

1 **Rockford Town Regular Council Meeting**
2 **September 5, 2018 7:00pm**

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4 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN
5 ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A
6 SUMMARY OF THE DISCUSSION AND VOTING.
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8 Mayor Carrie Roecks called the meeting to order at 7:00pm with the Pledge of Allegiance.
9

10 Roll call took place. Those present were Mayor Carrie Roecks, Councilmembers Clint Stevenson, Micki
11 Harnois, Tim Fricke, William Benson and Brian Laude. Clerk/Treasurer Heidi Johnson and Public
12 Works' Dave Thompson were also in attendance.
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14 **Mr. Stevenson made a motion to approve the amended agenda. Mr. Benson seconded the motion.**
15 **Motion was carried.**
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17 **Mr. Stevenson made a motion to approve the minutes from the 08/15/2018 regular meeting. Mr.**
18 **Fricke seconded the motion. Motion was carried.**
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20 LAYNE MERRITT AND SAM MINEER, JUB ENGINEERS

21 Mr. Mineer told Council that the National Pollutant Discharge Elimination System (NPDES) permit
22 application for the lagoons is ready for Mr. Thompson's signature. He also told Council that he will have a
23 draft plan ready for the lagoons flow capacity by next week. This plan is newly required by the Department of
24 Ecology.

25 Mr. Merritt explained to Council that the bid opening for the 2018 Sewer Improvement project was August
26 30. The bids were much higher than the engineer's estimate and the allocated funding from Spokane County
27 Community Development Block Grant (CDBG). He explained that there are some options before awarding
28 the bid. The first option would be for Council to ask the County for additional funding. Another option is to
29 award the bid to the apparent low bidder, and request change orders in materials and technology used when
30 the project is being completed. If the contract accepts the change orders, this could lower costs significantly.
31 There was discussion of filing an extension and what the best option would be going forward. It was the
32 consensus of the council to request additional funding from Spokane County CDBG. Mr. Mineer will get
33 some additional information to Ms. Johnson to send to the director of the CDBG program.
34

35 ANNOUNCEMENTS

- 36 - The SE Spokane County Fair is September 21-23.
37 - There is an article in the September Current about the Fair.
38

39 COUNCIL REPORTS

40 Mr. Benson and Ms. Harnois will be attending the Spokane Regional Council of Governments at the
41 Interstate Fairgrounds on 9/7/2018.
42

43 Ms. Harnois said that she will be attending IACC conference on 10/10/18. There will be discussion on
44 legislative priorities and Ms. Harnois plans to talk about the possibilities of different options for Rockford and
45 other small towns involved with the Growth Management Act.
46

47 COMMISSION REPORTS

48 Planning and Zoning – None
49 Comprehensive Plan – None
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51 COMMITTEE REPORTS

52 Ms. Harnois said that she would like Rockford's Arbor Day to be the during the 1st or 3rd week in October.

53 PUBLIC COMMENT

54 None

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56 ORDINANCES/RESOLUTIONS

57 None

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59 OLD BUSINESS

- 60 - 236 Pacific Street Nuisance update – nothing has changed
- 61 - Surplus Property – Council decided to remove this agenda item indefinitely

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63 NEW BUSINESS

- 64 - Business Licensing Service/Department of Revenue
- 65 The BLS/DOR is requiring all entities to adopt a threshold for minimum amount of gross sales for non-
- 66 residents who are conducting business within Rockford’s town limits.

67 **Mr. Benson made a motion to accept the fee free/registration only, mandatory business license for**

68 **persons not residents of Rockford, but doing business in town limits with a threshold of \$2000.00.**

69 **Mr. Fricke seconded the motion. Motion was carried.**

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71 PUBLIC COMMENT

72 -Resident Vicki Bergstrom asked for clarification on who is required to get a business license.

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74 STAFF REPORTS

75 Public Works

- 76 • Mr. Thompson stated that the white building in the park has been removed.
- 77 • Public Works has been working on park projects and more ditching on B Street.

78

79 Clerk/Deputy Clerk

- 80 • **Ms. Harnois made a motion to approve the August Utility Bill adjustments. Mr. Fricke**
- 81 **seconded the motion. Motion was carried.**
- 82 • The August Past Due report was submitted.
- 83 • Council discussed the new lease draft for the Lion’s Club’s use of the Exhibit Building
- 84 • Mrs. Johnson explained that Auto-Rain examined the aphid problem in the Town Park and submitted
- 85 a quote for systemic treatment of 13 Willow trees.
- 86 **Mr. Benson made a motion to spray the trees in the park per the quote from Auto Rain for**
- 87 **\$924.00. Mr. Fricke seconded the motion. Motion was carried.**

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89 APPROVE CHECKS

90 **Mr. Stevenson made a motion to approve checks 14543 – 14573, with check 14548 being voided, and**

91 **two EFTs, for a total of \$34,761.50. Mr. Benson seconded the motion. Motion was carried.**

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93 **Mr. Benson made a motion to adjourn the meeting at 8:51pm. Mr. Stevenson seconded the motion.**

94 **Motion was carried.**

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Heidi Johnson, Clerk/Treasurer

Carrie Roecks, Mayor