

Presentation Portfolio

LTEC 4121

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Topic-Title-Purpose-Audience

Assignment 1A

Presentation Title & Brief Description

Title	Fixing the Fence that Mother Nature Knocked Down
Brief Description	Step by step procedures on how to repair a fallen fence including supplies, cost, labor, and time. This will help people from having to pay the expensive cost of having someone else repair it for them.

Assignment 1B

Presentation Objective or Purpose

X	Objective or Purpose	Describe WHY!
X	Inform	Show how to fix a fence.
	Discuss	
	Persuade	
	Solve Problem(s)	
X	Inspire	Give the audience the belief they can fix it themselves.
X	Instruct	Step by step instructions on how to fix their fence.

Assignment 1C The Audience

Who?	Home owners with a fence whom are physically able to repair a fence on their own.
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Assignment 1D Presentation Date/Time

Date/Time	December 5 th , 2015 30 minutes
Why	This will give time to properly explain the steps needed and allow time for audience questions and feedback.

Assignment 1D Presentation Location

Location	Home Depot or Lowe's
Address	Starting in Wylie Texas and then expanding to other areas in the DFW.
Room #	In the lumber department or just outside the entrance/exit to the building.

Why	This will have the best chance to attract an interested audience.
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FIXING THE FENCE THAT MOTHER NATURE KNOCKED DOWN



Learn how just about anyone can repair their own fence for a fraction of the cost by doing it yourself.



Coming to a **Home Depot** near you and presented by
world renowned fence man

James Heard

See store for exact dates and times

Analyzing Your Audience

Presentation Title:

Fixing the Fence that Mother Nature Knocked Down

1	How many participants will be attending your presentation? 10 - 20
2	Why are individuals attending your presentation? To learn how to repair a fence themselves without having to shell out big bucks for someone else to do it.
3	What is the experience and educational background of the audience? If you know what a hammer, shovel, nails, and other basic tools are then you are my audience.
4	What are the job-related responsibilities of your audience? Any job-related responsibilities except those of the building construction. Those people should already know how to repair a fence without any further instruction.
5	What is the gender/or cultural mix of the audience? Any gender or cultural mix would find this presentation beneficial.
6	What is the average age of your audience? 25-65 (typical physically healthy home owner) however, all older teen and adult ages are welcome.
7	Do any members of your audience have special needs? No special needs, but must be able to carry 40+ pounds and able to do physical labor.
8	Are there any issues or topics that you should avoid when addressing this audience? Since it will be shown at Home Depot, then the mention of any other home improvement store.
9	Can any members of your audience serve as special resources? What kinds of assistance can they provide? How do you contact them? If any of the members of the audience are Home Depot employees then their expertise in this industry could be handy. In the presentation let the audience know that employee would also be more than happy to answer any questions they might have.

Using Presentation Strategies

Presentation Title: Fixing the Fence that Mother Nature Knocked Down	
Presentation Strategies	How you will use Them
Illustrated Presentation	I will be presenting a 30 minute video that will include various slides within the video showing tools needed, cost of supplies, before and after pictures.
Technical Demonstration	The 30 minute video will be most comprised of demonstrating how to pick out the correct supplies, the removal of the broken post, installing and setting the new post, putting the fence panels back in place, and then if needed replacing any broken fence panels.
Brainstorming	I will present the viewer with a list of options they can do in reaction to their fence being fallen down.

Buy	Rent	Should already own	Name of Media and/or Equipment and or Supplies
		X	Camera, PC or laptop with Power Point and a movie making program (free versions are available online if they are not already on the PC or Laptop). Also, if you do not have a camera, then you can use the camera on your laptop
		X	Shovel (a trenching or spade shovel works best, but any digging shovel will work)
		X	Hammer
		X	2 lb.- 5 Lb. hand held sledge hammer (if not already owned then a normal hammer listed above will work)
		X	Level (2' – 3' if preferred but any size would do)
		X	Crowbar (a 1' -2' spike with one pointed end can be used)
X			3 bags of fast-setting concrete mix
X			3 fence slates 5/8" x 3 1/2" x 6'
X			1 lb. box 5d 1-3/4" (4.45 cm) fence nails
X			1 lb. box 12d 3-1/4" (8.26 cm) exterior galvanized common nails
X			8' landscape timber

