



CASCADE CITY COUNCIL
FIRST REGULAR MEETING
November 14, 2016 at 6:04 PM
Cascade City Hall

MINUTES

CALL TO ORDER AND ROLL CALL

The meeting of the Cascade City Council was called to order at 6:04 P.M. by Mayor Rob Terry. Council members Judy Nissula, Debbie Haskins, Kathy Hull, and Rachel Huckaby were present. Quorum exists.

Also present: City Clerk ~ Treasurer Heather Soelberg
Acting Library Director Valerie Stewart-Rice
Police Chief Randall Freeman
Public Works Steve Yamamoto

AMENDMENTS TO MEETING AGENDA

MOTION BY: Rachel Huckaby **SECOND BY:** Kathy Hull

Motion to Put Grant Writer contract on the Agenda because it is time sensitive.

DISCUSSION: No further discussion.

ROLL CALL: Debbie Haskins Yes Rachel Huckaby Yes
Kathy Hull Yes Judy Nissula Yes

PUBLIC COMMENT

Public comment is limited to three (3) minutes per person, per item, unless additional time is permitted by the presiding official.

Sharon from Birch Glen reported to the Chamber about the Perch Assault Tournament for ice fishing Feb 10-11, 2017. Still evaluating Chamber involvement; Organizer Mike Howell wants individual help with meeting rooms and parking.

100 Years Centennial county meeting to be held 11/22 at 3:30 at Court House.

APPROVAL OF MINUTES

MOTION BY: Debbie Haskins **SECOND BY:** Kathy Hull

Approve Cascade City Council Minutes dated 9/12/2016 with corrections.

DISCUSSION: Question about timing of motion to hire Geotech

ROLL CALL: Debbie Haskins Yes Rachel Huckaby Yes
Kathy Hull Yes Judy Nissula Yes

MOTION BY: Debbie Haskins **SECOND BY:** Kathy Hull

Approve Cascade City Council Minutes dated 10/11/2016 with corrections.

DISCUSSION: No further discussion.

ROLL CALL: Debbie Haskins Yes Rachel Huckaby Yes

Kathy Hull Yes

Judy Nissula Yes

APPROVAL OF PAYMENT OF BILLS

MOTION BY: Debbie Haskins **SECOND BY:** Judy Nissula

Approve payment of bills on the Unpaid Invoice Report dated 11/10/2016 in the amount of \$ 48,540.43.

DISCUSSION: Concession stand was annual inspection; prosecuting services now only one bill per month; wait on Lewiston Tribune; investigate Roadrunner; H&H timeliness of bills

ROLL CALL: Debbie Haskins Yes Rachel Huckaby Yes
Kathy Hull Yes Judy Nissula Yes

DEPARTMENT REPORTS

BUILDING INSPECTOR: Written report: Issued 3 permits for October total of \$228.40; busy on Alzar School and Leisure Time issues.

LIBRARY: Valerie participated in iSTEM Family Program at Cascade School. Sent out emails requesting volunteer help for Preschool Story Time starting 11/1 (3 volunteers) and for library help (0 volunteers). Advertised for Director position with 7 applicants with 5 being interviewed 11/15.

POLICE DEPARTMENT: October: 21 citations, 8 arrests, several agency assists. Last significant drug seizure arrest was rearrested with quantity of drugs somewhere else. Some open doors on residents and businesses. Significant increase in kids under influence. Rec District had wallet thefts in locker rooms (no lockers yet). Discussed possible other use of updated computers.

PUBLIC WORKS: Finished winterizing parks; new employee hired

PUBLIC HEARING

No public hearing scheduled for this meeting.

OLD BUSINESS

No old business discussed.

NEW BUSINESS

Police department fund transfer

DISCUSSION: PD requested a transfer to their LGIP account for 2015-16 PD budget surplus of approximately \$30,731 and wanted to buy car. Discussed line amounts creating this. Decided to only consider funds collected by donation and not expended for carry over.

MOTION BY: Rachel Huckaby **SECOND BY:** Judy Nissula

Allow the PD to put \$2,108.66 from 2015-16 budget year to their LGIP fund which came from \$1,969.95 capital expenditures and \$138.71 from K-9 unit donations should stay in PD and not be absorbed into general fund.

DISCUSSION: Sticks to lines similar as used for library. Difficult to budget for large capital expenditure in one year.

ROLL CALL: Debbie Haskins *yes* Rachel Huckaby *yes*
Kathy Hull *yes* Judy Nissula *yes*

Sports Park Land Donation

DISCUSSION: Pal Sartori sent email regarding hiring an engineer to look at cost effectiveness and feasibility of land for football and track two proposed areas to possibly donate to school and planned on discussing tonight. Rob contacted Matt Johnson who said there were required procedures like public hearings, fair market value, etc. Donated lands have to be retained ~ other land can be used for this. Don't want to build and maintain field and track with City funds like with Sports Park. Pal says bond or grant funding would require school owning. Impromptu meeting previously discussed keeping field and adding track location. Does Sports Park committee know about this? Ron Julian has discussed with them. There is not a written proposal or anything staked on ground so could be confusion regarding the location. Concluded that pink lathe marked proposed boundaries. If this is correct it's a huge chunk of land that will destroy intent of Sports Park, compromise take away 1/2 of parking, tennis area, lose access road to waterfront parking, and eliminate part of pocket park. We're also taking soil samples from areas that probably wouldn't be included so probably not their proposed boundaries. School letter seems to question if we would be interested in giving them land or selling it. What about long term lease if not willing to move forward on donation? If another facility is built (regardless of where) then taxpayers would be paying for two facilities vs using this existing location. Thought they would use existing football field and put in a good track used for both public and school. If planning on new stadium with bleachers, locker rooms, and other sporting (like discus) could make contingent on bond passing or land transfer wouldn't go through. Need to find out more detail about where exactly is the proposed boundary and what they are planning to all be on the same page.

