

Summit Lake Paiute Tribe
General Council Meeting
Saturday, October 17, 2020
Summit Lake Paiute Reservation, Summit Lake, Nevada

CALL TO ORDER: Chairwoman Randi Lone Eagle called the General Meeting of Saturday, October 17, 2020 to order at 9:30 am.

ROLL CALL: Secretary/Treasurer, Eugene Mace, Sr. called the roll: Chairwoman Randi Lone Eagle, present; Vice-Chairwoman, Nedra Crane, present; Secretary/Treasurer, Eugene Mace, Sr., present; Council Member Phillip Frank, present; and Council Member, Steven Crane, late.

STAFF: Rachael Youmans, Natural Resources Department Director, and Linda Quinn, Finance Director

Reports:

Chairwoman Randi Lone Eagle coordinated with the staff in the office via email or via text. Austin New Moon and Kristin Rodriguez have been doing a great job with the food pantry and making sure the food comes in and goes out quickly. She is glad that they can continue the food pantry for the Tribal members especially those that need it. It is good that the Tribe is partnering and building those relationships like Catholic Charities and Horizon Charities who provide food, cleaning supplies, PPE etc. Once SLPT moves into their new office, Ms. New Moon would like to hold an Open House. She wants to have a tech room where members can print and copy documents. Members can utilize a computer.

She handled emails and phone calls. She will be setting aside time to meet with Ms. Quinn and Ms. Rodriguez at a later date. It is not mandatory for her to meet all staff, but mainly the directors as they are her key people in the office and hold the departments together. Ms. New Moon and Daniel Crawford had prior arrangement for today so Ms. Lone Eagle will present their reports. Mr. Crawford came to the Chairwoman knowing his term of employment term was expiring and wanted to know his end date. Finance is looking through the budget to see if Mr. Crawford could work through January. Unfortunately, there is no designated grant writer to help find additional funding, to state that there is a need since SLPT has just had the Secretarial Election and membership is increasing.

The Enrollment Committee said that there are 16 pending enrollment applications with most of them being incomplete. The Committee wants to know if there is another process or if the current one could be streamlined so someone sees the applications before coming to the committee whether front desk, Ms. Quinn, Ms. New Moon or Mr. Crawford to make sure it has been checked for completeness before the Committee get it otherwise it takes time for the Committee to look at it to see that its information is complete. This delays the approval to go to Council.

The Oregon ICWA case is still ongoing. Mr. St. Martin is a character. He presents

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himself differently to Mr. Crawford than he does to Ms. Lone Eagle. He has asked her what the Tribe's current ICWA policy is, what is the Tribe's jurisdiction, how far is the Tribe wanting to go with the case, what is the Tribe willing to do to protect the child. Ms. Lone Eagle said there was no real policy as this is the first case for the Tribe. The Tribe's goal was to be sure the child is safe and secure in their current environment versus going back and forth with the father.

Mr. Martin's key point is that he has always worked with the parents before. In this case he is working with the father because the mother has turned over all her rights but still has the capability to still communicate and talk with the child and have a relationship, but does not want anything with the father. He is still in Oregon with his mother. Mr. St. Martin says when he takes on an ICWA case as the expert witness for the Tribe, he wants overall to make sure the relationship is continued with the parent and the child. This not going to happen in this case. Ms. Lone Eagle is still in support of the foster parents adopting the child. There is another hearing coming up.

In the long run, long term, SLPT Council should be looking at the policies and incorporate this somewhere in case there are more children in this situation. This is the first time there has been an acknowledged affiliated child. This is still an on-going process.

ITCN has moved its operations to a building on State Street in downtown Reno, Nevada. Not sure, but there should be a monthly meeting at the end of the month.

Ms. Lone Eagle said Ms. Quinn will discuss paint and flooring for the new building.

Ms. Quinn will also discuss K-12. She told a parent of two children that what they requested was beyond the set budget and Ms. Quinn would take it to the Council for a decision. They are being home schooled virtually. Ms. Lone Eagle wondered if keyboards for the tablets they were sent would be more cost effective than a computer system. There is an issue with the virtual teaching system.

Ms. Lone Eagle would like a five-to-ten-minute Executive Session.

