



Prairielands Groundwater Conservation District

P.O. Box 3128 | 205 S. Caddo Street | Cleburne, TX 76033

Ph: 817-556-2299 | Fax: 817-556-2305

www.prairielandsgcd.org

APPLICATION

INACTIVATE or REACTIVATE a WATER WELL for Non-Exempt Well Owners

To Make Well Inactive or Renew as Inactive

To Reactivate after Well was Inactive

Wells or well systems that will produce 10,000 gallons of water per calendar year or **less**, and report once a year may follow these rules.

- 1.) Non-Exempt well owners shall complete and submit this form by mail, fax, or in person at our office.
- 2.) Well owner shall pay an annual administration fee of \$150.00 due by March 1st.
- 3.) District staff shall take an initial meter reading on the well.
- 4.) Approval to be given by the General Manager.
- 5.) Inactive classification status shall be renewed annually by repeating the process.

If the owner of a well granted Inactive Well Status intends to produce **more** than 10,000 gallons of water per calendar year, he may follow these steps.

- 1.) Submit this form that the well should no longer be classified as inactive, and to reactivate.
- 2.) Prairielands' Field Technician shall read well owner's meter while well is still inactive to verify water usage.
- 3.) Well owner shall begin reporting meter readings monthly and making monthly payments for water usage.

Final meter reading before reactivation:

_____ (Field Technician)
Date: _____ (Initials)

Non-Exempt Well Owner: _____
(Print Name/Example: John Doe WSC)

PGCD Well Registration #: _____
(Example: 16394-0005)

Contact Person: _____
(Print Name)

Phone Number: _____

(Signature of Well Owner)

(Date)

(THIS PORTION OF THE FORM FOR PRAIRIELANDS STAFF ONLY)

Annual Year Reporting for: _____

Annual Administration Fee of \$150.00 Received

First of Year Meter Reading: _____

End of Year Meter Reading: _____

Latitude: _____

Longitude: _____

(Verified by Prairielands' Staff)

(Date Meter was Read)

(Initials of Gen. Mgr.)

NOTE: Production from a well in excess of 10,000 gallons per calendar year while the well is classified as Inactive shall be a major violation of the District's Temporary Rules subject to penalties. Failure to comply with provisions of the rule shall result in the automatic removal of Inactive Well Status, and well owner shall be required to resume monthly meter reading requirements and monthly fee payment.

Should you have any questions, please contact the District Office at (817) 556-2299.