Preparing for Equipment & Supplies

Test and Check Off Your Facility & Equipment Needs

Presentation Title: IVF: Preparing for Egg Retrieval

1	Do you need a podium for your presentation? Where should they be located? No
2	Do you need a computer, projector and display screen? I plan on having a laptop and 42' TV. The TV will be able to project the presentation from the laptop.
3	Do you need a remote mouse/pointer? No
4	Indicated the type of seating arrangement you will be using during your presentation. Two rows of ten chairs each.
5	Will you need a microphone? What type of microphone would you prefer? No, I predict on 10-15 people will be there. Even if there are several people or a lot of noise, I have a very loud voice myself and will not need a microphone.
6	What type of presentation media equipment do you need? Other than the Laptop and TV listed in #2, no other media equipment should be needed.
7	Do you plan on using handouts to support your presentation? When should they be distributed? Who will assist you in their distribution? Yes, I will have the flyers lying on the table for the event that anyone can grab for themselves at any time. I will also have handouts showing the materials and their prices they need to buy at Home Depot to fix their fence. I will hand these out all throughout the

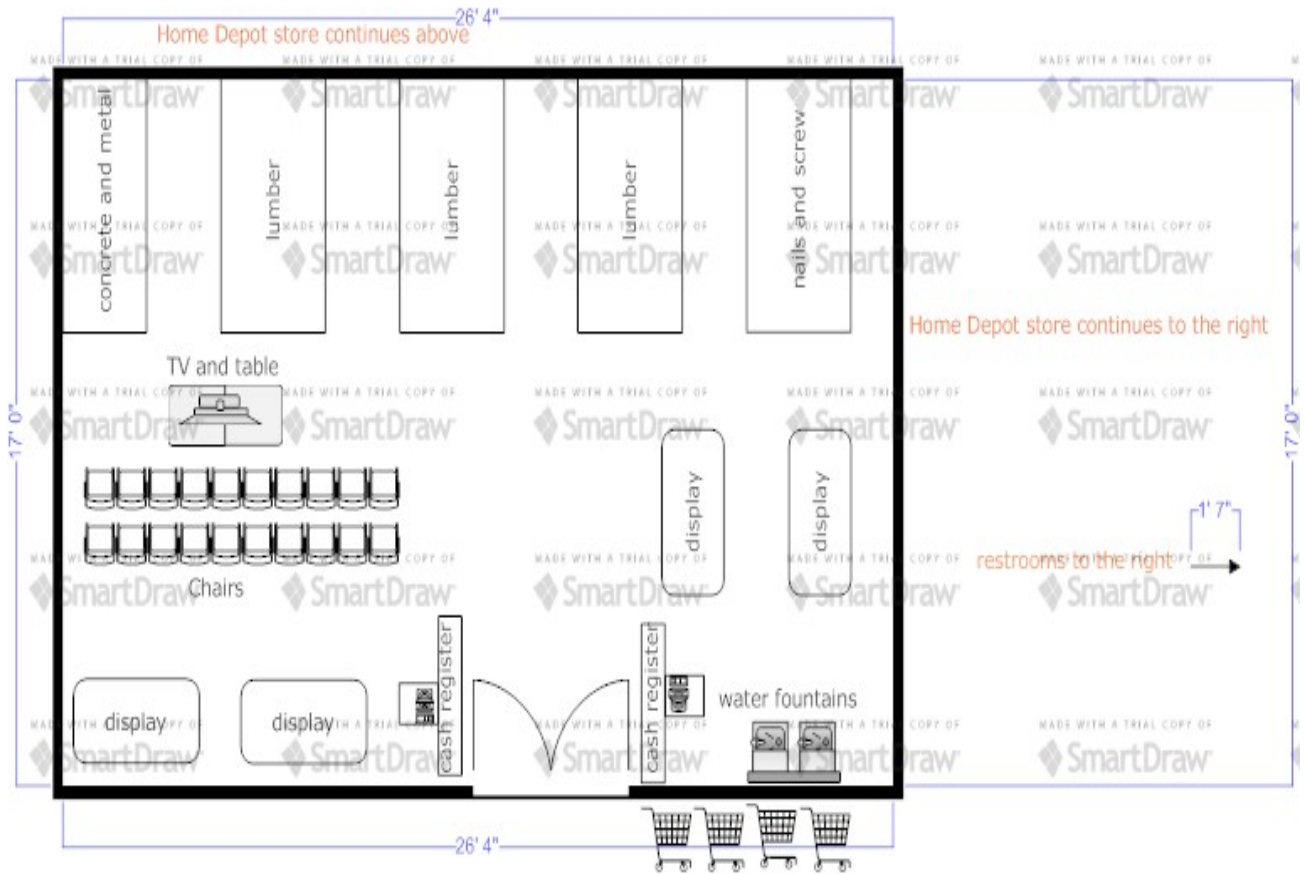
	presentation whenever someone is seated or is walking through the store and pauses at the presentation showing some interest.
8	Do you need extension cable of all types? Yes, a builder's grade 50 foot extension cable and surge protector.
9	Do you need refreshments? No, however I am going to have some waters set on the table just in case anyone wants one.
10	Do you need pens and tablets No

