

NOTICE IS GIVEN that the Board of Directors of the Iona Bonneville Sewer District shall hold a **Special Meeting October 20, 2008 at 4:00 pm at the City of Iona building, 3548 N Main St, Iona, ID 83427**

**Meeting Location:
City of Iona Building
3548 N Main Street, Iona, ID. 83427**

AGENDA

1. Forsgren Engineering Contract - Ashwood Acres Repairs.
2. Relocation of IBSD office update.
3. Payment of remaining bills
4. Banking Accounts, Signatures, Direct Payment System
5. Executive Session per Idaho Code 67-2345,a,b,c, d, f
6. Return to General Session
7. Motions necessary from Executive Session.
8. Adjournment

Adjournment "In as much as there have been no requests for additional items to be included for discussion and proper notice given, the meeting will then be adjourned. Next monthly meeting date: Nov 12, 2008.

Per Idaho Code for Open Meetings – all IBSD meetings of the board are open to the Public. Executive Sessions are not open however they will be posted.

Any persons wishing to place an item of discussion on the agenda are requested to submit such request to the IBSD office no later than the Friday prior to the meeting. Unless the request is of an urgent matter, if received after the Friday prior deadline, it will be placed on the following month's agenda.

**IONA-BONNEVILLE SEWER DISTRICT
MINUTES OF DIRECTORS
October 20, 2008
4:00 P.M.**

A special meeting of the Board of Directors of the Iona-Bonneville Sewer District ("District"), a political subdivision of the State of Idaho, was held at the Iona City Building, 3548 N. Main Street, Iona, Bonneville County, Idaho, on October 20, 2008, at 4:00 P.M. Notice was given to all directors and notice was posted of the meeting to be held on such date with the agenda thereon.

CALL TO ORDER

The meeting was called to order by John Price (Chairman) at 4:07P.M.

ROLL CALL

The following were present:

DIRECTORS:

John Price
Susan Ring
Mike Klingler
Glen Clark

ABSENT:

Scott Criddle

ALSO PRESENT:

Sally Price, Brenda Klingler, Rhenda Simon

Kevin Harris (Forsgren Associates)

REQUESTS FOR ADDITIONAL AGENDA ITEMS

Public Information Request – Added by Mike Klingler
Bill Torngren Connection Engineering – Added by Mike Klingler
Lift Stations Report – Added by John Price
Direct Pay Report – Added by John Price
Temp Employees – Added by John Price

FORSGREN ENGINEERING – ASHWOOD ACRES

Kevin Harris of Forsgren Associates presented a plan, outlining the scope, procedure and schedule of work identifying the problems and repairs of the Ashwood Acres Sewer System. Forsgren figures they can have a report back in 30 days, sooner if possible.

CHANGE OF DATE OF NOVEMBER REGULAR BOARD MEETING

The Board moved to change our November Regular Board meeting to November 19, 2008 at which time Forsgren will present their report to the Board. If they can have the report done sooner they will notify us and we will schedule a special meeting to address this issue. Our regular meeting will stay however on the 19 of November.

INTERIM ENGINEERING OF HOOKUPS TO THE MAIN

Contractor came by the office needing information on what needs to be done to connect the home of Bill Torngren to our system. Black Pearl Construction is his contractor. The home is on 55th East, just to the East of Ashwood Acres. John suggested that maybe we could have the city of Idaho Falls do this for us. The Board discussed at length the options and determined that due to the owner wanting to get this line in before snow flies that it would be better to hire an engineer on a temporary basis that can work at our schedule. We would also then be able to have the engineer inspect the connection to make sure the connection meets the Idaho Falls standards.

Mike Klingler made the motion that all connections to our main lines be inspected, by a qualified individual and that the connection method be documented and be accompanied by pictures of the actual connection to show that it was connected as per specification. The motion was second by Glen Clark, Susan - Aye, Mike - Aye, Glen – Aye.

Mike Klingler made a motion to extend the contract with Forsgren to provide engineering services on new connections to our system on an interim basis until we establish a more permanent relationship with an engineering company. The motion

was second by Susan, Susan – Aye, Mike – Aye, Glen – Aye.