MOTION: Vice-Chairwoman Nedra Crane moved to go into Executive Session for five to ten minutes. Council Member Philip Frank seconded the motion. Chairwoman Randi Lone Eagle called the vote: 3 FOR, 0 AGAINST, 0 ABSTAINED. Council went into Executive Session at 9:50 am.

Council Returned from Executive Session.

Mr. Crane entered the meeting during the executive session.

Vice-Chairwoman Nedra Crane attended the Housing Special Council Meeting on

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October 3, 2020. She was available to sign checks.

Secretary/Treasurer Eugene Mace Sr. stated that on October 3, 2020 he attended the Special Council Meeting to discuss the Indian Housing Plan (IHP). He came in and signed checks.

Council Member Philip Frank attended the Indian Housing Plan Special Council Meeting on October 3, 2020.

Council Member Steven Crane participated in the Special Council Meeting of October 3, 2020 discussing the proposed changes and additions to the IHP.

Enrollment Report presented by Ms. Lone Eagle for Daniel Crawford.

Membership:

- 16 applications were received for new memberships many of which are incomplete.
- Members received renewal membership IDs.
- Administrative support item: created a list of adult members for Finance.
- Sent out applications.

ICWA Requests:

Continued efforts to track ICWA responses. Four total ICWA investigations since last meeting in August to the October meeting.

Administrative duties:

Assisted Administrative staff unload boxes of food and PPE delivered to the office.

Important Upcoming Dates:

Researching other possible training for year 2020-2021. The online training is just expensive as on-site training.

Enrollment Committee meeting on November 10, 2020 at 4:00 pm. The meetings will now be every other month.

The Enrollment Committee met in October. There were 15 new applications to look over.

Housing Department Report Ms. Lone Eagle presented the report for Ms. New Moon, Housing Manager

Updates:

- Surveys: 13 received (two in one week!) -- Applications: 18 total applications turned in; 1 recertification for an existing rental assistant participant.

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- 54 likes on the SLPT Housing FB Page.
- Official SLPT Page – Coordinating with Ms. Lone Eagle -- Rental Assistance Program still has four regular monthly recurring participants -- two of the Rental Assistance participants are looking to move into rental homes. Ms. New Moon is working with them on finding a place. They both are ending their lease the end of October 2020.
- Environmental Review is completed.
- Food Donations have come through Catholic Charities weekly. SLPT has also been referred to Horizon Community Church who has blessed the Tribe with two large loads. The first one had a lot of cleaning supplies. Most of the food donations are gluten free and healthy snacks. The SLPT food bank also received cards that can be used to refer SLPT membership to Horizon Community Church, and they can 'shop' in the blessing box on their own for their own supplies. They have cleaning supplies, foods, milks, hygiene products, dog/cat food, toilet paper, soups, chips, diapers etc.

Indian Housing Plan – Has been submitted October 16, 2020 after numbers were finalized. Ms. New Moon provided copies for Council review so they could see the numbers and exactly how many families Housing would like to assist in 2021.

Highlights of the new items on the IHP.

- Sports Activities: Provide a child funds for at least two sports in regards to what they might need for that. It is good that it can be offset and not be taken it out of K-12 funds.
- Job training participants for about twenty people in regards to helping Tribal member provide self-sufficiency and encourage them to further their education and employment. Provide members with free training including CPA, OSHA, basic home repairs, food handlers, can add others later. Ms. New Moon has a couple of people she can coordinate and work with, who would come in to help those Tribal members.
- Informed the one homeless family that Housing could assist them out of the tribes CARES Act funds by getting them into a studio or 1-bedroom apartment. Ms. New Moon asked them to come in and investigate places and she could assist with the application process. She is awaiting a scheduled meeting.
- Ms. New Moon has been working with one low income elder and assisting him with Reno Housing Authority forms and also budgeting his finances better.

IHBG CARES Act:

- Total Utility Applications: 40 Total Paid Utilities: 40
- Total Grocery Applications: 36 Total Paid Grocery: 36

Housing's COVID-CARES money has roughly \$150 remaining of the \$15,455 they received. The program was wonderful! Ms. New Moon did ask about any additional

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funding; HUD allocated all the CARES Funds but informed Housing to watch out for HOPE Funds if it gets approved by Capitol Hill.