Design and Set Up Training Facility

Presentation Title: Fixing the Fence that Mother Nature Knocked Down
 Date of Presentation: 12/5/2015
 Location: Home Depot Number of Participants: 10-20

Criterion	Yes	No	N/A	Comments
1. The size of the room is suitable for the number of participants.			X	It will be held inside a Home Depot. So, yes it can hold the people, but it will also be too big at the same time.
2. The room can be isolated from distractions from adjoining rooms.		X		There will be people shopping all around the participants.
3. The room is accessible to all participants, including those with disabilities	X			
4. Breakout rooms are available, if needed.		X		This presentation will not incorporate breakout sessions.
5. Breakout rooms are located in close proximity to the main presentation room.			X	This presentation will not incorporate breakout sessions.
6. Restrooms are located in close proximity to the main presentation room.	X			
7. Restrooms are accessible to all participants.	X			
8. Seating arrangements set as checked below: a. Theater style b. Classroom style c. Horseshoe or U-shaped d. Conference e. Multiple, circular f. Multiple, square	a.			It will be 2 rows of 10 seats. Each row will be in a straight line.
9. Seating requirements in breakout rooms are satisfactory.			X	This presentation will not incorporate breakout sessions.
10. Lighting requirements are satisfactory.	X			

11. Location of lighting controls is satisfactory.			X	Lighting is controlled by the store itself.
12. Room lights can be dimmed as needed.		X		Since it is in the store we cannot dim the lights.
13. Climate controls in the room are satisfactory.	X			
14. All necessary media equipment is available.		X		I will bring my own TV and laptop for the presentation
15. Projection screen size appropriate for room.			X	Projector is not needed as I will use a TV. However, the TV will be appropriate for all participants to view.
16. Meals or refreshments have been ordered.		X		There is a water fountain close by and no other refreshments will be available unless the participants would like to purchase something from the store..
17. Site for meals or refreshments established.	X			I will let them know where the water fountains are..
18. Access to telephones, computers, and other message services has been arranged.		X		This is not needed for the presentation I'm doing.
19. Smoking policy at site has been considered.	X			There is no smoking inside the building.
20. Policy on cell phones & pagers established.			X	No. However, if they are being disruptive then I will ask them to step away to talk on their phone.



Deliverables

Personal Introduction

Heard Inc.

A Do It Yourself Company

5565 Lumber Rd. Wylie, TX 75098
DFW (214)474-8812 Toll Free (800)462-9287

Thank you so much for attending “[How to Fix the Fence that Mother Nature Knocked Down](#)”. A fence that has fallen down always comes at a bad time and if you are like me then you don’t want to shell out a lot of money to fix things.

In this course you will learn how to repair your fence and save lots of money. I will take you step by step through the process and show you how easy it can be. I will also show you “tricks” that I have learned from the 20+ posts that I have fixed (14 on my own fence).

I’ve learned the hard way how to fix things (like countless smashing of my thumb with a hammer and even having a nail from a nail gun go through my thumb). I wish that someone would have showed me how to fix things correctly and that’s why I want to show you so you do not have to make the same mistakes that I once did.

Heard Inc.

