

INVEST	INNOVATE	IMPACT
<ul style="list-style-type: none"> ○ Focus on data to prioritize investments. ○ Optimize ROI through resource management. ○ Increase resources for workforce development. 	<ul style="list-style-type: none"> ○ Pursue practices & programs that can be scaled up. ○ Develop strategic partnerships. ○ Lead efforts that result in employment and advancement. 	<ul style="list-style-type: none"> ○ Mobilize opportunities that support industry sectors. ○ Foster development of career pathways. ○ Educate communities about workforce services available.



AGENDA
BOARD OF DIRECTORS
Zoom Call

Telephone: 1 646 876 9923
Meeting ID: 819 2518 8911
Passcode: 050223

Computer: <https://us02web.zoom.us/j/81925188911?pwd=YUdhZ09mR3dFdFZ4dnJ6M2U1MHJnQT09>

April 23, 2021 - 10:00am-Noon

This meeting has been properly noticed and posted in the following places:

Columbia County Commissioners Office: 230 Strand Street 331, St. Helens, OR 97051
Clatsop County Commissioners Office: 800 Exchange Street, Ste. 410, Astoria, OR 97103
Tillamook County Commissioners office: 201 Laurel Ave., Tillamook, OR 97141
Lincoln County Commissioners Office: 225 West Olive Street Room 110, Newport, Oregon 97365
Benton County Commissioners Office: 205 NW 5th Street, Corvallis, OR 97330
Columbia County: The Chronicle
Clatsop County: Clatsop News
Lincoln County: The News Guard
Tillamook County: Headlight Herald
Benton County: Gazette Times-Corvallis

This Agenda is also available at www.nworegonworks.org.

Those wishing to speak should sign the "Public Comment" sign-in sheet

1. CALL TO ORDER, CONFIRMATION OF POSTING, and ROLL CALL

2. REVIEW and APPROVE AGENDA

Inclusion of any emergency items, or deletion of any items

3. PUBLIC COMMENT SESSION

Please clearly state your name and address for the record. Each public comment will be limited to three (3) minutes at the Chair's discretion.

4. DISCUSSION and POSSIBLE ACTION

Accept Staff's recommendation to approve the Minutes of the January 22, 2021 Board Meeting (Attachment 4.1, Page 3)

5. DISCUSSION and POSSIBLE ACTION – Heather DeSart, NOW Executive Director

Accept staff's recommendation to approve the MOU between Northwest Oregon Works (NOW), the Chief Local Elected Official representing Benton, Clatsop, Columbia, Lincoln, and Tillamook counties (CLEO), Willamette Workforce Partnership (WWP), and CLEO representing Linn, Marion, Polk, and Yamhill Counties. The purpose of this MOU is to support alignment in the provision of workforce services to individuals and businesses in Linn, Benton, and Lincoln Counties (Attachment 5.1, Page 7) (5 minutes)

6. **INFORMATION** – Linda Dugan, NOW Board Treasurer
PY2020-21 Budget to Actual (Attachment 6.1, Page 14) (5 minutes)
7. **INFORMATION** – Kendall Lenhares, OMEP
One-Stop-Operator Follow Up Report (10 minutes)
8. **INFORMATION** – Cami Aufdermauer, Tillamook County Habitat for Humanity Executive Director
Tillamook County Habitat for Humanity Update (10 minutes)
9. **INFORMATION** – Karen Litvin, NOW Program and Compliance Director
Program Report and Strategic Plan Update (Attachments 9.1, Page 16 and 9.2, Page 17) (10 minutes)
10. **INFORMATION** – Karen Litvin, NOW Program and Compliance Director
Introductions: Jerry Hardman, NOW Business Services Manager and Alfonso Salazar, NOW Project Manager
(10 minutes)
11. **INFORMATION** – Camille Padilla, Diana Nish, and Angeline Chan Pepper, Equus
Program Success Stories (15 minutes)
12. **INFORMATION** – Erik Knoder and Shawna Sykes, OED
Oregon Employment Department Economic Update (20 minutes)
13. **INFORMATION** – Teresa Rivenes, TBCC Vice President of Instruction
State of Tillamook Bay Community College Community College (15 minutes)
14. **INFORMATION** – Arlene Soto, Small Business Development Center Director
State of SBDC in Tillamook County (15 minutes)
15. **BOARD CHAIR REPORT** – Tony Erickson, Chair
16. **EXECUTIVE DIRECTOR’S REPORT** – Heather DeSart, NOW Executive Director
17. **BOARD MEMBER COMMENTS** – Roundtable
18. **SECOND PUBLIC COMMENT SECTION**
Please clearly state your name and address for the record. Each public comment will be limited to three (3) minutes at the Chair’s discretion.
19. **ADJOURN**