MOTION BY: Judy Nissula **SECOND BY:** Debbie Haskins

Move to table this discussion for more detail about what exactly they are planning.

DISCUSSION: No further discussion.

ROLL CALL: Debbie Haskins *yes* Rachel Huckaby *yes*
Kathy Hull *yes* Judy Nissula *yes*

Refinancing 2007 Idaho Bond Bank Authority (IBBA) loan

DISCUSSION: This is primary water bond from 2007 maybe 25 years left but interest is almost \$3 million. IBBA's Jace Perry contacted us about possibly refinancing and offered to do presentation. Haven't researched legalities of refinancing. Might be up to voters to refinance. If can refinance balance and shorten time and save money is worth looking in to. Move forward.

Make a motion to reappoint Carol Arnold, Jonne Hower, Vernie Kushlan, Dan Gallagher and Jolinda Huckaby to serve on the library board with their terms ending as follows: Carol ~ 1/2017, Jonne ~ 1/2018, Vernie ~ 1/2019, Dan ~ 1/2020, Jolinda ~ 1/2021); and put on first meeting in January to re-appoint the library board members from this time forward.

DISCUSSION: The members were put on in the order of the time they have served from longest to shortest.

ROLL CALL: Debbie Haskins *yes* Rachel Huckaby *yes*
Kathy Hull *yes* Judy Nissula *yes*

Safety issue Lakeshore Drive Phase II

DISCUSSION: Golf cart path below log cabin has a bank that is a potential safety issue for cart driving off (now on City R-O-W after purchase so liability issue). Western Federal Lands will pay for material only. Discussed change orders to block cart from driving off with railroad tie on edge with rebar so is 10" tall which is height of golf cart wheel. Still would work for sledding. Change order #007.1 is for installing 300' of railroad ties and cable system. Change order #007.2 is for installing 38 ties and rebar. Rob and President of Golf Association figured 275' would need 35 railroad ties plus 70 2'-9" rebar. Will contract or use volunteers next spring. Longer rebar needed would increase price. Decision is to go with cable system or ties only. Considerations: go with cheaper system; cable could be dangerous; 35 vs. 38 ties.

MOTION BY: Debbie Haskins **SECOND BY:** Kathy Hull

Motion to authorize Change Order #007.2 and install railroad ties and rebar where City of Cascade pays installation costs and Western Federal Lands will pay the material cost only with amount to be determined.

DISCUSSION: Could you use (2) 6" x 6"? Rob will suggest to Granite. Drilling 2 pieces would increase labor costs.

ROLL CALL: Debbie Haskins *yes* Rachel Huckaby *yes*
Kathy Hull *yes* Judy Nissula *yes*

Light pole banners

DISCUSSION: Banners are just under \$30 each; 2-sided; Scotty requested ordering others for Centennial that he will pay for. Rob and Heather discussed ordering additional ones throughout year and ordered 16 for 32 poles. Couldn't advertise businesses. Who takes up and down? Centennial ones will be up all year. Great idea to buy, town doesn't take care of them.

Grant writer MOU

DISCUSSION: Advertised for grant writer shared 1/3 each with city, hospital and school. 7 applicants were narrowed to 4 and today 2 people from each entity selected Leslie Freeman. Rob and Heather put together MOU and presented to Leslie and now to council to approve based on city

attorney approval. Each month will get 1/12 from each entity and City will do 1099. Leslie obtained \$300,000 in last two years for city. Payment is due even if no grants received or proposals submitted. Can no longer include grant writing costs in grants, so grant writer is being funded separately. City groups can use grant writer but need to go through entities. Leslie will report monthly and entities will evaluate quarterly to see if continuing.

MOTION BY: Kathy Hull

SECOND BY: Rachel Huckaby

Motion to approve the contract for grant writing services with Leslie Freeman contingent on Matt Johnson's approval and approve the MOU between the City, Hospital and School and authorizing the Mayor to sign.

DISCUSSION: No further discussion.

ROLL CALL: Debbie Haskins *yes* Rachel Huckaby *yes*
Kathy Hull *yes* Judy Nissula *yes*

MAYOR REPORT

Separately from grant writer contract hired Leslie Freeman to write LRAP grant as match to pave Mill St from Hwy 55 to Rec District for \$220,000 and LRAP will pay \$100,000 is successful in getting grant. County received R-O-W easement from Pickards for 100' to add sweeping turn and then 60' width incorporated into grant.

Walking Challenge for elected officials congratulated Mayor Rob Terry and the Mayor's group who averaged 10,000 steps a day winning \$1,000 for their city parks or elementary schools, and will go to Armstrong Park.

ADJOURNMENT

MOTION TO ADJOURN:

ALL IN FAVOR: Debbie Haskins *aye* Rachel Huckaby *aye*
Kathy Hull *aye* Judy Nissula *aye*

MEETING ADJOURNED: 7:39

Respectfully submitted and Attested by,

Approved

Heather Soelberg, Clerk/Treasurer

Rob Terry, Mayor