

## APPROVED

### Arrowbear Park County Water District Regular Meeting October 21, 2021 6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held October 21, 2021, at the District office located at 2365 Fir Drive, Arrowbear Lake, California.

#### Directors in attendance:

President Sheila Wymer  
Vice President Pat Oberlies  
Director Rickey Weber  
Director Terisa Bonito

#### Directors who were absent:

Director Mark Bunyea

#### Also present were the following:

General Manager Huff  
Secretary Rimmer  
Chief Ozias  
Battalion Chief Lindley

#### Visitors who were present:

None

#### Open Session

President Wymer called the meeting to order. General Manager Huff led the recitation of the Pledge of Allegiance. President Wymer certified the posting of the agenda. President Wymer performed a roll call, Directors that were present: Directors Bonito, Weber, Oberlies, and Wymer. Directors that were absent: Director Bunyea.

#### Approval of Consent Agenda:

Director Bonito made a motion to accept the consent agenda, second was by Director Weber. After a brief discussion regarding the expenses and budget for the month of September, the consent agenda was approved. Motion passed by unanimous vote.

Ayes: Bonito, Weber, Oberlies, and Wymer

Nays: None

Abstain: None

Absent: Bunyea

#### Public Comments:

There were no public comments.

#### Staff Reports:

- A) Field Operations Supervisor Weber was excused from the meeting, General Manager Huff reported a total of 17 maintenance issues for the month of September. There were 5 customer requests to turn off/on water, 1 District initiated shut-off, 1 District equipment repair, 2 meters replaced, 5 meters read/re-read, 1 main repair, 4 service line repairs, 0 customer inquiries requiring investigation, and 0 sewer issues/repairs. There were also 5

new owners, 0 liens filed, 1 lien released, 53 shut-off notices, 2 non-payment shut-offs (unoccupied), and 1 turn-on after water shut-off. General Manager Huff also detailed the service line leaks, and that the new pipeline passed all water testing and it should be done the week following. General Manager Huff concluded the report by commenting on the positivity the crew has been exhibiting.

- B) Chief Ozias reported on the Fire Department calls for the month of September. There were a total of 13 calls, 12 were in the District, and 1 was out of the District. Chief Ozias detailed the brush fire that occurred off Highway 18 by Snow Valley, that the Fire Departments Open House was successful, and that he acquired a new Command Vehicle from San Bernardino County.
- C) General Manager Huff reported to the Board that he was continuing his work on the Emergency Response Plan and that the Governor's Water Shutoff Moratorium was extended to December 31, 2021. General Manager Huff concluded his report by discussing the COVID Relief Funds that the District had applied for.

President Wymer excused any individuals who were not required for the balance of the meeting.

#### Discussion / Action Items:

A) General Manager Huff

1. There was a discussion regarding approving an additional one-year employment agreement for Part-time Battalion Chief Paul Lindley. Director Bonito made a motion to approve the additional one-year employment agreement for Battalion Chief Paul Lindley, second was by Director Weber and approved by a unanimous vote.

Ayes: Bonito, Weber, Oberlies, and Wymer

Nays: None

Abstain: None

Absent: Bunyea

2. General Manager Huff presented the CalPERS pension plan current Unfunded Accrued Liability (UAL) and actuarial reports as of 06/30/2020.
3. There was a discussion regarding CalPERS Additional Discretionary Payments (ADP's) and participation in the California Employers' Prefunding Trust Program (CEPPT) and approving the agreement and resolution authorizing the District's participation and amount of contributions. The Board also discussed approving an initial investment of \$20,000. Director Bonito made a motion to approve the CEPPT agreement, approve the Delegation of Authority appointing the General Manager and Board Secretary to administer and request disbursements from CEPPT, approve the CEPPT Certification of Funding Policy, and make an initial investment of \$20,000, second was by Director Weber and approved by a unanimous vote.

Ayes: Bonito, Weber, Oberlies, and Wymer

Nays: None

Abstain: None

Absent: Bunyea

4. There was a discussion regarding authoring General Manager Huff and Board Secretary Rimmer as signatories for the District for application for California Water and Wastewater Arrearages Payment Program funding. Director Bonito made a motion to approve the General Manager Huff and Board Secretary Rimmer as signatories for the District for application for California Water and Wastewater Arrearages Payment Program funding, second was by Director Weber and approved by a unanimous vote.

Ayes: Bonito, Weber, Oberlies, and Wymer  
Nays: None  
Abstain: None  
Absent: Bunyea

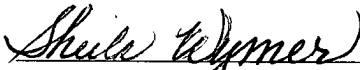
Announcements:

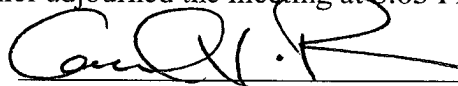
- A) The President had no announcements.
- B) The Board had no announcements.
- C) The Staff planned a Fire & Safety Meeting for October 28, 2021 at 10:30 AM.

The next Regular Board Meeting will be November 18, 2021, at 6:30 PM.

Adjournment of Open Meeting

There being no further business, President Wymer adjourned the meeting at 8:03 PM.

  
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Sheila Wymer, President

  
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Caroline V. Rimmer, Secretary