Northwest Oregon Works meetings are open to the public and conform to Oregon Public Meetings Laws. A request for an interpreter for the hearing impaired or, other accommodations for persons with disabilities, should be made at least 72 hours in advance of the meeting to our office at (541) 921-9241, or Emily@onwib.org. TTY is available at 711 or (800) 735-2900

ATTACHMENT 4.1

MINUTES

NORTHWEST OREGON WORKS JOINT BOARD OF DIRECTORS

January 22, 2021 10:00 a.m. - 12:00 p.m.

Zoom Call

Present:

Board:

Tony Erickson, Oregon AERO, Chair; **Lauren Smith**, DHS, VocRehab; **John Hawkins**, Service Employees International Union; **Linda Dugan**, Linda Dugan Insurance, Treasurer; **Birgitte Ryslinge**, Oregon Coast Community College; **Heather Clark**, Alterations by Heather; **Stephanie Hurliman**, Oregon Employment Dept.; **Ivan Castille**, Laborers Local 737; **Amanda Morris**, Samaritan Health Service; **Zach Poole**, Pig' n Pancake, Vice Chair/Secretary; **Josh Kvidt**, Alyrica; **Ann Buchele**, Linn-Benton Community College; **Henry Balensifer III**, LEKTRO; **Terre Cooper**, Tillamook County Economic Development; **Todd Simmons**, Tillamook Peoples' Utility District; **Whitey Forsman**, Pacific Oyster

Consortium:

Doug Hunt, Lincoln County Commissioner; **Pamela Wev**, Clatsop County Commissioner; **Pat Malone**, Benton County Commissioner; **Henry Heimuller**, Columbia County Commissioner

Excused:

Rod Belisle, NECA-IBEW Electrical Training Center; **Cami Aufdermauer**, Tillamook County Habitat for Humanity

Staff:

Heather DeSart, NOW Executive Director; **Jason Swain**, NOW CFO; **Karen Litvin**, Program and Compliance Director; **Emily Schwartz**, NOW Office Manager

Guests:

Shawna Sykes, Oregon Employment Department; **Erik Knoder** Oregon Employment Department; **Caren Lindahl**, Equus; **Diana Nish**, Equus; **Angeline Chan-Pepper**, Equus; **Kendall Lenhares**, One-Stop-Operator; **Mario Calderon**, Local 737; **Sara Hummel**, Jones & Roth; **Kathy Wilcox**, OWI HECC; **Arlene Soto**, TBCC SBDC

1. CALL TO ORDER, CONFIRMATION OF POSTING, and ROLL CALL

Chairman Erickson called the Meeting to order at 10:03 am.

Chairman Erickson asked for confirmation of the public posting of the meeting; Emily Schwartz confirmed; Roll Call taken, and Quorum established.

2. REVIEW and APPROVE AGENDA

There were no inclusions of any emergency items, or deletion of any items

MOTION: Ivan Castille

SECOND: Zach Poole

MOTION CARRIED.

3. PUBLIC COMMENT SESSION

There were no comments from the public.

4. CONSENT CALENDAR

- Accept Staff’s recommendation to approve the Minutes of the October 23, 2020 joint Board and Consortium Meeting
- Ratify the Executive Committee approval of the following policies:
 - A06 Remote Work Policy
 - P11 Supportive Services & Needs-Related Payments
 - P13 Incumbent Worker Training
 - P15 Work Experience and Transitional Jobs

MOTION: John Hawkins

SECOND: Ivan Castille

MOTION CARRIED.

5. DISCUSSION and POSSIBLE ACTION – Sara Hummel, Jones & Roth

Accept the FAT’s recommendation to approve the PY19-20 Final Audit Report *(5 minutes)*

- Communications Letter
- Management Letter
- Financial Statement – Final

Ms. Hummel presented on the Financial Audit. She stated there were no findings and NOW is low risk. The only recommendation was to implement a secondary review by the board treasurer of individual journal entries on a quarterly basis.

MOTION: John Hawkins

SECOND: Heather Clark

MOTION CARRIED.

6. DISCUSSION and POSSIBLE ACTION – Linda Dugan, NOW Board Treasurer

Accept the FAT’s recommendation to approve the PY20-21 December Budget to Actual and new funding budget changes.

