	7,896.54 72.89%
6010	Salaries Wages Office Ot	0.00	0.00	165.22	165.22 100.00%
6025	Salaries Wages Coverage	5,050.00	18,875.00	72,800.00	53,925.00 74.07%
6035	Payroll Taxes	442.15	1,798.87	6,054.52	4,255.65 70.29%
6100	Benefits Retirement	162.68	30,279.83	31,923.05	1,643.22 5.15%
6105	Benefits Dental Insurance	42.12	168.48	505.44	336.96 66.67%
6110	Benefits Health Ins Active	483.66	1,934.64	5,625.85	3,691.21 65.61%
6115	Benefits Health Ins Retired	701.55	2,806.20	8,713.27	5,907.07 67.79%
6118	CEPPT Trust	0.00	0.00	3,000.00	3,000.00 100.00%
6120	Training	0.00	247.00	3,000.00	2,753.00 91.77%
6200	Director Fees	0.00	395.55	2,129.82	1,734.27 81.43%
6205	Director Training Conference	0.00	0.00	30.00	30.00 100.00%
6210	Board Misc	2.25	9.00	60.00	51.00 85.00%
6300	Prof Svcs Legal	0.00	110.00	750.00	640.00 85.33%
6305	Prof Svcs Accounting	0.00	0.00	420.00	420.00 100.00%
6315	Prof Svcs Audit	538.34	538.34	11,220.00	10,681.66 95.20%
6320	Prof Svcs Dues Membership Fees	653.70	837.06	2,500.00	1,662.94 66.52%
6325	Prof Svcs Bank Fees Charges	105.02	225.15	650.00	424.85 65.36%
6340	Prof Svcs Computer Network	0.00	0.00	645.00	645.00 100.00%
6345	Prof Svcs Misc	83.30	2,079.53	4,900.00	2,820.47 57.56%
6400	Office Supplies	37.49	60.75	955.00	894.25 93.64%
6405	Office Printing	0.00	56.46	340.00	283.54 83.39%
6410	Office Postage	0.00	12.81	0.00	(12.81) 0.00%
6415	Office Software Computer	0.00	167.64	2,260.00	2,092.36 92.58%
6420	Office Equipment/Furniture	0.00	7.00	750.00	743.00 99.07%
6425	Office Misc	0.00	0.00	180.00	180.00 100.00%
6500	Insurance Workers Comp	0.00	16,419.88	19,221.36	2,801.48 14.57%
6505	Insurance Property Liability Vehicle	22.50	16,021.50	15,999.00	(22.50) (0.14)%
6600	Vehicle Maintenance	0.00	1,972.28	2,500.00	527.72 21.11%
6605	Vehicle Fuel	458.46	1,473.79	5,000.00	3,526.21 70.52%
6700	Utility Phone Internet	50.18	983.68	4,750.00	3,766.32 79.29%
6705	Utility Gas	12.74	34.12	8,920.00	8,885.88 99.62%
6710	Utility Electric Facilities	219.07	1,852.10	2,090.00	237.90 11.38%
6720	Utility Security	120.75	273.88	741.00	467.12 63.04%
6800	Operations Routine Maint	0.00	0.00	250.00	250.00 100.00%
6810	Operations Inspecting/Testing	0.00	2,658.99	2,000.00	(658.99) (32.95)%
6815	Operations Facilities	0.00	626.77	2,500.00	1,873.23 74.93%
6820	Operations Tools Equipment	0.00	0.00	2,500.00	2,500.00 100.00%

Arrowbear Park County Water District

Statement of Revenues and Expenditures

Fire

From 10/1/2022 Through 10/31/2022

	Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining
6825 Operations Uniforms	910.19	2,239.83	3,000.00	760.17	25.34%
6830 Operations Safety Equipment	0.00	0.00	2,000.00	2,000.00	100.00%
6840 Operations Medical Supplies	0.00	373.03	3,000.00	2,626.97	87.57%
6845 Operations Dispatching	0.00	0.00	5,316.00	5,316.00	100.00%
6850 Operations Fire Prevention Weed Abatement	0.00	0.00	4,000.00	4,000.00	100.00%
Total Expense Categories	<u>15,908.57</u>	<u>128,788.83</u>	<u>320,213.60</u>	<u>191,424.77</u>	<u>59.78%</u>
Net Surplus/(Deficit)	<u>(14,991.86)</u>	<u>(117,054.26)</u>	<u>28,286.40</u>	<u>(145,340.66)</u>	<u>(513.82)%</u>
 Master Plan Expenses					
0003 2016 Engine Lease Payments	0.00	0.00	48,528.01	48,528.01	100.00%
0012 Turnouts	0.00	3,114.61	9,000.00	5,885.39	65.39%
0013 Radios	0.00	0.00	35,000.00	35,000.00	100.00%
0063 Station Modifications	0.00	1,123.81	9,000.00	7,876.19	87.51%
Total Master Plan Expenses	<u>0.00</u>	<u>4,238.42</u>	<u>101,528.01</u>	<u>97,289.59</u>	<u>95.83%</u>

Status Report of Employee's Accumulated Days of Sick Leave & Vacation
Month of October 2022

