

**VILLAGE OF PARDEEVILLE**  
**PARDEEVILLE VILLAGE BOARD MINUTES**  
**Village Hall – 114 Lake Street, Pardeeville**  
**Tuesday, June 15th, 2021 at 6:30 p.m.**

**Call to Order:** The regular meeting of the Village of Pardeeville governing body met on Tuesday, June 15th, 2021 at the Village Hall at 114 Lake Street in Pardeeville. Village President Possehl called the meeting to order and welcomed our new trustees at 6:30 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

**Roll Call:** All trustees were present. Also, present were: Craig Trewartha, Sgt. Jordan Hauteur, Sarah Killoran, Helena & Larry Huddleston, Steve & Michelle Foote, Rick Wendt, and Erin Salmon – Admin/DPW.

**Verification of the posting of agenda:** The agenda was properly posted at the Pardeeville Village Hall, Village Website and the Pardeeville Post Office.

**Agenda Approval:**

**MOTION Abrath/Chapman** to approve agenda as presented. Motion carried unanimously.

**Minutes approval:**

**MOTION Babcock/Abrath** to approve special meeting minutes from May 18<sup>th</sup>; and Motion Abrath/Possehl to approve the June 1<sup>st</sup> minutes as presented. Motions carried unanimously.

**Comments from the Floor:** none

**Communications & Reports:**

- **EMS Report:** Trustee Abrath reported they are making calls, been busy, having a meeting on Friday. LTE position is open for hire, getting into budget season, and looking to sell the 3<sup>rd</sup> ambulance and cot as not enough staff for 3 at this time.
- **Columbia County Sheriff Report:** Report was reviewed, no questions asked.
- **Columbia County Supervisor report:** no formal report. As always if anyone has anything for Barry; please give him a call. County meeting on Wednesday.
- **Clerk Report:** report was reviewed no questions asked.
  - **Receipts** – report was presented and reviewed.
  - **Financials** – reports were presented and reviewed; no questions asked.
  
- **DPW/Administrator Report** – Report was reviewed. Salmon pointed out that the Lake Street Line rebuild pre-con meeting is Wednesday (virtual); spending time reviewing ordinances regarding short term rentals of homes, Issues with cats on W. Chestnut – working on a program with the humane society to catch, spay/neuter and release back. PCAC Update - will be having a joint meeting with the Utility Commission in July after Johnson Block completes the 2020 audit. Look at the rate of return, steps moving forward on reimbursement to customers (PSC will allow up to 24 months) noting there will be interest due on that. Discussion with Bulldog Storage and the garage fence line that we would like to establish utilizing old poles and a double tie system for approximately 200ft.

**OLD Business**

**Ordinance violations 212 W Chestnut**

Ordinance violations noted last fall have been addressed and cleared up. Then concern over the unlicensed/unregistered vehicles and pile of equipment on the East side of the property were brought up and letters sent this spring. Salmon requested that pictures be taken locations noted, and whether or not they are moving (not only at these locations, but others as well). This allows for a “time stamp” of where things are and when.

For 212 W Chestnut, all vehicles but 2 have been addressed. Styrofoam pile is for a future project; east side pile is being worked on and they anticipate a project to finish the garage but need time to complete. Question raised on all the vehicles within the back fence and that the DNR has been contacted but they do not have time to deal with (bottom of their list). Babcock stated that he is concerned about enforcement. We should be following a set protocol with deadlines, when the deadline comes, follow up with Sheriff for the enforcement (is this happening)? How they choose to enforce is up to them. Just be sure we are handling all situations the same and consistently – issuing extensions only when warranted. Larry Huddleston was questioned by Haynes if he is a Salvage Yard. Huddleston responded by saying, the Board should have done their homework. Then explained when they took over the property years ago; they were told they could keep all items as long as they were working on them or using them for parts. They are trying to run a business and don't appreciate the deputies taking pictures of the vin #'s on the vehicles.

It was noted we will follow the same process for ordinance violations: letter, deadline and follow up with sheriff when deadline comes – continue to provide information to the Board. No formal action taken. *(Please see Admin/DPW Report for 07/06/21 – follow up with Sheriff's office on the matter of protocol for violations. The Deputies currently issue the citation typically 1 or 2 days after the deadline).*

#### **Foote development plan – Vince St**

Steve & Michelle Foote have been meeting with the Village regarding potential residential development off Vince Street where the current yard waste site. They wanted to address the Board as to questions they have and we may have, along with the next steps. Their preliminary plan was presented and discussed along with potential time line and street development goals. Discussion on if the timeline could be extended; cost of materials to build and how the Village would manage street construction for the project. This is all preliminary and would be part of the TIF district. The board likes the concept plan and would like to move forward with CSM for parcel determinations and begin working on a developer's agreement for future meetings.

**No formal action taken.**

#### **Special Events Review application - Sidewalk Sales August 14th**

This was presented at the last meeting and questions for the organizer Sarah Killoran were brought up. Sarah was present to address any concerns. There would be food trucks (not parked on Main St. but in private or public lots). Concern over the tents for the vendors on Main St. and foot traffic. Could there be a way to allow for a pedestrian lane on the sidewalk? It's hard with the 10ft tents but the 8ft allow for room to walk. Further discussion on if they could stage no parking on N Main for this event and the board can authorize. Sarah stated that would be ideal and allow for more foot traffic.

**Motion Abrath/Balsiger** to approve application for sidewalk sales and make the 100 block of N. Main Street no parking for the event hours of 9-3 from 4-way to Lake. Motion carried unanimously.

#### **Public official's acknowledgment of Policy**

Salmon presented a revised document for the Finance & Personnel committee to review. The committee recommended that the board discontinue proceeding with a public official's policy. Salmon explained that the policy is referring to particular ordinances. Since Board members are to be familiar with ordinances, the policy with acknowledgement was not needed.

**Motion Babcock/Abrath** to accept committee recommendation and not proceed with public official's policy. Motion carried unanimously.

#### **NEW Business**

**Liquor License renewals - Establishments**

The list of establishments requesting liquor licenses for the renewal period of July 1<sup>st</sup>, 2021 to June 30<sup>th</sup>, 2022 was presented for approval. List has been published in the Daily Register.

**Motion Abrath/Balisger to approve as presented. Motion carried with Holtan abstaining.**

**Operator Renewals**

The list of applicants requesting operator licenses for July 1<sup>st</sup>, 2021 to June 30<sup>th</sup>, 2022 was presented to the board.

**MOTION Babcock/Abrath to approve as presented. Motion carried unanimously.**

**Mutual aid agreement – Village of Rio/Village of Wyocena**

Salmon presented a mutual aid agreement with the Village of Rio and Village of Wyocena to add to our Emergency Action Guide.

**Motion Abrath/Haynes to approve agreement as presented. Motion carried unanimously.**

**MSA Professional services agreement to establish TIF District**

MSA presented a service agreement in the amount of \$15,500 to provide services to establish TIF district.

**MOTION Abrath/Holtan to approve as presented. Roll Call Vote: Motion carried unanimously.**

**Approval of the bills**

The bills were presented for approval.

**Motion Abrath/Holtan to approve the bills as presented. Roll Call Vote: motion carried unanimously.**

**Adjourn:** The meeting adjourned by Possehl at 8:15 p.m.

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Jennifer Becker, Clerk/Treasurer  
Approved 7/6/2021