Mr. Swain introduced new funding coming in. Ms. Dugan stated that there were a few funds that needed to be expended by June 30th and that she would like to hold monthly FAT meetings. Commissioner Malone stated that he thought the law changed for the disbursement deadlines of CARES funds. Commissioner Hunt said that he was not aware of those changes, but he was proud of the board and county’s work.

MOTION: Ivan Castille

SECOND: John Hawkins

MOTION CARRIED.

7. DISCUSSION and POSSIBLE ACTION – Heather DeSart, NOW ED

Accept Staff’s recommendation to approve the MOU with Willamette Workforce Partnership to better serve common customers in Linn, Benton, and Lincoln Counties

- No money exchange between regions
- Allow for tag-on procurement to align service provision
- Co-facilitate sectors where we are serving common businesses/industry members
- Seek discretionary funds as a multi-regional approach in support of healthcare and manufacturing shared sector priorities
- Better align with partner districts that still have previous boundaries including housing organizations, community action, and DHS

Ms. DeSart mentioned that the language of the action item needed to be changed to “Accept Staff’s recommendation to pursue an MOU with Willamette Workforce Partnership...”. She went on to give an overview of the potential MOU.

Ms. Buchele stated that she thought the MOU was a great idea.

MOTION: Linda Dugan

SECOND: John Hawkins

MOTION CARRIED.

8. DISCUSSION and POSSIBLE ACTION – Heather DeSart, NOW ED

Accept Staff’s recommendation to approve the updated Local Plan, pending no receipt of significant public comment, with inclusion of impacts of COVID plans to enter into a partnership with Willamette Workforce Partnership to serve our common customers in Linn, Benton, and Lincoln Counties

Ms. DeSart gave an overview of the updates to the Local Plan. Commissioner Heimuller asked for a revision date on the plan.

MOTION: John Hawkins

SECOND: Henry Balensifer III MOTION CARRIED.

9. INFORMATION – Karen Litvin, NOW Program & Compliance Director
Program, Strategic Plan, and CSC/Equus update

9.1 Ms. Litvin gave an update on Programs and where providers were at on their deliverables.

Ms. Dugan asked if we were hiring another provider. Ms. Litvin explained NOW was planning on hiring CSC for the sake of capacity and for Benton and Lincoln coverage.

Ms. Hurliman stated that she believed the reason NOW went down to one provider was to have more money flowing out to participant. Ms. Litvin explained that with more money coming in, NOW was growing and needed to add more capacity.

9.2 Ms. Litvin gave an update on strategic goals. She also mentioned that the policies that were just approved opened more doors for providers to provide services. Mr. Balensifer asked for some clarification on the potential projects for youth participants. Board members discussed Youth programs that could potentially be branched into.

10. INFORMATION – Kendall Lenhares, OMEP
One-Stop-Operator Report

Ms. Lenhares re-introduced herself to the board, reviewed what a One-Stop-Operator does for the workforce board, and gave an update from the last year and stated that COVID-19 has had the biggest impact.

11. INFORMATION – Camille Padilla, Diana Nish, and Angeline Chan Pepper, Equus
Equus-Program Success Stories

Equus presented one Lincoln County employer success story video for Lincoln City Chamber of Commerce.

12. INFORMATION – Erik Knoder and Shawna Sykes, OED
Oregon Employment Department Economic Update

Mr. Knoder gave an economic update that focused on Lincoln county, as well as how the local area is recovering from COVID-19 impacts. Mr. Knoder noted that he did not think the recession would take long to recover from once the vaccine was more readily available.

13. NOW BOARD CHAIR REPORT – Tony Erickson, Chair

Chairman Erickson noted that he, along with most other manufacturing companies, were facing difficulties due to adjusting to COVID-19.

14. NOW EXECUTIVE DIRECTOR'S REPORT – Heather DeSart, NOW Executive Director

Ms. DeSart thanked Ivan for sitting on the board, staff for their assistance during the audit, and for helping with getting the CARES money out to Lincoln County businesses so quickly.

Ms. DeSart welcomed Mario and his candidacy to the board, as well as Karen Litvin as NOW's new Program and Compliance Director.

15. BOARD MEMBER COMMENTS – Roundtable

Chairman Erickson thanked staff for the updates and improvements to the electronic agenda.

Ms. Dugan noted that it is important to remember that people's habits have changed when considering COVID-19 recovery.

Mr. Calderon introduced himself to the board and gave some background on his work.

16. SECOND PUBLIC COMMENT SECTION

There were no comments from the public.

