

Lac qui Parle-Yellow Bank Watershed District

Regular Meeting Minutes #595

September 3, 2019

Call to Order

The meeting was called to order by Chairman, Darrel Ellefson at 4:30 p.m. at the Lac qui Parle County Courthouse, Commissioners' Room, Courthouse, 600 6th Street, Madison, MN. **Managers present:** Chairman Darrel Ellefson, Vice-Chairman John Cornell, Secretary David Craigmile, Treasurer David Ludvigson, & Publicity Manager Michael Frank. **Managers absent:** none **Staff present:** Administrator Trudy Hastad, Coordinator Mitch Enderson, Drainage Manager Jared Roiland, & Park Manager Ron Fjerkenstad. **Others present:** Commissioner Joe Drietz, JoAnn Coover, Raye Nae Nylander, Scott Moen, Roger Moen, Karli Santjer, Kelli Anderson, Roy Wevesker, Jim Moravetz, Chuck Nygaard, Douglas DeJong, & Marvin DeJong.

Approval of the Agenda

Chairman Ellefson asked for additions to the agenda. Manager Ludvigson asked to add Gene Winkels permit to the agenda. **M/S/P** to approve the amended agenda:

Motion: David Craigmile, **Seconded:** David Ludvigson **Passed:** 5-0

Staff Reports:

PARK: Park manager, Ron Fjerkenstad, reported on park activities:

- Discussed the Teigland camper repair. The camper was backed into by the park mower and had a small ding. Teigland's quote was \$1000 and they would have to take the camper to the person to fix. Ron received a quote from Doug Scheck to fix on site for \$308.31.

M/S/P to accept the Doug Scheck quote of \$308.31 to fix the Teigland camper on site.

Motion: David Craigmile **Seconded:** Michael Frank **Passed:** 5-0

- The Prairie Waters Annual Gathering will be taking place at Stonehill Regional Park on Wednesday, September 18, 2019 between 5:00 p.m. and 7:00 p.m. There will be free food, beverages, kid's inflatables, bonfire & smores, bird house paintings, pontoon rides, yard games, & door prizes.
- Ron will put together some ideas for the 2020 rates for the park and review at the October meeting.

DRAINAGE MANAGER/INSPECTOR: Jared Roiland reported on monthly activities.

- August 6, 2019 an order for a redetermination of benefits for the CD #4 system and all its tributaries was brought before the County Commissioners. They ordered the redetermination and appointed a viewing team. They also ordered Houston Engineering to conduct a survey of the ditch system focusing specifically on the crossings and the feasibility of improving the outlet and one tile branch.
- Trudy and I attended the fall MADI conference in Alexandria on August 15, 2019.
- Mitch, Manager Craigmile, & I attended a Lac qui Parle County Water Resource Commission meeting on August 28, 2019.
- Manager Ellefson and I met with local contractors to review FEMA repair sites on August 5 & 14, 2019.
- Spent a couple of days inspecting reported ditch work orders along with Manager Ellefson.
- Participated in the WRAPS Family Fun Day at Del Clark Lake along the Yellow Medicine SWCD on August 19.
- The Contractor started the improvement project on County Ditch #54 and Darrel & I have been checking on the progress.
- Contacted CD #4 landowners to discuss if they use the ditch crossing on their property and shared with the engineer.

COORDINATOR: Coordinator Mitch Enderson reported on monthly activities.

- Completed 89 system centerlines for the drainage records modernization grant. We have just the judicial ditches & watershed ditch centerlines to complete. The grant runs through April 2020 so we are on task for completion as scheduled.
- Held a WRAPS family event at Stonehill Park on August 19, 2019. We had approximately 25 people attend.
- We will be holding a WRAPS sampling event in October. A macro invertebrate/fish sampler for MPCA has volunteered to attend and provide demonstrations. I will be contacting area high school teachers to see if they would like to bring a class out for this.