A Do It Yourself Company

5565 Lumber Rd. Wylie, TX 75098
DFW (214)474-8812 Toll Free (800)462-9287

Are you ready to grab your hammer and start swinging? Are you ready to stop the neighbor's dog from coming into your back yard? Are you ready to look Mother Nature in the eye and scream out like William Wallace did in Braveheart, "You may knock down my fence, but you will never take my FREEDOM!"

I hope that this course has provided you with the information and knowledge to be able to fix you own fence. Doing it yourself can save you lots of money. Plus you get a rush of personal accomplishment by being able to tackle a project like this.

Thank you again for attending. Please feel free to call me if you have any problems while trying to fix your fence.

How to Fix a Fence that Mother Nature Knocked Down

1. Evaluate the broken fence. (Do you need to fix more than one post? Do you see any broken fence slates or other damage?)
2. Go to your nearest **Home Depot** and buy the needed supplies.
3. Make sure you wear yard working clothes. (Plan to get dirty.)
4. Make room to dig up the old post by clearing an obstacles.
5. Use a shovel to round the concrete holding the old post. (Make sure the hole is not too big.)
6. As you dig down, use a hammer and crow bar to break apart the old concrete and then remove the concrete.
7. Once the post can be moved easily in each direction attempt to pull the old post out. (If it does not move inside the hole easily then you may have to dig more and break off more concrete holding it down.)
8. Place the new post in the ground and pour the concrete mix and water in the whole a little at a time mixing them together.
9. Make sure you are leveling the post to ensure it remains straight.
10. Once the concrete is dry, nail the fence panel/s to the post.
11. Repair any broken slates.
12. Sit back and enjoy your fixed fence!!!

Welcome to How to Fix a Fence that Mother Nature Knocked Down

Now showing at your local Home Depot

Presented by: James Heard

Has this ever happened to
your fence?



Supply List



- ▶ **Shovel (a trenching or spade shovel works best, but any digging shovel will work)**
- ▶ **Hammer**
- ▶ **2 lb.- 5 Lb. hand held sledge hammer (if not already owned then a normal hammer listed above will work)**
- ▶ **Level (2' – 3' if preferred but any size will do)**
- ▶ **Crowbar (a 1' -2' spike with one pointed end can be used)**

What you need to buy

- ▶ **3 bags of fast-setting concrete mix**
- ▶ **3 fence slats 5/8" x 3 1/2" x 6' (or 8' depending on the height of your fence)**
- ▶ **1 lb. box 5d 1-3/4" (4.45 cm) fence nails**
- ▶ **1 lb. box 12d 3-1/4" (8.26 cm) exterior galvanized common nails**
- ▶ **1 8' landscape timber (or 10' timber if you fence is 8' tall)**



Total Cost of the supplies you will need to buy

\$15.60	3 Bags of Concrete
\$3.56	3 Slats
\$3.94	1 box of Fence Nails
\$4.24	1 Box of Exterior Galvanized Common Nails
\$3.47	8' Timber

Total Cost: \$30.81

Quotes from “Professionals” to Repair Your Fence

- Black Well Fencing
Starting at \$90
- Wylie Fence & Deck Company
Starting at \$100
- North Texas Fence & Deck
Starting at \$100



Average Savings to Do It Yourself

WOW!!!

WOW!!!

WOW!!!

\$65.86

Thank You for Coming and Now It is Time to Get Dirty and to Start Fixing Your Fence



Please feel free to contact me with any questions.
(214)802-5525
Or any Home Depot employee would be happy to help.

So I've got to Know...

Was this useful?

1. How likely are you to repair a fence on your own now?

Very likely _____ somewhat likely _____ no way _____

2. Did the presenter answer any and all questions you had?

Yes _____ No _____ I did not have any _____

3. Were the step by step instructions clear and easy to follow?

Yes _____ No _____ Somewhat _____

4. Was the presenter energetic and speak clearly?

Yes _____ No _____ He had a weird Mississippi accent _____

5. Did the presentation cover everything you wanted out of it?

Yes _____ No _____ Somewhat _____

6. What could the presenter have done to make you feel more informed about repairing your fence?

CERTIFICATE

Of

COMPLETION

[Recipient Name]

Has completed and is fully certified to...

**REPAIR THE FENCE THAT MOTHER
NATURE KNOCKED DOWN**



PRESENTED BY:

James M. Heard

ON THIS DAY:

December 5, 2015