17. ADJOURN

The meeting was adjourned at 11:57 a.m.

ATTACHMENT 5.1



Memorandum of Understanding Northwest Oregon and Willamette Workforce Areas

This Memorandum of Understanding is between Northwest Oregon Works (NOW), the Chief Locally Elected Officials representing Benton, Clatsop, Columbia, Lincoln, and Tillamook counties (CEOs), Willamette Workforce Partnership (WWP) and CEOs representing Linn, Marion, Polk and Yamhill Counties. The purpose of this MOU is to support alignment in provision of workforce services to individuals and businesses in Linn, Benton and Lincoln Counties.

I. BACKGROUND

On July 22, 2014, President Obama signed the Workforce Innovation and Opportunity Act (WIOA). The WIOA was designed to strengthen and improve the nation's public workforce system and help get Americans, including disconnected youth and those with significant barriers to employment, into high-quality jobs and careers and help employers hire and retain skilled workers. In response to the new legislation and impacts of the Great Recession, Governor Kitzhaber issued Executive Order 13-08 which directed better alignment of the public workforce system partners and programs, clarification of roles and responsibilities and the chartering and redesignation of local workforce areas.

In September of 2014, Governor Kitzhaber began the process to redesignate Oregon workforce areas and modify the existing boundaries. Two workforce areas were dissolved, and four new areas designated, changing the number of local workforce areas in the state from seven to nine. The dissolution of the Linn, Benton, Lincoln Workforce Investment Board resulted in Linn County being designated as part of the Mid-Willamette Workforce Area along with Marion, Polk, and Yamhill Counties. Lincoln and Benton Counties were included in the newly designated Northwest Oregon Workforce Area along with Clatsop, Columbia and Tillamook Counties, which were formerly part of a 24-county rural region overseen by The Oregon Consortium/Oregon Workforce Alliance.

The intent of redesignation was to further align partnerships, resources, strategies and services; charging workforce system partners to align administrative infrastructure and data systems and to work together across programmatic silos to increase alignment and integration of programs. While the intention was good, some new challenges were posed as a result of the change. The division of Linn, Benton and Lincoln Counties into multiple workforce areas has proven to be one of those areas with added challenge. Linn and Benton Counties share a community college (Linn-Benton, Community College) as well as community partners, businesses, sector partners, and labor shed. Additionally, some state agency and community jurisdictions (such as DHS and community action agencies) remained unchanged and continue to be designated to serve Linn, Benton and Lincoln Counties.

This agreement is developed in order to ensure seamless alignment of services for jobseekers, reduce contact fatigue for businesses engaged in work experience and/or sector partnerships, and to leverage investments into resources for sectors, adults, dislocated workers and youth.

II. PURPOSES AND RESPONSIBILITIES

WIOA calls for strengthening the alignment of workforce programs among partners and allows for regional planning. This MOU establishes agreement for partnership among WWP and NOW that better serves subsections of their perspective regions: Linn, Benton and Lincoln Counties. Both WWP and NOW will continue to be responsible for oversight of workforce delivery programs in their respective regions, fiscal responsibility, contract management and performance. The purposes of this MOU are to:

- Coordinate resources to prevent duplication of effort and/or investment.
- Align the WSO system in the Linn-Benton communities to create a seamless customer experience.
- Define ways to support common businesses and co-facilitate shared industry sector partners.
- Develop a mechanism to share procurement processes and outcomes.
- Increase and maximize access to workforce services for individuals in the three-county area.
- Establish joint processes and procedures that will enable partners to align and integrate programs and activities.

The parties agree to work collaboratively to carry out the provisions of this MOU and advance the quality and effectiveness of the workforce system. In addition, the parties agree to:

- Continuous partnership building.
- Explore of regional grant opportunities that could benefit both local areas.
- Develop customer-friendly referral processes to services that are applicable to partner's programs.
- Promote of the offerings of the other partner, as appropriate.
- Develop and deliver quality business services that assist shared targeted industry sectors in overcoming the challenges of recruiting, retaining and developing talent for the regional economy.
- Co-invest in shared resources.
- Align local planning, as appropriate, to better serve Linn, Benton and Lincoln County communities.



Memorandum of Understanding Northwest Oregon and Willamette Workforce Areas

III. TERM

The performance under this MOU shall become effective and commence upon signing and shall terminate upon agreement by the parties as set forth below.

Modification: The MOU constitutes the entire agreement between the parties and may be modified, revised, or amended by mutual written consent of all the signatory parties based on legislative and system design changes, the addition of parties to the agreement, governing board direction, or other reasons as agreed to by the parties. The modification will be effective upon the issuance of a written amendment, signed and dated by the parties.