	SICK TIME (HRS)						VACATION TIME (HRS)						COMP TIME (HRS)						
	Start	Earned #1	Earned #2	Used #1	Used #2	Accrued	Start	Earned #1	Earned #2	Used #1	Used #2	Accrued	Start	Earned #1	Earned #2	Used #1	Used #2	Accrued	
Norm	468.94	3.69				472.63	76.63	4.62				81.25							Norm
Jason	440.56	3.69				444.25	195.31	5.23				200.54	40.045					40.045	Jason
Caroline	149.7	3.69				153.39	60.03	4.62				64.65	31.750	1.875				33.625	Caroline
Matt	8.69	3.69				12.38	61.17	3.08		8.00		56.25	12.000	2.250		8.250		6.000	Matt
MV	10.72	3.69		8.00		6.41	25.5	3.08		8.00		20.58	14.455			8.750		5.705	MV

Notes:
SICK ACCRUAL CAP IS 500 HOURS
VACATION ACCRUAL CAP IS 240 HOURS
COMP TIME ACCRUAL CAP IS 40 HOURS

MONTHLY MAINTENANCE AND REPAIR REPORT

October 2022

#	DATE	METER #	ADDRESS	SVC	NOTES
1	10/04/22	0635	Independence	1	
2	10/04/22	0979	Independence	6	Installed clamp
3	10/05/22	0170	Spruce	1	
4	10/10/22	0130	Blue Jay	1	
5	10/10/22	0117	Keller	1	After hours charge
6	10/13/22	0704	Cedar	1	
7	10/17/22	0978	Sewer	8	Restriction between #297 & #347
8	10/17/22	0863	Encina	3	Spin on meter from tie-ins
9	10/18/22	0429	Oak	1	
10	10/18/22	0603	Blue Bird	3	Installed anti-tampering device
11	10/18/22	0709	Independence	3	Installed anti-tampering device
12	10/20/22	0664	Deer Lick	3	Installed new riser assembly
13	10/21/22	0792	Music Camp	4	
14	10/21/22	0344	Squirrel	4	
15	10/24/22	0978	Sewer	8	Sewer lift station pump failed
16	10/24/22	0979	Deep Creek	6	Installed new service line
17	10/25/22	0979	Deep Creek	6	Installed new service line
18	10/25/22	0621	Scola	1	
19	10/26/22	0979	Scola	6	Replace leaking curb stop
20	10/27/22	0979	Scola	6	Install new service line
21	10/27/22	0822	Garlock	4	
22	10/28/22	0717	Music Camp	1	
23	10/28/22	0013	Deep Creek	1	

SVC	DESCRIPTION	CALLS	ADDITIONAL INFORMATION
1	Customer requested turn off/on	9	New Owners. 9
2	District initiated shut off (leak, etc.)	0	Liens filed 1
3	District equipment repair	4	Liens Released 0
4	Meter reads/re-reads	3	Total Liens 7
5	Main Repairs	0	Shut off notices 44
6	Service Line Repairs	5	Non-payment shut offs 6
7	Customer Inquiry Requiring Investigation	0	Turn on after shut off 5
8	Sewer Issues/Repairs	2	Meters replaced 1
	Total Calls	23	

October 2022

◀ Sep 2022

Nov 2022 ▶

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1 Kahlen Mesa Richard
2 Crider Harris Rodriguez	3 Novelich	4 Novelich Tran	5 Sanchez Tran	6 Sanchez Mathews	7 Macuil Matthews	8 Richard Novelich Mekchai
9 Crider Rodriguez	10 Harris Novelich	11 Tran Novelich	12 Tran Novelich	13 Tran Mathews	14 Macuil Matthews	15 Kahlen Mekchai Mesa
16 Sanchez	17 Harris Novelich	18 Tran Novelich	19 Tran Sanchez	20 Mathews	21 Macuil Mathews	22 Kahlen Taylor
23 Rodriguez Taylor	24 Harris Novelich	25 Tran Novelich	26 Tran Sanchez	27 Bewart Mathews	28 Kahlen Macuil	29 Kahlen Richard
30	31					

RESOLUTION NO. 2022-11-17

A RESOLUTION OF THE ARROWBEAR PARK COUNTY WATER DISTRICT IN APPRECIATION OF DEDICATED SERVICE TO THE ARROWBEAR PARK COUNTY WATER DISTRICT BY PAT OBERLIES

WHEREAS, Pat Oberlies served on the Arrowbear Park County Water District Board of Directors from December 4, 2009 to November 17, 2022; and

WHEREAS, while a Director on the Arrowbear Park County Water District Board of Directors Pat served as Board President and Vice-president, on multiple committees, and served the community with honor and distinction; and

WHEREAS, She was respected and admired by her fellow board members, staff members, and the community for her commitment, hard work, and dedication to the Arrowbear Park County Water District; and

WHEREAS, Pat was committed to the success of Arrowbear Park County Water District and the accomplishment of its vision and mission;

NOW, THEREFORE, be it resolved that the Board of Directors of the Arrowbear Park County Water District does hereby approve Resolution number 2022-11-17 in Appreciation of the Dedicated Service to the Arrowbear Park County Water District by Pat Oberlies and wish her success and happiness in her future endeavors.

ADOPTED this 17th day of November, 2022.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Arrowbear Park County Water District, at a regular meeting thereof, held on the 17th day of November, 2022 by the following vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Dated: November 17, 2022

ARROWBEAR PARK COUNTY WATER DISTRICT

By _____
Jeffrey Mark Bunyea, President, Board of Directors

Certification of Resolution

Attest:

WITNESS MY HAND OR THE SEAL OF THE Arrowbear Park County Water District, on this 17th day of November, 2022.

Caroline Rimmer, Secretary of the Board
Arrowbear Park County Water District