

July 23, 2019

**Large White Envelope is to contain:**

1. Valid Bid Bond/Trade Contractor Affidavit (inside WHITE and PINK envelopes)
2. 'M' or 'E' Form (inside white envelope only )
3. Sealed Gray Envelope(s)
4. Sealed Pink Envelope(s)

**Sealed Pink Envelope (for General Contractor)**

1. A quotation on the **Official Trade Bid Form** or the trade contractor's letterhead as well as a copy of the Bid Bond or Affidavit.

**Sealed Gray Envelope (to be retained by YCA for one year)**

2. An exact copy of the quotation on the **Official Trade Bid Form** or the trade contractor's letterhead.

**'M' or 'E' forms should not be inside Gray or Pink Envelopes.**