Termination: Any party to this agreement may terminate their participation in this MOU upon 60 calendar days written notice to all other parties to the agreement. In such case, termination by one or more of the parties does not alter the terms or obligations of any other party to the agreement.

Renewal: All parties agree that this MOU shall be reviewed and renewed not less than once every three years.

IV. ROLES AND RESPONSIBILITIES

As Local Workforce Development Boards (LWDB), the role of WWP and NOW in the workforce system is to implement the provisions of WIOA Section 107. By way of this agreement, the parties agree to communicate and partner in executing many of the responsibilities in order to better serve and leverage investment in workforce activities in Linn, Benton and Lincoln Counties. The parties agree to:

- Communicate and potentially coordinate efforts to convene and broker local providers, stakeholders and resources.
- Work together to lead employer engagement to promote business representation, develop linkages, implement effective sector strategies, and ensure workforce investments support the needs of employers.
- Align efforts to develop and implement career pathways.
- Pursue and leverage resources in support of regional workforce activities.

Each LWDB shall continue to serve as the grant recipient for the respective workforce areas and shall be liable for any misuse of funds allocated to the local area. The CLEO's have designated NOW and WWP as the local workforce development boards to receive grant funds and serve as the administrative entity for the regions' WIOA Title IB resources. In addition, NOW and WWP coordinate and manage other resources on behalf of state and local partners and pursue additional grants and other resources to address local workforce needs.

NOW and WWP commit to partnership in securing additional funds to benefit the local areas and may work together in the purchase of contracted workforce services to be delivered through or in association with the WSO system to support talent development, job creation, income progression, business competitiveness and expanded opportunities for citizen prosperity.

V. SERVICE DELIVERY

The WSO system has been established in accordance with WIOA, the State Workforce Plan and Local Workforce Plans. WIOA Section 121 (b)(1)(B) identifies the programs, services and related activities that must be provided through the WSO delivery system. The State Workforce Plan and Local Workforce Plan further identify Workforce Programs that must be accessible through the WSO system. The WSO Oregon Operational Standards describe the content and services to be available at all WSO Centers and serves as the framework for service delivery in the WSO system.

The WSO system provides the framework to achieve our shared goal of providing a seamless customer facing service delivery system which is available and accessible universally, but especially focused and targeted to the community's populations in most need of the services. Access is offered self-serve and through engagement with center staff for access to partner programs and services that meet their job search and career advancement needs. At times, due to the shared labor shed, community college and other community resources, a customer may attempt to access services at a neighboring WSO. Parties agree to support referral processes among WSO centers, including development of processes to serve shared customers who reside and/or work in a neighboring county overseen by the other party.

Business services are intended to assure that the training and support provided job seekers also aligns with the needs of the local area's employers for recruiting, training and retaining talent and supports career pathways for job seekers. The Board is responsible for coordinating these activities to assure the desired outcomes. Parties agree to leverage business contacts regarding work site development and convening of sector partnerships in order to reduce business contact fatigue and leverage staffing resources.



Memorandum of Understanding
Northwest Oregon and Willamette Workforce Areas

VI. DATA SHARING, CUSTOMER TRACKING & CONFIDENTIALITY

WSO is a shared system that promotes the alignment and integration of programs and services to better serve common regional customers. Sharing customer service-level data between partner organizations is essential to seamless customer service and to achieving the vision and promise of the WSO system. Parties commit to data sharing that promotes customer service and advances the goal of delivering a seamless, customer focused WSO system. All data sharing will be done in accordance with federal and state policies, as well as local policies of both WWP and NOW. In the event that service providers will discuss a shared customer and/or need for a customer referral to a neighboring county, the parties agree to comply with provisions of all applicable requirements of state or federal law to assure that customer information shall be shared solely for the purpose of enrollment, referral, or provisions of services. When required under applicable state or federal law, a release of information will be obtained from the customer before sharing confidential protected information. In carrying out their respective responsibilities, each party shall respect and abide by the confidentiality policies, procedures, and guidance of the other parties.

VII. BRANDING AND RECOGNITION

WSO is a shared system. The common one-stop delivery brand is WorkSource Oregon. All services, signage, print publications, digital publications and other informational and on-line materials are branded in accordance with the WorkSource Oregon Style Guide. For any shared projects taken on by the parties such as convening of sector groups or other discretionary work, parties will work together to recognize each other in the joint effort and to agree to any additional branding pertaining to joint projects or efforts.