Natural Resources Department Report (NRD) from Rachael Youmans

It was very dry on the Reservation. They got 0.02 inches of participation over the last month. It was beginning to get cold evenings and mornings. It got to freezing one night. There has been no snow yet.

After the last Council meeting, NRD picked-up the truck in Winnemucca, Nevada which was having a new engine installed in order to repair it. It is working great. It is basically like getting a new truck.

Ms. Youmans promoted one of the Natural Resources Technicians to fill a vacant Fish and Wildlife Biologist position.

The boundary fence on the western side of the Reservation is done. They have seen four cows but it is thought they were already on the Reservation when the fence was constructed. Soldier Meadows Ranch came and removed them. There have been no more cows. There were two horses that are now outside the fence. Ms. Youmans looked at it and it was nicely done. The fence was set back from the brass caps given as BLM survey markers. It was set back a little bit so that all of the fence building was happening on the Reservation. The fence is complete and the Reservation has a complete boundary.

NRD has been turning in reports.

There was an additional sage grouse capture event in September. Three had been captured previously. They did not capture any more.

They started the capturing event for fish. This will be on-going for four weeks. They caught 74 fish in a week. This is good. The staff did a good job, especially how carefully they handled the fish. They are capturing fish to check for PIT tags or put a PIT tag in the fish.

The missing bat monitor has been found. It had been destroyed and mangled and thrown in the creek. NRD was able to access and remove the data on the monitor. The monitor will need to be replaced.

NRD has been busy trying to get everything that they can do before the end of the field season especially considering the COVID restrictions.

There was a water quality sampling event.

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The Tribal Annual EPA conference is still going on. The digital sessions are Tuesdays and Wednesdays. There are two more days of sessions. Ms. Youmans did participate as a presenter for one session on budgets. Everyone was happy with how it went.

Ms. Crane asked about the bat monitor. Ms. Youmans said they are sure it had been vandalized since it was carried away before it was thrown in the creek. They made an extensive search and concluded it was not knocked over by wildlife, but vandalized.

Mr. Frank asked about where the monitors were placed and they are hand-walked into the area, but NRD is considering using the drones to check on them. Mr. Waddell has just been certified to fly drones.

Discussion Topics:

EPA Grants are funds 135, 136 and 137. EPA has added money to existing grants at the beginning of their fiscal year (October). NRD will be required to do a budget modification and a work plan modification to basically combine what they were unable to do this year due to COVID restrictions and what they are expecting to accomplish next year.

Sage Grouse Tribal Wildlife Grant with US Fish and Wildlife Service: As a part of the grant, NRD had scheduled to do an event or workshop. Ms. Youmans asked for an extension until the end of next year. She would like to close up the grant. The outstanding task for the grant is an educational event. It not a good thing to do right now. She and her staff discussed this and thought they could do a really nice mailing to the members. They wanted to use the native seed collection as the topic of the event. She believes they can put together nice information on native seed such as: why it is important, what it is, what plants are native, etc. and send it out with a pack of seeds so they can plant it on their own. Ms. Youmans is not confident that the COVID issue would be over with enough time to do an event on the Reservation. Ms. Youmans asked if the Council would be in support of changing the educational task from an event to a mailing on the same topic as a way to close the grant. Ms. Quinn suggested adding a Zoom meeting/presentation announced in the mailing. Ms. Lone Eagle suggested an activities group project booklet like they did for the previous Connect with Nature event. The Council agreed to make the change from event to mailing.

Plans for a survey for the Tribal Environmental Plan (TEP) information: NRD was unable to have it ready for this meeting but Ms. Youmans is hoping to have something together for the Council to review at the next meeting for approval to be sent out to the Tribal members. If they do not get a good response rate, maybe people coming to the food bank can be asked to fill out the survey.

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Approval Letters of Support for various new proposals: NRD was approached by the Desert Research Institute (DRI) Reno, Nevada office to partner with them to put in a proposal for a project on a historic water budget analysis or Decision Research Tool. They want to work with SLPT and UNR to fill a gap in information looking at how water gets into Summit Lake (where it comes from) and connection between ground water and the Lake. SLPT does not have any ways to put more water in the Lake. It is unique in that there is no agriculture upstream taking large quantity of water from the stream. There are no water rights users. If they know where the water comes from, they can try to do things to protect and promote that water source.