- Attended the Lac qui Parle County Resource Commission meeting on August 28, 2019 and provided watershed/WRAPS updates.
- Preliminary discussion going around on beginning 1W1P planning and potentially changing boundary to align with legal boundary.
- We have had ten SSTS applications submitted and approved this year.
- We started advertising for the photo contest. We are hoping to get some great photos of the watershed.
- Area II said their engineer should have plans for the Del Clark/Canby Creek grant for us to go over in the next couple of weeks. We will contact the WCA coordinator for YM County to delineate wetlands in the project area. Hoping for a nice long fall construction period.
- Finishing up a scoring worksheet to use for Del Clark projects to go through as we look at interested upstream projects for the grant.
- Working with YM SWCD and Houston Engineering on a video project highlighting the grant and work being done for the Del Clark/Canby Creek grant.
- Updated the centerlines on County Ditch #4 and tributary ditches to assist the County with upcoming redeterminations.

WCA – Coordinator Mitch Enderson:

- Working with questions going both ways on a site nearby one of our current bank sites about the potential to either establish another bank or repair drainage to the area and revert to farming.
- Will be contacting the consultant for the bank for a site visit prior to the winter as there is some concern the state of vegetation.
- Working with a landowner to find a solution for a cattle crossing by a wetland.
- Signed up for BWSR Academy October 29-31.
- The MN Wetland Conference is Oct 15-16 and hope to attend.

Treasurers Report: Manager Ludvigson read the Treasurer’s report.

M/S/P to transfer \$15,000 to United Prairie Bank Park expense account.

Motion by: David Ludvigson Seconded by: John Cornell Passed: 5-0

M/S/P renew the UPB \$200,000 CD for 12 months at 1.65%.

Motion: David Ludvigson Seconded by: David Craigmile Passed: 5-0

M/S/P to approve the Treasurers report.

Motion by: David Craigmile Seconded by: Michael Frank Passed: 5-0

The following warrants were presented for approval:

Number	Vendor	Details	08/07/19 to 09/03/19
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General Klein Account:

6555	Ron Sigdahl/Monnens Excavating	SSTS Loan	\$13,000.00
6556	Ron Sigdahl/Lanes Electric	SSTS Loan	\$470.00
6102 (new check #)	Preston Schwegel/Wollshlager Exc.	SSTS Loan	\$12,838.00
6103	Preston Schwegel/Schuelke Elc	SSTS Loan	\$842.28
6104	Ian Tjaden/Wollschlager	SSTS Loan	\$11,700.00
6105	Trudy Hastad	WRAPS mileage reimb	\$26.68
6106	Quill Corporation	WRAPS Family Fun Event	\$26.98
6107	Mitchell Enderson	WRAPS mileage & supplies	\$214.31
6108	Dawson Sentinel	WRAPS Family Fun Event ad	\$115.20
6109	Ian Tjaden/Schuelke Electric	SSTS electric	\$575.33
6110	Reed Lundy/Merle Hilden	SSTS	<u>\$15,100.00</u>
		TOTAL	\$54,908.78

UPB Park Expense Account:

1102	Kockelman Construction	blade roller, class 5 gravel, sand	\$1,057.14
1103	Vlamink Electric Inc.	locate & pair wires or water line repair	\$277.19
1104	LQP County Environmental Office	park cell phone reimb	\$44.94
1105	Canby True Value	July charges	\$351.74
1106	Canby Builders Supply	lumber	\$9.45

1107	Frontier Communications	park phone, fax, internet	\$289.70
1108	Running's Supply, Inc.	anti-freeze & lawn fertilizer	\$22.95
1109	Canby Print Shop	1000 daily permits/envelopes	\$594.90
1110	Lawn Care Plus	tree trimming	\$2168.18
1111	Lincoln Pipestone Rural Water	August water meter	\$131.76
1112	Lyon-Lincoln Electric Cooperative	park electricity	<u>\$2,668.59</u>
		TOTAL	\$7,616.54

UPB GENERAL ACCT:

121-123	semi-monthly payroll	Aug 1-15 payroll	\$4,691.15
124	Darrel Ellefson	per diem, mileage	\$553.57
125	Darrel Ellefson	August ditch work	\$1,976.33
126	David Craigmile	per diem, mileage	\$318.12
127	John Cornell	per diem, mileage	\$236.44
128	Michael Frank	per diem, mileage	\$92.46
129	David Ludvigson	per diem, mileage	\$243.52
3672	LQP-YB Liability Acct	semi-monthly PERA	\$929.62
3673	Houston Engineering	engineering CD #42 Improvement	\$4,993.75
3674	Jon Olson	1 hour viewing CD #54 Improvement	\$30.00
3675	I&S Group	CD #42 Imp construction administrat	\$1,661.60
3676	Rinke Noonan Attorney's @ Law	monthly retainer	\$200.00
3677	Arvin Mueller	two nuisance beaver	\$40.00
3678	Valley Office Products, Inc.	correction tape	\$17.42
3679	Canby News, Inc.	two week budget hearing ad	\$38.06
3680	Buffalo Ridge Newspapers, LLC	two week budget hearing ad	\$77.40
3681	Jared Roiland	CD #4 mileage	\$48.72
3682	BWSR	BWSR academy registrations	\$270.00
3683	Breezy Point Conference Center	BWSR Academy lodging	\$296.36
3684	Trudy Hastad	MADI mileage reimbursement	\$113.68
3685	LQP County Auditor/Treasurer	August postage	\$58.85
3686	LQP County Auditor/Treasurer	Health insurance	\$5,070.00
3687	LQP-Liability Acct	Federal withholding	\$5,390.74
130-132	semi-monthly payroll	Aug 16-31 payroll	\$4,691.15
133-137	August park payroll	August park payroll	\$6,611.16
3688	Canby News Inc.	two-week budget hearing ad	\$38.06
3689	Lac qui Parle Liability Acct	monthly & semi-monthly PERA	\$1,562.88
3690	Minnesota Revenue	August sales & use tax	<u>\$1,257.58</u>
		TOTALS:	\$41,508.62

Debit Card

\$-0-

DITCH ACCT:

1365	Heinrich Excavating & Hauling	WS #2 – NW 1/4 Baxter, 6	\$1,529.92
1366	Heinrich Excavating & Hauling	WS #2 – SW 1/4 tile repair	<u>\$1,007.46</u>
		TOTAL	\$2,537.38

M/S/P to approve the warrants.

Motion: David Craigmile **Seconded:** David Ludvigson **Passed:** 5-0

Secretary's Report:

Hastad will have meeting minutes #594 ready for approval at the October meeting.

Administrator Report/Old & New Business:

- Manager Ellefson signed the USGS agreement for partial funding of the Yellow Bank Stream gauge.
- Discussed research & inspection that was completed on the Upper Deer Creek Dam. Manager Craigmile updated the Board on inspection done at the structure.
- Hastad discussed a request from the Lac qui Parle County Commissioners to send out a RFP for the viewing for a redetermination of benefits of County Ditch #4 and the ditches that outlet into CD #4, and give a recommendation to the Commissioners at their October 1, 2019 meeting.

At 5:27 p.m. Chairman Ellefson tabled the monthly meeting in order to hold the public hearing for the 2020 budget & levy.

At 5:30 p.m. Chairman Ellefson opened the public hearing for the 2020 budget & levy.

Present at the hearing were: Lincoln Commissioner Joe Drietz, Administrator Trudy Hastad, Managers Darrel Ellefson, David Ludvigson, David Craigmile, Michael Frank, & John Cornell.

Hastad read the notice as was published for two weeks in the Western Guard, Canby News, & Hendricks Pioneer.

Hastad reviewed the proposed 2020 budget and levy request of \$290,000, of this \$250,000 will be levied pursuant to Minnesota Statutes 103D.905 Sub (3); and \$40,000 pursuant to Minnesota Statute 103D.905 Subd 9 (1).

Chairman Ellefson asked for discussion and for any public comments. There being none, Chairman Ellefson called for a motion.

M/S/P to approve the 2020 Budget (attached as Exhibit A) & Levy request of \$290,000.

Motion by: David Craigmile **Seconded by:** John Cornell **Passed:** 5-0

M/S/P to close the public hearing at 5:45 p.m.

Motion by: David Ludvigson **Seconded by:** Michael Frank **Passed:** 5-0

Chairman Ellefson re-convened the regular watershed meeting at 5:48 p.m.