VIII. RESOURCE SHARING

Northwest Oregon Works and Willamette Workforce Partnership are the fiscal agents and administrative entities for their respective workforce areas. Often, services and items purchased by Northwest Oregon Works or Willamette Workforce Partnership are needed in both workforce areas. To foster economy as permitted by 2 CFR 318 (e), either Northwest Oregon Works or Willamette Workforce Partnership may elect to purchase services or items (1) together, or (2) by "tagging on" to a procurement conducted by either of them, or (3) by the State of Oregon. Procurement documentation shall be maintained by the organization taking the lead in a given procurement and shall be shared and accessible to both parties and their respective monitors, auditors and fund sources.

IX. EQUAL OPPORTUNITY

The parties agree to obey all applicable state and federal nondiscrimination laws.

X. SIGNATURES



Memorandum of Understanding
Northwest Oregon and Willamette Workforce Areas

By signing below, I certify that I have read the above information. My signature certifies my understanding of the term outlined herein and agreement with the NOW/WWP MOU and all attachments. I also certify that I have the legal authority in bind my agency to the terms outlined in this MOU.

Northwest Oregon Workforce Consortium

Doug Hunt, Chair

Date

DRAFT



Memorandum of Understanding
Northwest Oregon and Willamette Workforce Areas

By signing below, I certify that I have read the above information. My signature certifies my understanding of the term outlined herein and agreement with the NOW/WWP MOU and all attachments. I also certify that I have the legal authority in bind my agency to the terms outlined in this MOU.

For Northwest Oregon Works:

Tony Erickson, Board Chair

Date

Heather DeSart, Executive Director

Date

DRAFT



Memorandum of Understanding
Northwest Oregon and Willamette Workforce Areas

By signing below, I certify that I have read the above information. My signature certifies my understanding of the term outlined herein and agreement with the MOU and all attachments. I also certify that I have the legal authority in bind my agency to the terms outlined in this MOU and all attachments.

Mid-Valley Jobs Council:

Name, Commissioner

Date

DRAFT



Memorandum of Understanding
Northwest Oregon and Willamette Workforce Areas

By signing below, I certify that I have read the above information. My signature certifies my understanding of the term outlined herein and agreement with the NOW/WWP MOU and all attachments. I also certify that I have the legal authority in bind my agency to the terms outlined in this MOU.

For Willamette Workforce Partnership:

Melody Garcia, Board Chair

Date

Kim Parker-Llerenas, Executive Director

Date

DRAFT

ATTACHMENT 6.1

NORTHWEST OREGON WORKS						
BUDGET VS. ACTUAL						
JULY 1, 2020 THROUGH FEBRUARY 28, 2021						
<i>RESOURCES</i>	FUNDS AWARDED (PRIOR YR)	FUNDS AWARDED (CURRENT YR)	FUNDS DRAWN	AVAILABLE REMAINING BALANCE	REMAINING BALANCE %	
FEDERAL FUNDING						
WIOA DISLOCATED WORKER	159,602	401,822	237,552	323,872	58%	
WIOA YOUTH	-	526,650	284,652	241,998	46%	
WIOA ADULT	53,921	434,775	205,038	283,658	58%	
WIOA ADMINISTRATION	115,857	151,472	1,103	266,226	100%	
WIOA DISASTER RECOVERY	172,405	-	95,324	77,081	45%	
WIOA EMPLOYEE RECOVERY	-	176,985	72,081	104,904	59%	
WIOA DISASTER RECOVERY WILDFIRES	-	333,333	798	332,535	100%	
WIOA COVID MEDICAL ASSISTANCE	58,967	-	16,598	42,369	72%	
WIOA RAPID RESPONSE LAYOFF AVERSION		51,340	51,340	-	0%	
DHS SUMMER YOUTH EMPLOYMENT	28,818	-	9,093	19,725	68%	
WIOA HIGH CONCENTRATION YOUTH	955	12,570	-	13,525	100%	
STATE FUNDING						
HEALTHY OREGON WORKFORCE TRAINING	-	737,847	6,407	731,440	99%	
COMPETITIVE STRATEGY	289,038	-	167,968	121,070	42%	
YOUTH REGIONAL REENGAGEMENT		290,000	58,936	231,064	80%	
TRAINING WORK EXPERIENCE	98,289	-	41,825	56,464	57%	
INDUSTRY ENGAGEMENT	78,170	-	23,075	55,095	70%	
UNRESTRICTED - GENERAL FUNDS	30,404	-	51	30,353	100%	
LOCAL FUNDING						
FORD FAMILY FOUNDATION	50,000	-	50,000	-	0%	
OREGON COASTAL ZONE MANAGEMENT	10,000	-	6,040	3,960	40%	
LINCOLN COUNTY COMMISSIONERS	10,000	-	-	10,000	100%	
SOUTHERN OREGON WORKFORCE BOARD	-	10,000	-	10,000	100%	
COLUMBIA RIVER PUD TILLAMOOK	7,500	-	842	6,658	89%	
PORT OF GARIBALDI	1,000	-	-	1,000	100%	
LINCOLN COUNTY (CARES)	-	15,000	15,000	-	0%	
LINCOLN COUNTY (EMERGENCY ECHO MTN. FIRE)	-	5,000	2,509	2,491	50%	
OTHER FUNDING						
PAYMENT PROTECTION PLAN	-	79,697	79,697	-	0%	
TOTAL AVAILABLE RESOURCES	1,164,926	3,226,491	1,425,929	2,965,488	68%	

