

**Notice of Board Meeting
Special Meeting
Stilwell Utility Department
925 West Hickory, Stilwell Oklahoma
Thursday, November 16, 2017
4:00 P.M.**

I. Call Meeting to Order

The Agenda for this meeting of the Stilwell Utility Department is identical to the Agenda for Stilwell Area Development Authority. Consideration will be given to combining the Agendas for both meetings, and conducting the meetings for both, jointly.

II. Consent Agenda

- a. Approval of Regular Meeting Minutes: October 10, 2017
- b. Approval of Payment of Purchase Order Invoices-\$519,008.75
- c. Financial Reports
- d. Delinquent Customer Report

III. Regular Agenda

1. Discussion and possible action to authorize advertisement for bids on the Water Storage Tank No. 2 Rehabilitation project.
2. Discussion and possible action concerning amendment of the water/sewer construction budget to separately account for water construction and sewer construction costs.
3. Discussion and possible action concerning acquisition of an easement from Southern Estates, Inc. to enable completion of a looped primary line for redundant electric service to Hogner Heights, Stonebrook and etc.
4. Discussion and possible action to renegotiate the engagement agreement with Robert St. Pierre. Possible executive session as authorized by Oklahoma Statutes 25 O.S. § 307 B.1.
5. Discussion and possible action to adopt a job description for the Office Manager/CEO.
6. Discussion with possible decision to adopt a policy relating to "Conflicts of Interest" applicable to board members/trustees, management and key employees
7. Discussion and possible action to approve purchase of VHF radio repeater system, radios and associated equipment in an amount not to exceed \$15,000.
8. Discussion and possible action concerning approval to close the utility office during the lunch hour to enable all employees to attend a pot luck lunch during the Thanksgiving and Christmas holiday seasons.
9. Status report, discussion and consideration of possible legal action regarding City Lake Dam. Possible executive session as authorized by Oklahoma Statutes 25 O.S. § 307 B.4.
10. Status report by Larry Eagleton.
11. Audit Committee Report.
12. Policy Committee Report.

13. Budget Committee Report.

IV. Consideration, discussion and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. (25 O.S. Article 311.9)

V. Adjournment

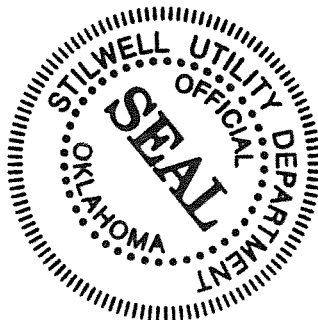
Posted: 4:00 P.M. November 14, 2017

925 West Hickory-Utility Office

503 West Division-City Office

SUD Board Secretary, Vice-Secretary or Chief Executive Officer

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