

***SUMMERSET CITY COMMISSION REGULAR MEETING  
SUMMERSET MUNICIPAL BUILDING  
7055 LEISURE LANE  
THURSDAY, JANUARY 18th, 2024, 6:00 P.M.***

Mayor Torno called the Regular Meeting to order at 6:00 p.m. Commissioners Butler and Hirsch (via telephone) were present. The City Attorney, City Administrator, and Finance Officer were also present.

Mayor Torno led the Pledge of Allegiance.

Commissioner Butler gave the invocation.

**Motion** by Butler, second by Hirsch, to amend the agenda for the Regular Meeting of the Summerset City Commission for January 18th, 2024, adding item 18A) Draft 661. Motion carried.

**APPOINTMENT OF COMMISSION BOARD MEMBER**

**Motion** by Butler seconded by Hirsch, to appoint Stephanie White to the Commission Board as liaison for Finance and Revenue. Motion carried

**ADMINISTER OATH OF OFFICE**

Mayor Torno administered the Oath of Office to Stephanie White, appointed Commissioner, for a term of three (3) months.

**CONSENT CALENDAR**

**Motion** by Hirsch, second by Butler, to approve the minutes of the regular meeting of January 4th, 2024. Motion carried.

**APPROVAL OF CLAIMS**

**Motion** by Butler, second by White, to approve the claims and hand checks in the amount of \$59,835.38 from January 4th, 2024, through January 17th, 2024, as presented or amended. Motion carried.

Harland Clark - Check Order	431.13
SD State Treasurer	968.82
United States Treasury	368.02
All Aspects Inc.	2,787.75
Aqua-Aerobic systems	704.63
BH Energy	6,887.57
Black Hawk Fire Department	2,000.00
Black Hawk Water Users District	91.30
CBH CO-OP	2,496.50
City of Rapid City	3,917.34
DANR	138.00
Demersseman Jensen Tellinghuisen & Huffman, LLP	2,192.50
Golden West Technologies	3,808.50
Gunderson & Palmer LLP	1,875.00
HDR Engineering, Inc	22,744.30
IBM	8.92
Johnson, Ed	20.44
Meade County Register of Deeds	90.00
Midcontinent Communications	177.88
Midcontinent Testing Laboratories, Inc.	175.50
Rapid City Journal	583.78
SD One Call	17.85

Stalker Radar applied concepts, Inc	6,500.00
Tyler Technologies	323.75
USA Bluebook	525.90

#### **DEPARTMENT HEAD REPORTS**

Department Heads gave their reports on their monthly happenings.

Commissioner Hirsch left the meeting (via telephone).

#### **APPOINTMENT OF PLANNING & ZONING BOARD MEMBERS AND ALTERNATE**

**Motion** by Butler, second by White, to appoint Brittnei Bjorum and Mitchell Woldt to the Planning & Zoning Board, with Mike Martin being the alternate. Motion carried.

#### **APPOINTMENT OF JORDAN PULSCHER TO PARKS AND RECREATION BOARD**

**Motion** by White, second by Butler, to appoint Jordan Pulscher to the Parks and Recreation Board. Motion carried.

#### **ISG – BARRETT HUBBARD UPDATE ON CIP GRANT**

**Motion** by Butler, second by White, to table to future meeting. Motion carried.

#### **ANNEXATION HEARING ON NORMAN RANCH**

**Motion** by White, second by Butler, to open discussion. Motion carried.

City Administrator, Lisa Schieffer, discussed that we received a request for voluntary annexation on unplatted property. This property is 168 acres of Norman Ranch Subdivision.

**Motion** by White, second by Butler, to close discussion. Motion carried.

**Motion** by Butler, second by White, to approve Resolution 2024-02 of Intent to annex unplatted property as amended removing the last 3 lines.

#### **ANNEXATION HEARING ON THOMAS & JOSEPH NORMAN**

**Motion** by White, second by Butler, to open discussion. Motion carried.

City Administrator, Lisa Schieffer, explained that a representative regarding Thomas & Joseph Norman's annexation, table the matter until February 1<sup>st</sup>, 2024, meeting.

**Motion** by Butler, second by White, to close discussion. Motion carried.

**Motion** by Butler, second by White, to table until February 1<sup>st</sup>, 2024, meeting. Motion carried.

#### **BLUE PEAK CONTRACT**

**Motion** by White, second by Butler, to open discussion. Motion carried.

IT Consultant, Dolan McComb discussed that this contract includes increasing our internet speed and adding a phone in the commission room. This contract is an additional \$94.00 to add these services and recommends Board approval.

**Motion** by Butler, second by White, to close discussion. Motion carried.

**Motion** by White, second by Butler, to sign the Blue Peak contract. Motion carried.

#### **WASTEWATER TREATMENT PLANT CAPACITY EXPANSION CHANGE REQUEST #4**

**Motion** by Butler, second by White to open discussion. Motion carried.

WWTP Superintendent Jon Ambrose, recommended denying this change request due to the amount. Ambrose has talked with RCS about different options and they are going to send in a new proposal.

**Motion** by White, second by Butler, to close discussion. Motion carried.

**Motion** by Butler, second by White, to deny change request #4 with the intent of receiving a new proposal. Motion carried.

#### **DARLENE GILBY FINAL PLAT – RESOLUTION 2024-04**

**Motion** by Butler, second by White, to approve resolution 2024-04 Darlene Gilby Final Plat. Motion carried.

**TOM NORMAN PRELIMINARY PLAT**

**Motion** by White, second by Butler, to approve Tom Norman preliminary plat, contingent upon the final electronic plat being received. Motion carried.

**DATES FOR FOOD TRUCK NIGHT**

**Motion** by White, second by Butler, to approve the dates for Food Truck Night and waive the vendor fees. Motion carried.

**DRAFT 661**

**Motion** by Butler, second by White, to open discussion. Motion carried.

City Administrator, Lisa Schieffer, explained the intent of what Draft 661 could do to any City that has unincorporated territory within its three-mile jurisdiction that has a post office, and that municipality having a population of 5,000 or less, could bypass submitting a petition to that governmental agency. Current South Dakota law states that if an unincorporated territory wants to incorporate and are within the three-mile jurisdiction to submit a petition to that municipality for approval/denial.

**Motion** by Butler, second by White, to close discussion.

**CITIZENS INPUT**

None.

**UPCOMING EVENTS:**

January 24<sup>th</sup> @ Stagebarn Middle School – Open Public Meeting on Exit 48 Interchange from 5:30 p.m. – 7:00 p.m. This meeting is being put on by SDDOT.

**ITEMS FROM CITY ATTORNEY**

No executive session.

**ADJOURNMENT**

**Motion** by White, second by Butler, to adjourn at 6:50 p.m. Motion carried.

(SEAL)

ATTEST:

\_\_\_\_\_  
Stephany Baumeister  
Finance Officer

\_\_\_\_\_  
Melanie Torno  
Mayor

Published once \_\_\_\_\_, at a cost of \$ \_\_\_\_\_.