BOARD EXPENSES	BUDGETED SPENDING	YTD SPENDING	REMAINING BALANCE AVAILABLE	REMAINING BALANCE PERCENTAGE	PERCENTAGE OF TOTAL FUNDS DRAWN	
ADMINISTRATIVE STAFFING						
SALARIES	176,514	113,929	62,585	35%	8%	
TAXES & BENEFITS	70,053	37,206	32,847	47%	3%	
TOTAL ADMINISTRATIVE STAFFING	246,567	151,135	95,432	39%	11%	
OPERATING EXPENSES						
STAFF & BOARD TRAVEL	6,500	1,306	5,194	80%	0.1%	
FACILITIES	17,530	9,460	8,070	46%	1%	
PROFESSIONAL SERVICES - BOARD	37,000	28,950	8,050	22%	2%	
TELEPHONE/COMMUNICATIONS	6,825	4,253	2,572	38%	0.3%	
AUDIT SERVICES	20,400	19,900	500	2%	1%	
FEES	7,320	4,547	2,773	38%	0.3%	
EQUIPMENT & MAINTENANCE	12,280	2,728	9,552	78%	0.2%	
SUPPLIES	5,200	2,629	2,571	49%	0.2%	
INSURANCE	5,300	2,499	2,801	53%	0%	
STAFF DEVELOPMENT	6,000	1,401	4,599	77%	0%	
MEMBERSHIPS	13,500	7,029	6,471	48%	0.5%	
COMMUNITY OUTREACH	-	-	-	-	0%	
TOTAL OPERATING EXPENSES	137,855	84,702	53,153	39%	6%	
PROGRAM EXPENSES						
I-TRAC SOFTWARE	24,500	11,943	12,557	51%	0.8%	
WSO LEASES & MAINTENANCE	74,403	49,400	25,003	34%	3%	
PROGRAM OUTREACH	348,769	88,402	260,367	75%	6%	
PROFESSIONAL SERVICES	379,250	81,246	298,004	79%	6%	
SALARIES	165,149	118,579	46,570	28%	8%	
TAXES & BENEFITES	60,353	38,358	21,995	36%	3%	
TOTAL PROGRAM EXPENSES	1,052,424	387,928	664,496	63%	27%	
TOTAL BOARD EXPENSES	1,436,846	623,765	813,081	57%	44%	
PROVIDER EXPENSES	BUDGETED SPENDING	YTD SPENDING	REMAINING BALANCE AVAILABLE	REMAINING BALANCE PERCENTAGE	PERCENTAGE TO TOTAL FUNDS DRAWN	
WIOA ADULT	310,000	167,744	142,256	46%	12%	
WIOA YOUTH	457,500	225,403	232,097	51%	16%	
WIOA DISLOCATED WORKER	378,500	190,334	188,166	50%	13%	
WIOA EMPLOYMENT RECOVERY	156,150	59,453	96,697	62%	4%	
WIOA DISASTER RECOVERY	151,745	78,125	73,620	49%	5%	
WIOA WILDFIRE DISASTER RECOVERY	288,073	-	288,073	100%	0%	
WIOA OMEP (ONE STOP OPERATOR)	24,450	12,134	12,316	50%	1%	
TRAINING WORK EXPERIENCE	93,664	37,866	55,798	60%	3%	
DHS SUMMER YOUTH EMPLOYMENT (Equus)	72,340	4,621	67,719	94%	0%	
DHS SUMMER YOUTH EMPLOYMENT (TBCC)	72,340	6,469	65,871	91%	0%	
COVID MEDICAL RESPONSE	53,070	13,990	39,080	74%	1%	
SUMMER YOUTH EMPLOYMENT	24,027	6,025	18,002	75%	0.4%	
TOTAL PROVIDER EXPENSES	2,081,859	802,164	1,279,695	61%	56%	
GRAND TOTAL EXPENSES	3,518,705	1,425,929	2,092,776	59%	100%	
YTD DIRECT PROGRAM COSTS BY COUNTY	CLATSOP	COLUMBIA	TILLAMOOK	LINCOLN	BENTON	TOTALS
BOARD DIRECT PROGRAM COSTS	\$ 11,953	\$ 15,321	\$ 17,377	\$ 7,667	\$ 9,025	\$ 61,343.00
SUB PROVIDER DIRECT PROGRAM COSTS	\$ 98,836	\$ 164,595	\$ 144,684	\$ 99,358	\$ 83,379	\$ 590,852.00
TOTAL COSTS BY COUNTY	\$ 110,789	\$ 179,916	\$ 162,061	\$ 107,025	\$ 92,404	\$ 652,195.00
	17%	28%	25%	16%	14%	

