

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

198 Lafayette Road, West Brandywine, PA 19320-1230

Scott A. Lauchlan, *Chairperson*
William S. Clark, *Secretary*
Kent D. Nation, *Treasurer*

Joseph S Sawicki, *Vice-Chairman*
Joseph S. Boldaz, *Asst. Secretary/Treasurer*
Bonnie T. Lucy, *Administrator*

Meeting Agenda – February 26, 2026

Call to Order (time: _____)

Pledge of Allegiance

Roll Call of Board Members

Joe Boldaz (JB) _____, Will Clark (WC) _____, Scott Lauchlan (SL) _____,
Kent Nation (KN) _____ and Joe Sawicki (JS) _____.

Others Present

Solicitor _____, Engineer _____, Operator _____

Action on Minutes of Previous Meeting(s)

- January 22, 2026 reorganization and regular meeting

Public Comment / Presentation.

- Stephen Schmid – Horseshoe Village Site Plan senior housing, assisted living, memory care

Reports:

1. Operator
 - a. Monthly Report.
2. Engineer
 - a. Monthly Report – general operations.
 - b. 2026 Draft Budget
 - c. LSA grant – Pump Stations Generator Replacement
 - d. 2022 LSA grant – Hatches close out
 - e. 2024 LSA grant award for Trunk Line Repairs project
Resolution 2026-01

Motion:

3. Solicitor
 - a. Shared Services Agreement Amendment
Motion:
 - b. TOA#3 Developer's Agreement
Motion:
 - c. TOA#3 Financial Security Agreement
Motion:

4. Committees
 - a. Finance – March / June / September / December
 - b. Operations – April / July / October / January
 - c. Planning – May / August / November / February

5. Administrator
 - a. Monthly Report.

Old Business:

1. 2024 Audit

Motion:

Finances:

As of January 31, 2026:

1. Mid Penn Operating - \$90,986.34
2. Mid Penn Debt Service - \$41,748.38
3. Mid Penn Capital Reserve - \$906,341.94
4. Mid Penn DSRF - \$579,012.18
5. Mid Penn Grant Funding - \$12,992.06
6. Bills paid and to be ratified (2/1 to 2/28/2026) - \$93,571.40
7. Payroll for January 2026 - \$1,296.85

Motion:

Dates of Upcoming Meetings

1. Board of Supervisors on Thursday, March 19, 2026 at 7:30 p.m.
2. Municipal Authority, on Thursday, March 26, 2026 at 7:00 p.m.

Adjournment (time: _____)