

# COMMONWEALTH OF VIRGINIA

SCOTT A. WHITE  
COMMISSIONER OF INSURANCE  
STATE CORPORATION COMMISSION  
BUREAU OF INSURANCE



P.O. BOX 1157  
RICHMOND, VIRGINIA 23218  
1300 E. MAIN STREET  
RICHMOND, VIRGINIA 23219  
TELEPHONE: (804) 371-9631  
[www.scc.virginia.gov/boi](http://www.scc.virginia.gov/boi)

May 5, 2020

**TO: All Insurers and Other Interested Parties**

**RE: Change in Vendor Providing Insurance License and Public Adjuster License Examinations**

Please distribute to the appropriate personnel within your company or organization that handles insurance agent or public adjuster licensing.

Effective **June 1, 2020**, Prometric will administer insurance and public adjuster licensing examinations. Pearson VUE will no longer administer exams after May 31, 2020.

Remotely proctored exams will be available. Prometric's ProProctor gives candidates the ability to test at home or elsewhere.

Prometric will operate the following testing centers starting June 1, 2020 in the following Virginia cities: Chesapeake, Falls Church, Lynchburg, Richmond, and Roanoke.

In addition, Prometric plans to deliver exams at test centers as they are able to open in the following Virginia localities: Abingdon, Alexandria, Ashburn, Bristol, Chantilly, Fairfax, Glen Allen, Grundy, Herndon, Norfolk, Reston, Sterling, Virginia Beach, and Winchester.

Prometric will also make available testing centers in Bethesda, MD; Greensboro, NC; Hyattsville, MD; Raleigh, NC; and Washington, DC.

Due to the unpredictability of test center availability due to COVID-19, we encourage candidates to confirm their appointment with the scheduled test center in advance.

Social distancing restrictions will limit test sites to 50% capacity limiting appointment availability.

The Virginia Licensing Information Bulletin (Bulletin) and exam Content Outlines are available on Prometric's [website](#).

**[Register](#) for examinations administered by Prometric or call toll free 866-891-6396.**

**The examination fee will be \$35 for each examination.** Visit the [Prometric website](#) or the [Bureau's website](#) for additional information.

Questions concerning this notice may be addressed to:

Richard J. Tozer, Manager  
Agent Licensing Section  
Agent Regulation Division  
Bureau of Insurance  
[AgentLicensing@scc.virginia.gov](mailto:AgentLicensing@scc.virginia.gov)

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