KEY

WIOA - Workforce Innovation and Opportunity Act
 OMEP - Oregon Manufacturing Extension Partnership
 DHS - Department of Human Services
 WSO - Work Source Office

ATTACHMENT 9.1

SERVICE	NOW TOTALS	BENTON	CLATSOP	COLUMBIA	LINCOLN (LC/NP)	TILLAMOOK
ADULTS AND DISLOCATED WORKERS						
A/DW Enrolled	124	22	12	18	12/13	47
Career Services*	140	16	11	16	13/17	67
Training Services						
➤ Skills*	51	13	9	6	4/10	9
➤ OJT*	68	4	1	2	2/7	52
➤ DWG*	15	0	0	8	5/0	2
Credentials & Certs	31	12	9	7	1/2	0
Employment						
➤ Q1	54	6	6	6	0/6	30
➤ Q2	74	7	9	14	0/11	33
➤ Q3	53	6	8	8	0/5	26
➤ Q4	36	6	8	11	0/3	8
➤ DWG*	11	0	0	8	0/1	2
YOUTH						
Youth Enrolled						
➤ Active	40	6	1	27	1/1	4
➤ Follow Up	69	17	16	18	0/15	3
Career Services*	44	4	2	33	1/1	3
Training Services						
➤ Secondary*	20	1	0	15	1/0	3
➤ Skills*	0	0	1	0	0/0	0
➤ Work Based*	27	4	0	20	0/1	2
Follow Up Services						
➤ Career*	36	18	3	15	0/0	0
➤ Post Secondary*	26	0	0	24	0/1	1
➤ Supportive*	16	3	0	7	0/6	0
Degrees/Credentials	9	2	3	3	0/1	0
Employment and Education						
➤ Placed	0	0	0	0	0	1
➤ Retained**	49	10	8	17	0/7	7

Based on unduplicated participant counts for each row.

*Only includes services that *began* this program year. Other services are ongoing that began in prior program year.

**May be retention for previous program year.

ATTACHMENT 9.2

April 2021

Strategy	0%	25%	50%	75%	100%
INVEST					
Focus on data to prioritize investments.					
Optimize the return on investment through sound resource management.					
Increase resources for workforce development in the local area.					
INNOVATE					
Pursue promising practices and programs that can be scaled up.					
Develop strategic partnerships in support of workforce initiatives.					
Lead efforts that result in employment and career advancement.					
IMPACT					
Mobilize opportunities that support critical industry sectors.					
Foster development of career pathways for youth and adults.					
Educate communities about the workforce services available.					

ON TRACK	SOMEWHAT LAGGING	NEEDING TRACTION
-----------------	-------------------------	-------------------------

INVEST

- Using data to support pursuit of additional grant funds based on LMI and demographic information.
- Applied for and obtained two COVID-19 disaster recovery grants.
- Applied for and received wildfire disaster relief grant.
- Applied for and received Oregon Health Authority grant.
- Applied for and received Youth Reengagement Grant.

INNOVATE

- Pursue memorandum of understanding with Willamette Workforce Partnership.
- Modify industry engagement work to address COVID impacts.

IMPACT

- Creating a behavioral health pipeline and apprenticeship, the first in Oregon.
- Supporting high school and GED completion for 60+ youth.
- Responding to wildfire and COVID impacts.