

Independence Charter Middle School Parent Hour Timesheet

Student Name _____ Grade _____
Parent/Worker Name _____

Date	Job Performed	Hours

Parent Hour Requirements:

- 40 hours total for families with one student; minimum of 20 hours per semester. 60 hours for families with more than one student; minimum of 30 hours per semester
- Families can receive a maximum of 20 hours per school year for carpooling.
- Landscape work is worth double credit hours.
- Donations: For every \$20 a family contributes to ICMS, one (1) parent hour will be credited (includes in-kind donations, the value of which is equal to \$20).
- **ALL parent hour data is required to be recorded by the parent on a Parent Hour Timesheet and submitted in the Parent Hour Folder in the front office (or emailed to frontoffice@icmsokc.com) prior to the end of the semester.**