Ms. Lone Eagle was asked if people could swim in the Lake. Ms. Youmans commented that there are large leaches and a wide patch of weeds in the water at the shoreline. It was also asked if there were mussels in the Lake. Ms. Youmans said they are in the stream. She would love to find funding to research the mussels. She has a thought that they are historically there because of the trout. This is another special thing at Summit Lake and ecologically important. She thinks the deepest part of the Lake is about 35 feet deep.

The studies they are doing and looking at now, especially about water in the Lake, will be necessary to help decide what to do in the future.

DRI will submit the proposal and NRD will support them to carry it out gathering information. Ms. Youmans feels this is a good start to a partnership with them. This project will provide information to fill in a gap and it is a good way to start a partnership/relationship with DRI. If the Council is in approval, she has a letter of support to give them. It is the consensus of the Council to approve the letter of support for partnering with DRI.

Jeremy Monroe of Fresh Water Illustrated non-profit which makes films about natural resources is putting in a proposal about desert fish. He wants to do a film about a range of fish and also focus on Lahontan cutthroat trout (LCT). He would like SLPT to partner with him on this focus and take film of fish. It is an educational film about how fish live in a desert environment. He is also interested in doing a film focusing on the fishery and fish management not sport fishing. He wants to learn about the connection of the Tribe and LCT. He also wants to make an educational film for SLPT to show the Tribal members to tell them about the fish, how they are important to the Tribe, some of the science NDR is doing to help the fish survive and thrive. He is interested in the fish themselves and how they are important to the Tribe. The films are not being sold. Mr. Mace expressed concerns that it will be seen by the public and cause them to come to the Lake and fish when we do not have any gate to keep people off the Reservation. Ms. Crane is also concerned. Ms. Youmans said they want to produce a cinematic six-to-eight-minute film. There are 13 fish species to cover. She read the purpose and goals of the project. At this time the Council is not in favor of the project.

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Ms. Youmans is trying to find funds to move the road to prevent stray people (Burning Man) from entering the Reservation.

Ms. Youmans requested an Executive Session.

MOTION: Vice-Chairwoman Nedra Crane move to go into Executive Session for 15 minutes. Secretary/Treasurer Eugene Mace Sr. seconded the motion. Chairwoman Randi Lone Eagle called the vote: 3 FOR, 0 AGAINST, 0 ABSTAINED. Council went into Executive Session at 11:25 am.

Council returned from Executive Session.

Chairwoman Lone Eagle called a break at 12:06 pm.

ROLL CALL: Secretary/Treasurer, Eugene Mace, Sr. called the roll: Chairwoman Randi Lone Eagle, present; Vice-Chairwoman, Nedra Crane, present; Secretary/Treasurer, Eugene Mace, Sr., present; Council Member Phillip Frank, present; and Council Member, Steven Crane, present.

STAFF: Rachael Youmans, Natural Resources Department Director, and Linda Quinn, Finance Director

Finance Department Report by Linda Quinn

1. Building Purchase was supposed to close on October 23, 2020; however, the loan officer gave the SLPT loan packet to the underwriter on Monday, October 12, 2020 for review. She emailed Ms. Quinn that it was approved on October 16, 2020. They will need two weeks to prepare the loan paperwork. Another extension will be needed. A request came from seller for additional down payment or incentive to extend was discussed. Council discussed and agreed to pay additional funds for security but not to offer an HOA incentive to extend. An extension will have to be requested on Monday, October 19, 2020 to extend the closing date to November 6, 2020.

RCAC is also requesting a Resolution for waiver of sovereign immunity. Ms. Quinn read SL-86-2020, "Loan Contract with Rural Community Assistance Corporation (RCAC) Waiving Sovereign Immunity for Property Purchase" which was reviewed by the Council.

