



# BLUE RIDGE FIRE DISTRICT BOARD OF DIRECTORS

## MINUTES OF SPECIAL BOARD HELD AT THE BLUE RIDGE FIRE STATION MONDAY, JANUARY 4, 2022

- 1) Call to Order: Chairman Shannon Scott called the meeting to order at 10:02 AM.
- 2) Pledge of Allegiance: Chairman Scott led the assembly in the pledge of allegiance.
- 3) Roll Call of Board Members: Sylvia Meakin, Cindy Perelli, and Shannon Scott. Larry Lambert and Judy Varns were absent.
- 4) Review and adoption of agenda:  
Chairman Scott asked for a motion to adopt the Agenda. Ms. Perelli made a motion to adopt the Agenda as presented and Mrs. Meakin seconded the motion. There was no discussion and Chairman Scott asked for a vote. The motion passed unanimously.
- 5) New Business:
  - a) Discussion and possible action to approve the Engagement Letter and Fee Agreement to provide legal services regarding review and recommendation of revisions to the BRFD 457(b) Alternate Pension and Benefit Plan.
    - o Mrs. Meakin made a motion to review and approve the Engagement Letter and Fee Agreement provided by Elizabeth Masson of Hanson Bridgett LLP.
    - o Chairman gave a brief explanation of the process to he went through to obtain legal services, then discussed the Engagement document provided to Board Members. Several questions were asked for clarification.
    - o Assistant Chief Bob Lashua asked a few questions regarding the process for seeking legal counsel. There was some brief discussion on this subject.
    - o When there was no more discussion, Chairman Scott called for a vote. Board Member Lambert had provided a proxy vote in favor of the motion. Remaining Board Members voted in favor of the motion and the motion passed unanimously.
- 6) Adjournment:  
The Board Meeting was adjourned at 10:24 AM.

Respectfully submitted: January 5, 2022

Cynthia Perelli  
Clerk of the BRFD Board

Minutes Approved: January 15, 2021

Cynthia Perelli  
Clerk of the BRFD Board