

Fall Festival and Craft Fair
First United Methodist Church
21 Fern Drive
Torrington, CT 06790

Dear Crafters,

You are invited to the First United Methodist Church Annual Fall Festival and Craft Fair which benefits local and world missions. This is a craft fair and all works to be exhibited must be original works created and produced by the exhibitor. A complete description of your items should be submitted.

A separate room called "The General Store" will be available where we will have a handful of booths that will be displaying Home Party retail items such as Tupperware, Avon, Pampered Chef, and home improvement vendors. These booths are kept separate from our crafters.

Date: Saturday, October 30, 2021 – Rain or Shine

Place: First United Methodist Church

21 Fern Dr.

Torrington, CT

Inside and Outside (first response - first serve on inside Booths)

Hours: 9:00 A.M. to 3:00 P.M.

Set-Up: 7:30 A.M. to 9:00 A.M.

Breakdown: 3:00 P.M. – 4:30 P.M.

Food: There will be a variety of hot and cold breakfast and lunch for sale.

Price Options: see page 2

Assistance is available for loading and unloading. Vehicles are not permitted on the grass with one small area of exception (drive-in booths). You may request this area.

Each crafter is asked to donate one item to the church's Silent Auction Booth. Please specify the item's value with your contract so we may furnish you with a donation receipt.

Reservations will be honored on a first come first serve basis. In compliance with guidelines set by the Connecticut Department of Revenue Services, all exhibitors must have a State of CT Tax Identification Number. If you do not have a number, you can obtain one by calling the Department of Revenue Services. We require all CT Tax ID# to be on file by the show date. FUMC assumes no responsibility for lost, stolen or damaged merchandise, nor can we be held responsible for inclement weather or other disaster.

Space will be reserved with a completed application and check payable to **FUMC**. If you have been accepted you will receive notice from us with your site number. If should you have any preferences regarding assigned spaces please specify and we will attempt to accommodate you.

If you have any questions call you may call my voice mail (203) 910-2696 or e-mail me at kiko06790@optonline.net. Feel free to share this letter or a copy of it with other crafters.

Just a reminder all funds collected for booth space rental will be donated to our local and global mission projects. Admission and parking for the fair is free. Snacks and lunch are available throughout the day with the proceeds donated to our mission endeavors as well. This year we will have runners who have volunteered to take snack and lunch orders from the crafters so you will not have to worry about leaving your booths.

Sincere thanks,

Kim and Deb

Kim Koch & Debbie Stafford

FIRST UNITED METHODIST CHURCH
21 Fern Drive
Torrington, CT 06790
Phone: 489-0698
E-mail: kiko06790@optonline.net

Fall Festival and Craft Fair
Saturday, October 30, 2021
9:00 A.M. – 3:00 P.M

I understand all works to be exhibited must be original works created and produced by me. This is a craft show and crafters who do not display original work created by them, personally, will be asked to leave without refund. The exception to this are vendors who will be located in the home show area as explained herein. As an Exhibitor, I agree to assume all responsibilities for any damages to myself and/or my property which may arise, or for the loss or damage of any good, from any cause whatsoever, while goods are in transit to or from or while in place at the craft show. I agree to indemnify and hold harmless First United Methodist Church of Torrington in the event of cancellation of this show, for any liability other than return of deposit. Crafters shall not sublet this contract. I understand that there is a separate room in the lower level which will have no more than 8 booths displaying home show items and that these booths are kept separate from the original work crafters and artisans.

Price Options: Please check one. *(we ask a donation of a silent auction item from each participant)*
All sites will be a minimum of 8 feet by 10 feet with 2 chairs. **No tables are provided.**

FEE BASED ON ENVELOPE POSTMARK

Early Bird Special before February 28, 2021

Indoor or Outdoor Booth: Price will be \$40.00

March. 1, 2021– Sept. 30, 2021

Indoor or Outdoor Booth: Price will be \$45.00

Sept 30, 2021 -October 30, 2021

Indoor or Outdoor Booth: Price will be \$49.00

Your craft: (please be specific– a photo should be submitted if you have not attended in the past)

Donated item and value _____

Your Name: _____

Address: _____

Home Phone: _____ Business Phone: _____

E-mail Address _____

**Connecticut Tax Registration Number: _____

Make check payable to: FUMC

Crafter's Signature: _____

Date: _____

Return this signed contract with your check to the above address : (Attn: craft fair).

** It is mandatory in the State of Connecticut for all vendors to have as sales tax number.