

## **BOARD OF TRUSTEES**

**March 3, 2022**

**Members Present: Terry Brungardt, Bruce Wallace, Ken Schmidt, Kelly Stewart, Daniel Tatro.**

**Members Absent: None.**

**Staff Present: Jill Ray – Town Clerk; Robert Baysinger – Chief of Police; Margaret Stratton – Treasurer.**

**Others present: Joe Weaver – Town Attorney; Jimmy Smith, Michael Taylor – Cowan Engineering and Dawn Morgan.**

- 1. Meeting called to order and roll call. Mayor Wallace called the Regular meeting of the Board of Trustees to order. Clerk Ray called roll and declared a quorum. Agenda was posted at the Calumet Town Hall on Wednesday March 2, 2022 @ 12:00 p.m.**
- 2. Public Comments – Citizen’s comments will be heard at all Regularly Scheduled board meetings only during the designated Public Comment portion of the agenda. Comments are limited to three minutes with no action taken. None**
- 3. Consideration of approval, rejection, amendment and/or postponement of the minutes for the Regular meeting held January 6, 2022, with action as necessary. Trustee Tatro made a motion to approve the minutes for the January 6, 2022, meeting. Seconded by Trustee Brungardt. Roll Call: Trustee Stewart, abstain (was absent); Trustee Brungardt, aye; Trustee Wallace, abstain (was absent); Trustee Schmidt, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried.**
- 4. Consideration of approval, rejection, amendment and/or postponement of the minutes for the Regular meeting held February 3, 2022, with action as necessary. Trustee Schmidt made a motion to approve the February 3, 2022, meeting minutes. Seconded by Trustee Stewart. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Tatro, abstain (did not attend meeting). Mayor Wallace declared the motion carried.**
- 5. Consideration of approval, rejection, amendment and/or postponement of claims, checks, and warrants for the month of February 2022, with action as necessary. Trustee Tatro made a motion to approve the claims, checks and warrants for February 2022 with the exception of Claim #247 for \$600.00 for Bass Law. Seconded by Trustee Stewart. Roll call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried.**
- 6. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Fire Department secretary, with action as necessary. Jimmy Smith gave the information for the meeting, calls and the training. No Action.**
- 7. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Police Chief, with action as necessary. Chief Baysinger gave the report on calls and stops. No Action.**

8. **Consideration of approval, rejection, amendment and/or postponement of report submitted by the Public Works Superintendent, with action as necessary. No CPWA Supervisor at this time. No Action.**
9. **Consideration of approval, rejection, amendment and/or postponement to the request from Bryce and Ashley Schwab concerning their water bill, with action as necessary. Did not attend, problem was solved prior to meeting. No Action.**
10. **Consideration of approval, rejection, amendment and/or postponement of the information received on the complaints against Firestone Trucking, with action as necessary. Dawn Morgan gave the Trustee a list of complaints on Firestone Trucking that were to be fixed years ago and they are not, also stated that there is new lighting that is pointing directly onto her property. Mayor Wallace and Attorney Weaver stated that they will send a letter to Firestone stating that the lighting has to be removed immediately, and they have 30 days to complete a list of issues, or they will be fined daily. No Action.**
11. **Consideration of approval, rejection, amendment and/or postponement to approve and authorize the mayor to read the Fair Housing Proclamation, with action as necessary. Trustee Brungardt made a motion to authorize the mayor to read the Fair Housing Proclamation. Seconded by Trustee Schmidt. Roll call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried.**
12. **Consideration of approval, rejection, amendment and/or postponement of approval of Audit Engagement Letter from Dillon & Associates, P.C., with action as necessary. Trustee Tatro made a motion to approve the audit engagement letter from Dillon & Associates. Seconded by Trustee Schmidt. Roll call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried.**
13. **Consideration of approval, rejection, amendment and/or postponement to approve ordinance no. 2022-01 for the OKMRF employee retirement contribution plan, with action as necessary. Trustee Tatro made a motion to approve the Ordinance No. 2022-01 for the OKMRF employee retirement contribution plan. Seconded by Trustee Schmidt. Roll call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried.**
  - 13.1 **Consideration of approval, rejection, amendment and/or postponement to approve the emergency clause for ordinance 2022-01. Trustee Tatro made a motion to approve the emergency clause for Ordinance 2022-01. Seconded by Trustee Schmidt. Roll call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried.**
14. **Consideration of approval, rejection, amendment and/or postponement to approve ordinance no. 2022-02 for the OKMRF police chief retirement contribution plan, with action as necessary. Trustee Brungardt made a motion to approve the ordinance 2022-02 for the OKMRF police chief retirement contribution plan. Seconded by Trustee Stewart. Roll call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried.**

**14.1 Consideration of approval, rejection, amendment and/or postponement to approve the emergency clause for ordinance 2022-02. Trustee Brungardt made a motion to approve the emergency clause for ordinance 2022-02. Seconded by Trustee Stewart. Roll call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried.**

**15. Consideration of approval, rejection, amendment and/or postponement of the approval to move forward with proposal from Municode to bring our Town code of ordinance book up to date, with action as necessary. Trustee Schmidt made a motion to move forward with the proposal from Municode to bring our town code of ordinance book up to date. Seconded by Trustee Tatro. Roll call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried.**

**16. Remarks and inquiries of the governing body members. Clerk Ray advised that the town wide clean up was on March 19-20 and the town wide garage sale weekend will be April 16 & 17.**

**17. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary. None. No Action.**

**18. Adjournment. Trustee Brungardt made a motion to adjourn. Seconded by Trustee Stewart. Roll call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried.**

**Posted at the Calumet Town Hall on Wednesday March 2, 2022, at 12:00 pm.**

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**Bruce Wallace, Mayor**

**ATTEST:**

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**Jill Ray, Clerk**