OTHERS:

Raye Nae Nylander, JoAnn Coover, Scott Moen, Roger Moen, Karli Santjer, & Kelli Anderson, met with the Board to discuss the excess water in Lac qui Parle Cerro Gordo Township, Section 8, Section 9, and section 4. The group were wondering how to get rid of the excess water, what to do, and what are options to get rid of the water. The group reviewed documents including Deed Record 94, Cerro Gordo Group Watershed Survey map, 1974 Watershed Board permitted application to US Fish & Wildlife, and 1976 to 1998 Watershed Board permitted applications for tile in Cerro Gordo section 8. Ms. Nylander discussed the private tile (36') and proposed cost of \$400,000 to fix it. They inquired who was responsible for this cost as they felt they shouldn't have to bare the brunt of that expense. Ms. Coover said their farm is under water and they should have the right to farm it. Hastad discussed the informational meeting held in July with the County Ditch #4 landowners for redetermination of benefits. The Board discussed the record high precipitation the area has had in the last few years and suggested hiring a surveyor to determine the flow of water, possibly draining a portion to County Ditch #4 if assessed, and options to petition for the private tile to become a County Ditch system if neighbors wouldn't help with cost of fixing existing tile.

Chuck Nygaard, Jim Moravetz, & Roy Weverkers met with the Board to inquire about Lincoln Watershed Ditch #11. A portion of the ditch was abandoned and moved around 2001. The landowners would like to see that portion turned back to Watershed Ditch #11 and were inquiring how that could be done. The managers responded that they would need to petition it back into the ditch system.

Doug DeJong and Marvin DeJong met with the Board to discuss the 638 project they put in on their land and the ensuing neighbor conflict. Discussed if the Board would sign their Watershed permit if the neighbor would not sign off on the permit. Discussion followed. Manager Ellefson and Manger Ludvigson said they would discuss with Attorney Kolb.

Manager Ludvigson discussed side-by-side quotes received from John Deere in Madison. He also discussed a Roxor all-terrain vehicle. They discussed pros and cons of both vehicles. Manager Ludvigson was going to check if the Roxor could be licensed and street legal as then it would eliminate the need for a trailer and vehicle to haul it. Manager Frank discussed the price of at 60" deck Faris lawnmower at Cenex in Canby. No action was taken.