RELOCATION OF THE OFFICE UPDATE

Glen Clark made a motion to hold all of our meetings at our new office location at 1555 Lincoln Road unless we believe we will have need at a specific meeting for a room with a larger capacity. Second Mike, Susan- Aye, Mike – Aye, Glen – Aye.

The November 19, 2008 meeting will be at this location.

We have most of the furniture we need, have purchased some new computers, but we still do not have our computer equipment back from Boise. We are not sure yet when we'll get that back. We have a system up with a two week old backup which we are only using to fulfill requests on status of accounts through the end of September. We are not posting. We will wait to post payments until we get our computer equipment back.

Mike Klingler proposed that we purchase some new computers for the front desk and manager's office, also a customer Kiosk workstation to allow them to pull up public records, documents, minutes etc and print them at our office.

Utilities have been turned on now in the office.

PAYMENT OF REMAINING BILLS

The board discussed the city of Idaho Falls bills, payment of these bills for August and September were previously approved but they have not yet been paid. Susan will take care of paying these bills.

Rocky Mountain Powers bills for September and October also were not yet paid. Susan will also take care of payment of these bills.

The City of Ammon's bill was paid today by Susan.

Susan Discussed with the Board, how the city of Ammon's bill is charged.

McCarty Management's bill is to EchoHawk right now so that he can address concerns with these bills. This will be paid when we get resolution on this. There is concern over the lack of documentation on these bills and the hours seem very excessive.

BANK ACCOUNTS, SIGNATURES, DIRECT PAY

Direct Pay issues were discussed, Dorothy needs go into the bank and put John on

the account and then John can remove Dorothy and then add others. For some reason they only show Dorothy on this account.

Board members need to go to both Wells Fargo and US Bank and sign signature cards.

LIFT STATION PROBLEMS

The City of Idaho Falls called this morning and notified us that there was a problem with a lift station this morning. The city of Idaho Falls has agreed to take care of these for us, on an Emergency basis, they will contact Wheeler Electric or whoever and have them take care of the problem and send us the bill. If it's anything unusually costly they will contact us and let us know so we can make the decision.

EXECUTIVE SESSION

The board decided there was no longer a need to go into executive session.

PUBLIC INFORMATION REQUEST

A public information request was received this morning from Nick Draper at the Post Register. Cherese of EchoHawk will respond to him and let him know that due to the information the A.G. has taken and the information all being in very unorganized boxes from our previous manger, that it will take some time to respond to him, and that we will get this to him as quickly as possible.

DOCUMENT FILING

The board discussed the need to get the information turned over to us by our former manager filed and put away so they can be accessed by our staff as necessary to fulfill their duties. The staff has been very busy and do not have time to do that.

Mike Klingler made a motion to hire another temporary employee to help with filing and other tasks until we hire permanent staff. Second Glen, Susan – Aye, Mike – Aye, Glen – Aye.

The Board discussed the need to hire the new manager as soon as possible to allow Board members get back to their day jobs and turn this over to a new manager. The Board discussed the benefits and drawbacks of hiring our own employees versus contracting again with another company.

Susan expressed concern over doing our own payroll and the associated tax filings etc. John explained that this is not difficult or expensive to do. The board

discussed the possibility of having an accountant do it. The cost is \$35 per pay period with the accountant we are currently with.

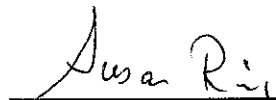
Mike Klingler made the motion to put together a job description for a manager and post it according to requirements of law and hire a new manager. Second – Glen, Susan – No, Mike – Yes, Glen – Yes.

AGENDA ITEMS FOR THE NOVEMBER MEETING

The Board discussed agenda items that need to be address at the next regularly scheduled meeting in November. Susan will draft up the agenda for the next meeting.

ADJOURNMENT

The meeting was adjourned at approximately 6:00 P.M.



~~Mike Klingler, Secretary~~
SUSAN Ring



John Price, Chairman