MOTION: Vice-Chairwoman Nedra Crane moved to accept and approve Resolution SL-86-2020 Loan Contract with Rural Community Assistance Corporation (RCAC) Waiving Sovereign Immunity for

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Property Purchase with a waiving of the reading. Council Member Philip Frank seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Resolution SL-86-2020 enacted.

The RCAC underwriter is recommending a 10 or 15-year term loan instead of 20 which SLPT requested. Monthly repayment for 10-year loan is approximately \$1,060.66 or the 15-year loan monthly payment of \$790.79. 15-year payment of \$791.00. plus \$532.50 is \$1,323.50 per month. Council consensus to agree to the 15-year repayment loan term.

The south furnace has been repaired (blower replaced) and the north furnace inspected with air filter replaced at sellers' expense (\$655.00). Jonathan with Grush Inspections revisited the building to inspection above the bathroom leak. It was suspected it was a water heater however it was only a water meter pipe that caused the leak (leak was repaired). He also stated there is not a hot water unit in our suite.

Ms. Quinn asked about updating interior paint and flooring at approximately \$10 thousand each. The Cares Act funds could be used for this. Council discussed and agreed to painting the interior and the installation of plank flooring. Bids will be requested.

Movers will be hired to move the office. The Ricoh will be moved by the printer company. IT will need to check out the new office to check the wiring and where to put the server, etc. The shed will not be able to the new office. Ms. Youmans would like to put it in the Field Station. The question is how to move it out to the Reservation. They should call Tough Shed to see if they could move it and for how much.

2. Council Election: Flyer, Timeline dates and letter from Council was sent to all members. One request to serve on the Election Committee has been received. Council requested a second flyer be mailed to all local households. Ms. Quinn asked what are they going to pay the Election Committee members. They were paid \$75 per meeting in the past. People who are interested will ask. There was a discussion and it was decided to pay \$100 per meeting with a 15 meeting budget.
3. Budget Summary:
 - All 3rd Quarter /Annual SF-425 Finance Reports and narratives were sent out before the October 15,2020 deadline.
 - Final SF-425 completed for Higher Education. Fund 105 is now CLOSED

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- CTGP: SLPT started 2020 with a \$110,784 carryover, plus BIA allocations of \$180,000. Your current unexpended budget is \$256,562 as of September 30, 2020.
 - CARES ACT FUNDING: 52 Extension payments made totaling \$49,400.00. (Fund 112)
 - Grant 150, Bureau of Reclamation \$3.9 million added to Automated Standard Application for Payments (ASAP).
 - Charles Carslaw will be starting on the 2021 Indirect Cost Proposal next week.
4. Liberty Mutual Insurance is requesting to continue the Workers Comp policy for the coming year. Price of \$13,393 for the year with a down payment of \$2,678.00. Council discussed and agreed to continue the Workers Comp policy with Liberty Mutual. The insurance agent is Dennis McCain. He is currently working on a quote for insurance for the new building. The HOA people stated that SLPT is responsible for: stud walls into the space, but not the outer walls; walls, drywall, sinks, bathroom plumbing, if the building burnt down, it would need to be built out. He is considering 3000 square feet would \$50 to \$70 per square foot for \$150,000 to \$210,000 in coverage. Ms. Quinn would suggest re-evaluating the office content. There was no loss or injuries for two years. Council agreed to stay with Liberty Mutual.
5. Finance has paid 52 extensions from the Cares Act.
6. BIA Budget Formulation for Fiscal Year 2023 is a tribal activity requesting financial information from Tribal entities. SLPT has participated in the past by submitting online the priorities recommended by the Council. Tribal submissions are not due until February 8, 2021. This was submitted previously. Ms. Quinn asked Council to think about submitting the same ones or make changes. A webinar providing additional explanation will be conducted in the near future, and a separate invitation will be sent from: Michael Nutter, Budget Office, BIA Western Region.
7. K-12 School Supply Program: Home schooled children grade Kindergarten through third grade in need of supplies. The parents are requesting: Keyboards, Mouse, stylus pens, headphones, flash drives 8G, calendar, dry erase boards with markers and erasers, along with regular school supplies like crayons, notebooks, etc. supplied by K-12 program. Due to the budget of \$250 set for the K-12 program, Ms. Quinn suggested using the Cares Act funding as these children, who normally attend Palmer Elementary, are on distance learning full time due to COVID. Council discussed and concurred to provide the requested supplies and the use of the Cares Act funding for the unbudgeted item. The

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children do have the tablets the Tribe sent so they could find if wireless accessories for the tablets are available.

