

UNITY AREA REGIONAL RECYCLING CENTER

95 Leonard Rd.
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August 15, 2019

Attendance: Stan Besancon (Co-Manager), Kip Penney (Knox), Meredith Coffin (Freedom), Rob Hogg (Troy), Jeff Reynolds (Co-Manager), Greg Falzetta (Thorndike)(ALT), Dave McDaniel (Jackson), Beth Soucie (Unity), Don Pendleton (Dixmont), Michael Berry (Thorndike), Hillary Fleming (Guest)

1. Bring Meeting to Order: Meeting brought to order at 7:05pm [Mike Berry].

2. Agenda Adjustments: Introduction of Secretary to committee [Greg Falzetta]

3. Approve July minutes

July 2019 minutes moved to approval [Kip].

Motion seconded [Rob]

Vote all in favor.

4. Manager's Report:

Given by Stan.

1. Business intake steady.
2. Textiles moving OK.
3. Electrical items moving slowly.
4. Glass has been discontinued due to no market.
5. Shipped a load of mixed paper and OCC at a cost of \$140.10
6. Only clear #4 films can be collected. No bubble wrap or colored films any longer.
7. Baler #2 is inoperable due to burned out motor.
8. Baler #1 is almost inoperable. Thought to be a capacitor in the phase converter.
9. Baler #3 fully operational.

No follow-up questions by committee to manager.

5. Chair's Report:

1. Independent Accountant's Report submitted. There was an outstanding check from February 2018 that they suggested that it be Voided. Motion to void the check to due age.
2. Discussion ensued.
3. Budget Report
 - Sales credit snapshots distributed.

6. Old Business:

1. Staffing discussions.
 - Motion made to hire a part time employee [Rob]
 - Motion seconded [Kip].
 - Vote all in favor.

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- Motion amended to hire early to allow overlap.
- Amended motion passed.

7. New Business:

1. Committee chair presented the need for updated software.
2. A discussion ensued regarding the possibility of having a private transfer company handle #4 natural films, #2 clear films, and #2 colored films.
3. A discussion ensued regarding the need for a strategic plan for the UARRC, due to market changes and pressures.
4. Committee discussed the need for a Strategic Plan.
5. Michael brought up that there is a possibility that he may become a part-time paid employee of UARRC. If that happens Mike's intention would be to step down as the chair of the UARRC to avoid any conflict of interest.

8. Committee Reports:

Dave explained an 18-month project he is working in cooperation with the University of Maine on the recycling of agricultural plastic. He said the project is promising with the possibility of recycling of 30 tons/year.

9. Wrap-Up & Assignments:

1. No meeting in September 2019.
2. Michael to ensure that strategic plan would be on the October 2019 agenda.

10. Adjourn: Meeting adjourned at 8:53pm.