

1 **Rockford Town Regular Council Meeting**  
2 **September 4, 2019 7:00pm**  
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4 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN  
5 ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A  
6 SUMMARY OF THE DISCUSSION AND VOTING.  
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8 Mayor Roecks called the regular meeting to order at 7:00pm with the Pledge of Allegiance.

9 Roll call took place. Those present were Councilmembers Clint Stevenson, Micki Harnois, Tim Fricke  
10 William Benson and Brian Laude. Clerk/Treasurer Heidi Johnson and Public Works' Dave Thompson  
11 were also in attendance.

12 Ms. Roecks opened the public hearing at 7:02pm, stating the purpose of the hearing is to take input on  
13 the 2019 Zoning Regulations updates.

14 Ms. Harnois stated that if the regulations were adopted tonight, the town would have 10 days to send it  
15 to the Department of Commerce for review. Deputy Clerk Jennie Hagen said that there was a little bit of  
16 formatting left to do, but none of the content would change.

17 There was no public comment.

18 The public hearing was closed at 7:06pm.  
19

20 Ms. Roecks opened another public hearing at 7:06pm, stating the purpose of the hearing is to take  
21 input on the project ideas for 2020 Spokane County Community Development Block Grant (CDBG)  
22 funding cycle. Layne Merritt and Sam Mineer with JUB Engineers explained that the CDBG program is  
23 intended to provide funds for projects that reduce the impact on lower to moderate income housing.

24 Mr. Thompson said that, in his opinion, infiltration and inflow (I&I) problems with the sewer system are  
25 the town's biggest challenges. He stated that the town's representative from the Department of  
26 Ecology, Cynthia Wall, has expressed that she would like to see these I&I issues continue to be  
27 addressed.

28 There was discussion on providing affordable housing in town. Ms. Roecks said that she thinks, since  
29 the town has a plan in place for correcting the I&I issues, and that there is no current plan for starting  
30 an affordable housing program yet, she would like to see an I&I project be requested.

31 Mr. Mineer asked if there were any specific areas that need water updates. Mr. Thompson and Mr.  
32 Stevenson said, no specific areas, just where the glue is failing on the older PVS pipes.

33 Ms. Hagen asked the engineers if, as far as affordable housing goes, is there funding help available to  
34 get some of the older, dilapidated trailers removed from some of the properties. Mr. Merritt explained  
35 that this type of funding probably wouldn't fit within that project.

36 Resident Vicki Bergstrom suggested adding a booster pump to the water lines on the south side of  
37 town. Mr. Merritt didn't think that a project like that would rank high enough because there are not  
38 enough houses/residents affected. There was discussion on the proper pressure amounts and how to  
39 increase pressure on some of the higher water lines without decreasing pressure elsewhere.

40 Mr. Merritt reminded Council that, if a project is accepted, the town will have to pay for the design  
41 engineering out of their own funds. Usually about 10% of the project cost. Mr. Stevenson asked if there  
42 was any way to submit work-in-kind invoices. The answer was no, but it can help with the ranking when  
43 the CDBG board reviews project.

44 There was no other public comment and the hearing was closed at 7:37pm.  
45

46 **Mr. Benson made a motion to approve the amended agenda. Mr. Stevenson seconded the motion.**  
47 **Motion was carried.**  
48

49 **Mr. Stevenson made a motion to approve the minutes from the 08/21/2019 regular meeting. Mr.**  
50 **Benson seconded the motion. Mr. Benson stated that there is an extra "t" on line 11 that needs to be**  
51 **removed. Motion was carried.**

52 ANNOUNCEMENTS

- 53 - Public Hearing to take input on 2020 CDBG projects 9/4 & 10/2, 7pm  
54 - The Lion’s Club will be getting the fair building ready for the fair on 09/09. They appreciate any help.

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56 COUNCIL REPORTS

57 Ms. Harnois mentioned that the newsletter that MRSC sends has some good articles in it and that both  
58 Council and Staff should read the articles about dealing with tiny houses, elected officials and land or tenant  
59 issues on water utilities.

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61 COMMISSION REPORTS

62 None

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64 COMMITTEE REPORTS

65 None

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67 PUBLIC COMMENT

- 68 - Resident Ivan Willmschen asked about the guy who is “living” in little shed on Stringham. Mr.  
69 Thompson said that he heard he was wanting to connect to the water system, but he does not have  
70 a permit from the county for the building that is there. The county knows of the situation and that  
71 address is flagged if he does come in. The mayor suggested writing him a letter asking him to come  
72 in and talk with Public Works.

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74 ORDINANCES/RESOLUTIONS

75 **Mr. Benson made a motion to adopt Ordinance 19-02 the Comprehensive Plan updates. Mr. Fricke**  
76 **seconded the motion. Motion was carried.**

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78 **Mr. Stevenson made a motion to accept 19-03 the Zoning and Development Regulations updates. Mr.**  
79 **Fricke seconded the motion. Motion was carried.**

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81 OLD BUSINESS

82 Lion’s Club Lease

83 No response from Lion’s Club. Ms. Roecks said again that if there is not an agreement in place by October  
84 1<sup>st</sup>, the Lion’s Club will no longer be able to lease the exhibit building.

85  
86 NEW BUSINESS – None

87  
88 Public Works

- 89 • The Lake Street water line extension is nearly complete. There just needs some backfill around the  
90 valve at the top. It was a successful project with a good amount of pressure.  
91 • Ms. Roecks asked if everything was on track for the creek dredging. Mr. Thompson said that he just  
92 needs to give Fish and Wildlife a week’s notice before dredging.  
93 • The playground equipment is getting closer to being done. Staff will make a call to get the pea gravel  
94 ordered.  
95 • There is a water leak before the meter at the CHS scale. Public Works is monitoring it.  
96 • Mr. Thompson asked if he could hire a contractor to help out with the creek dredging. There is one  
97 on the small works roster that can help this month and he will charge \$220/hour for two guys, a  
98 dump truck, backhoe and dozer. It could be close to \$8000 for a week of work. Council agreed that  
99 this is the best course of action.

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Clerk/Treasurer

- Mrs. Johnson gave the August Past Due list.
- **Ms. Harnois made a motion to approve the August Utility Bill Adjustment Report. Mr. Benson seconded the motion. Motion was carried.**

PUBLIC COMMENT

None

APPROVE CHECKS

**Mr. Stevenson made a motion to approve checks 16199-16225 with 2 EFTs for a total of S34,570.43, with check 16199 being voided. Mr. Benson seconded the motion. Motion was carried.**

**Mr. Benson made a motion to adjourn the meeting at 8:11pm. Mr. Fricke seconded the motion. Motion was carried.**

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Heidi Johnson, Clerk/Treasurer

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Carrie Roecks, Mayor