

NOTICE OF BOARD OF DIRECTORS MEETING
LIMRiCC
Meeting Minutes Tuesday, March 19, 2019
Meeting Location:
RAILS
125 Tower Drive, Burr Ridge, IL 60527
630-734-5000

1. Call to Order & Roll Call

Kevin Davis called the meeting to order at 1:00 pm.

PRESENT: Kevin Davis, Administrator of the Messenger Public Library/LIMRiCC President, Pierre Gregoire, Library Director of Frankfort Public Library/LIMRiCC Vice President; Jim Kregor, Director of Finance and Human Resources of RAILS Library System/LIMRiCC Treasurer; Carol Kidd, Human Resource Manager of Des Plaines Public Library/LIMRiCC Secretary, Jennie Mills, Director of Shorewood-Troy Public Library/LIMRiCC Trustee.

2. Introduction of Visitors / Public Comments

The following people were present for the Board Meeting: From the accounting firm of Lauterbach & Amen, LLP: Wes Levy and Margie Tannehill. Assurance Agency representatives: Maryann Mileto and Scott Remmenga.

3. Consent Agenda

**RESOLVED, THAT THE LIMRiCC BOARD OF DIRECTORS
APPROVE THE CONSENT AGENDA AS PRESENTED**

- a. Approval of Agenda.
- b. Acceptance of the LIMRiCC Board Meeting Minutes from January 15, 2019.
- c. Ratification of payments made January 16 through February 19, 2018 (Exhibit B.1 – B.3) Business Services \$11,206.80, PHIP \$600,589.72 and UCGA \$6,237.41.
- d. Approval of the payment of bills for February 20 through March 19, 2019 (Exhibit B.4 – B.6) Business Services \$10,049.16 PHIP \$481,631.81 and UCGA \$31,182.62.
- e. Approval of Balance Sheet and Detail of Expenditures for January and February and 2019 (Exhibit C.1 – C.6).

Motion: A motion was made by Jennie Mills and seconded by Jim Kregor to approve the Consent Agenda items a-e listed above.

Roll call: All Board Members present voted to approve the Consent Agenda.

Ayes = 5
Nays = 0
Absent = 0

4. Action Item #1 – Approve the 2019 UCGA Rates.

An overview of unemployment claims paid over the last 3 years was presented along with payroll. The majority of members remained flat with no claims resulting in no negative impact on their unemployment rate. Harvey Public Library, whose relationship with LIMRiCC ceased in December of 2019, was not factored into the 2019 rates. The Board approved the new 2019 UCGA rates.

Motion: A motion was made by Kevin Davis and seconded by Jennie Mills to approve the 2019 UCGA Rates.

Roll call: All Board Members present voted to approve the 2019 UCGA Rates.

Ayes = 5
Nays = 0
Absent = 0

5. Action Item #2 – Review and Approve the payment of Unicare basic life insurance.

A discrepancy was identified during open enrollment via Employee Navigator in which approximately 50 members were not enrolled in basic life insurance when they were first eligible. Unicare stated that employees should be enrolled back to their initial eligibility date and any back premium should be paid. If left unpaid, Unicare may not pay out the claim. In conducting an audit reviewing employee eligibility and billing, it was noted that \$2,208.00 was owed to Unicare for back premiums. This will be billed back to the libraries affected.

Motion: A motion was made by Kevin Davis and seconded by Jennie Mills to approve the payment of outstanding Unicare basic life insurance at \$2,208.00

Roll call: All Board Members present voted to approve the payment of Unicare basic life insurance in the amount of \$2,208.00.

Ayes = 5
Nays = 0
Absent = 0

6. Discussion Item #1 – Review of Preliminary Fiscal 2020 Budget.

Business services was status quo, operating as a deficit. The UCGA program had less claims and was overbudgeted. The PHIP medical premium estimate dropped down. Attendance at the annual Illinois Library Association meeting was not budgeted for.

7. Discussion Item #2 – Call for Candidates.

A Call for Candidates was sent on 3/1/19 to LIMRiCC members followed by a second email on 3/15/19. The call will continue through 3/31/19. Electronic voting will take place 4/1 – 4/30/19 with the new 4-year term beginning 5/1/19. There are four candidates running for 3 open seats: Pierre Gregoire, Carol Kidd, Jennie Mills and Carolyn Coulter.

8. Discussion Item #3 - Assurance: Financial and other updates.

The \$750 PPO ran higher in January at 95% / Rx was at 36% of claims paid. The \$1500 PPO ran good / Rx was at 49% of claims paid. The HDHP was at 81% / Rx at 18.94% of claims paid. PPO's combined were at a loss ratio of 79% / Rx was at 33.45% of claims paid and Specialty Rx at 52.50% of the total Rx claims paid. The HMO loss ratio was at 90% / Rx was at 50% of claims paid. Specialty Rx was at 56.70%. There are no large claims over \$50,000 through February. The overall loss ratio was at 81% and Rx was at 36.25% of claims paid.

BCBS Certificate Books for 1/1/19 have been reviewed and there are a couple of minor corrections necessary. Once Assurance receives the books, they will be posted to the LIMRiCC website.

The Summary Plan Document (SPD) will be posted to the LIMRiCC website once the document is finalized.

9. Discussion Item #4 – Lauterbach & Amen: Updates.

There are no outstanding members for 4th Quarter 2018 UCGA. There are two member libraries with delinquent PHIP charges. Calumet Park Public Library has a past due balance of \$5,299.10 from September – October of 2018. As of 11/2018 thru current, they do not have anyone on their health care plan. William Leonard Public Library has a past due balance of \$4,714.09 for March – June 2018. No one is currently on their plan. The library's attorney did contact Margie Tannehill to ask if the Board would accept a lower payment amount. The request was to be submitted in writing to LIMRiCC. No such letter has been received.

ComPsych has 2 complementary hours of training per calendar year that a member library can use. The Board recommended a random drawing for 2 libraries with 1 hour of free training each.

10. Business

No new business.

11. Closed Session (if required).

12. Next Board Meeting and location is scheduled for Tuesday, May 21, 2019 at 1:00 pm at RAILS located at 125 Tower Drive, Burr Ridge, IL 60527.

13. Adjournment

A motion was made by Jennie Mills to adjourn the meeting at 1:55 pm and seconded by Carol Kidd.

The meeting adjourned at 1:55 pm.

Minutes prepared by Margie Tannehill, Benefits Manager.

Approved



Carol Kidd, Secretary



Date