PERMITS - The following permit applications were applied for

12783	Renew #12320	Dan Aarke	Garfield, 17	seepage lines	9/3/19 DE
12784		Mike Anhalt	Freeland, 22	seepage, main line w/pump	9/3/19 DE
12785		Mike Anhalt	Manfred, 12	seepage lines	9/3/19 DE
12786		Kenneth Adelman	Yellow Bank, 22	seepage lines	9/3/19 DE
12787		Kenneth Adelman	Yellow Bank, 22	seepage lines	9/3/19 DE
12788		Stan Adelman	Yellow Bank, 21	seepage lines	9/3/19 DE
12789		Stan Adelman	Yellow Bank, 21	seepage lines	9/3/19 DE
12790		Stan Adelman	Yellow Bank, 21	seepage lines	9/3/19 DE
12791		Adelman Dairy Farms, Inc.	Walter, 3	seepage lines	9/3/19 DE
12792		Matt Adams	Garfield, 1	seepage, main tile	9/3/19 DL
12793		Ron Beninga	Mehurin, 3	clean ditch	9/3/19 DL
12794	Renewal	Ryan Bliss	Hammer, 24	seepage, main tile, clean ditch	9/3/19 MF
12795		Darwyn Bach	OshKosh, 4	seepage lines	9/3/19 MF
12796		Darwyn Bach	Omro, 21	seepage lines	9/3/19 MF
12797		Darwyn Bach	OshKosh, 4	seepage lines	9/3/19 MF
12798		Troy Bach	Omro, 1	seepage lines	9/3/19 MF
12799		Troy Bach	Omro, 3	seepage lines	9/3/19 MF
12800		Troy Bach	Omro, 2	seepage lines	9/3/19 MF
12801		Troy Bach	Omro, 2	seepage lines	9/3/19 MF
12802		Troy Bach	Omro, 2	seepage lines	9/3/19 MF
12803		Troy Bach	Ten Mile Lake, 30	seepage lines	9/3/19 MF
12804		Troy Bach	Maxwell, 35	seepage, main tile	9/3/19 MF
12805		DeRon Brehmer	Perry, 21	seepage, main tile	9/3/19 DE
12806		Steve Eidem	Augusta, 20 & 29	seepage, main tile	9/3/19 DE
12807		Fieldcrest Farms	Madison, 34	seepage, main tile	9/3/19 DL
12808		Stephan Full	Manfred, 21	seepage lines	9/3/19 DE
12809		Clifford Haas	Augusta, 2	seepage lines	9/3/19 DE
12810		Lester Haugen	Freeland, 3	seepage lines	9/3/19 DE
12811		Lester Haugen	Hamlin, 33	seepage lines	9/3/19 DE
12812		Mike Hermanson	Maxwell, 13	seepage lines	9/3/19 DE
12813		Ryan Hauschild	Marble, 21 & 31	seepage & main tile	9/3/19 JC
12814		Justin Jerzak	Norman, 20	main tile	9/3/19 JC
12815		Wayne Karels	Providence, 12	seepage lines	9/3/19 DE
12816		John Kallhoff	Manfred, 26	seepage, main tile	9/3/19 DL
12817		Joe Kontz	Marble, 5	seepage lines	9/3/19 JC
12818		Dustin Lundy	Riverside, 28	seepage lines	9/3/19 DC
12819		Ryan Ludvigson	Arena, 36	seepage lines	9/3/19 DE
12820		David Ludvigson	Garfield, 14	seepage & main tile	9/3/19 DE
12821		Lon Moen	Riverside, 5 & 8	seepage, main tile	9/3/19 DE
12822		Thomas Milbrandt	Mehurin, 34	cleanout waterway	9/3/19 DE
12823		Roger Olson	Garfield, 7	seepage lines	9/3/19 DL
12824	Renewal	Joan Olson	Maxwell, 4	install culvert	9/3/19 DE
12825		Kevin Oman	Riverside, 28	seepage lines	9/3/19 DE
12826		Kevin Oman	Riverside, 27	seepage lines	9/3/19 DE
12827		Kevin Oman	Riverside, 22	seepage lines	9/3/19 DE
12828		Delane Olson	Lac qui Parle, 22	seepage lines	9/3/19 DE
12829		Luke Oie	Madison, 27	main line	9/3/19 DE
12830		Charles Pearson	Providence, 35	seepage lines	9/3/19 DE
12831		Robert Pehrson	Providence, 35	seepage lines	9/3/19 DC
12832		Ralph Peterson	OshKosh, 5	seepage lines	9/3/19 MF
12833		Rosen Express Baseball Assn	Walter, 3	seepage lines	9/3/19 DE
12834		Randy Sook	Omro, 4	seepage lines	9/3/19 MF
12835	Renewal	Gerald Streich	Mehurin, 11	seepage lines, clean ditch	9/3/19 DE
12836		Gerald Streich	Mehurin, 11	seepage, main tile	9/3/19 DE
12837		Ed Shelstad	Mehurin, 9	seepage lines, clean ditch	9/3/19 DE
12838		Steve Stamp	Mehurin, 13	seepage lines	9/3/19 DE
12839	Renewal	Steve Stamp	Mehurin, 13	seepage, main tile	9/3/19 DE
12840	Renewal	Steve Stamp	Mehurin, 13	seepage, main tile, clean ditch, pump	9/3/19 DE
12841		Jeffrey Thompson	Maxwell, 1	seepage, main tile	9/3/19 DC
12842		Jason Wollschlager	Lake Shore S, 36	seepage lines	9/3/19 DE
12843		Rodney Weber	Garfield, 21	seepage, main tile, close ditch	9/3/19 DL

Permits Denied: none

M/S/P to approve watershed permits:

Motion: David Craigmile

Seconded: John Cornell


Motion: 5-0

Meeting adjourned at 8:10 p.m.



Darrel Ellefson, LQP-YB Chairman

Attest:



David Craigmile, LQP-YB Secretary

Minutes prepared by Hastad

The next regularly scheduled meeting of the Lac qui Parle-Yellow Bank Watershed District is Tuesday, October 1, 2019 at 4:30 p.m. at the Lac qui Parle County Courthouse, Commissioners' Room.