8. Higher Education: Nola (Lisa) Stearns summer session. She dropped her summer online classes last semester. The Dixon college restricted the lab hours so with her job, she was unable to complete the work needed to pass her classes. The college gave her a partial refund of \$1,300 of the total expense of \$3,148.00. She appealed the partial refund and was given a full refund. We are waiting for the difference of \$1,848 of the \$3,148 paid. The college states in an email that they will refund the full balance. Lisa would like to apply for the January 2021 semester. An application was mailed to her. She would be eligible for future scholarships with the return of SLPT's unused Higher Education funding.
9. Bid for Audit services required as the current contract has expired. Timeline:
 - Bid packets will be mailed out Monday, September 21, 2020
 - Deadline to review and respond is October 30, 2020
 - Council Open Sealed Bids on November 21, 2020
 - Announce Council's Selection Monday November 23, 2020
10. Exempt Plates and Registration: Ms. Lone Eagle must return the signed and notarized application for an Exempt Plate Application for the DMV appointment on October 21, 2020 to register/license the 2020 GMC Truck.
11. The Federal Communications Commission (FCC) has accepted the application and it is currently in a 30-day comment period before approval. The US Dept of Agriculture (USDA) has been assisting rural communities with high speed broadband through a grant program "ReConnect" funding to provide high speed internet e-Connectivity to Rural households. More information is available at www.usda.gov/reconnect.
12. IRS Guidelines as they pertain to the Cares Act funding. Council reviewed the five-page IRS publication titled, Income Tax Guide for Native American Individuals and Sole Proprietors. Page 4 states "General welfare distributions are payments the tribe has set aside for special purposes or programs, such as payments made for social welfare, medical assistance, education, housing or other similar specifically identified needs. The Council consensus was that the COVID-19 Public Health Emergency Family Assistance Program to address needs for tribal members affected by the pandemic which are funded by the Coronavirus Relief Fund, and Security Act (CARES Act) qualifies for the tax exemption as payments made under social benefits programs for promotion of the general welfare may be excluded from gross income. A letter will be prepared

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to explain to membership the CARES Act funding received will not be taxable and all W-9's requested from the members will be shredded.

Ms. Quinn asked if the Council would like to send out Christmas Cards. They discussed this and decided that sending the annual calendar was sufficient.

13. UPDATES:

- Ms. Quinn will be flexing on Thursday October 22, 2020 (out of the office)
- A replacement Fuel Card for the Jeep is on its way from Flyers.

Next meeting is a Special Council Meeting Saturday, November 7, 2020 at 12:00 Noon. The Regular Council Meeting will be Saturday November 21, 2020 at 8:00 am.

MINUTES

MOTION: Vice-Chairwoman Nedra Crane moved to approve the minutes of the Special Council meeting of Thursday, September 10, 2020 with a waiving of the reading. Council Member Steven Crane Seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Motion approved.

MOTION: Vice-Chairwoman Nedra Crane moved to approve the minutes of the Regular Council meeting of Saturday, September 19, 2020 with a waiving of the reading. Secretary/Treasurer Eugene Mace Sr. seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Motion approved.

MOTION: Vice-Chairwoman Nedra Crane moved to adjourn the meeting. Council Member Steven Crane. seconded the motion. Chairwoman Rand Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. The meeting was adjourned.

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CERTIFICATION

I, **Eugene Mace, Sr.**, Secretary/Treasurer of the Summit Lake Paiute Tribal Council, hereby certify that the Minutes of the October 17, 2020 General Council Meeting were approved with corrections by the Council during a duly held meeting November 21, 2020 at which there was a quorum present, and the Council voted: **4 – FOR; 0- AGAINST; 0-ABSTAINED**; Chairwoman Randi Lone Eagle did not vote because there was not a tie vote.

11-24-2020
Date

Eugene Mace
Eugene Mace, Sr.
Secretary/Treasurer
Summit Lake Tribal Council