

**Board of Trustees  
VILLAGE OF MILLERTON  
Regular Meeting  
January 19, 2021**

A regular business meeting of the Village of Millerton Board of Trustees was called to order on Tuesday, January 19, 2021 at 5:38 PM via Zoom meeting telecommunication (due to COVID-19 restrictions from State and County levels), with Mayor Debra Middlebrook presiding. Deputy Mayor Jen Najdek, Trustees Alicia Sartori, Joshua Schultz and Matthew Hartzog, Clerk/Treasurer Kelly Kilmer, and Deputy Clerk Suzanne Bressler were also present. Jeanne Vanecko and Kevin Hasselwander were in attendance as well, specifically pertaining to work on the Eddie Collins Memorial Park Revitalization Project. A sign-in sheet is attached.

The Mayor announced that bells were tolled for National COVID Memorial Day in the Village, which pushed the meeting start from 5:30 PM to 5:38 PM, and she is confident she speaks on behalf of many in stating the hearts of the Village go out to all who lost loved ones to the virus.

**Departments**

***Highways***

Highway Supervisor Lawrence weighed in on certain budget lines and changes. Specific trees that need attention were discussed. In addition, Lawrence reported PFOS (fluorocarbon) sampling was done and such sampling will happen quarterly from now on. He was able to locate one hydrant blowoff, which will help when the water tower is painted, to relieve pressure from the alternate water storage container. Clerk Kilmer asked that he provide an AQWR report when it comes in so it can be further dispersed as needed in a timely manner and he agreed. He suggested water meter replacement information go in with the next water bill.

***Police***

Officer-in-Charge Veeder said there were 34 calls in December 2020 as compared with 17 of December 2019. There were 21 in the village and 13 in the town, with two arrests in the village and one in the town. *Motion* to hold a public hearing February 8<sup>th</sup> at 6PM via zoom on police reform was made by Trustee Schultz, seconded by Trustee Hartzog and approved by all five (5) present members, thus the hearing was scheduled.

**Vouchers**

*Motion* to pay **vouchers numbered 2019712-737**, allocated as follows: **General \$14,117.02; Water \$2,681.52; Total \$16,798.54** was made by Deputy Mayor Najdek, seconded by Trustee Hartzog, and all five (5) present members approved, thereby allowing the vouchers to be paid.

**Committee Reports**

Deputy Mayor Najdek pointed out specific recreation lines for Board consideration in delineating budget priorities. Trustee Sartori reported she is working on a final employee handbook and review forms with the aim of adopting them in March. Trustee Hartzog said he is looking into lighting for the sign in front of Village Hall and a potential flagpole, as well as reviewing the County's police reform report. Trustee Schultz said he is continuing to work on the Emergency Operations Plan with the Town and digesting the police reform report.

### **Clerk's Report**

Clerk Kilmer briefly outlined a variety of budget lines that will need changing for the Board to consider and discuss. *Motion* to adopt newly delivered minutes of November 16, December 7 and 14 of 2020 and January 4 of 2021 was made by Trustee Sartori, seconded by Trustee Hartzog and approved by all five (5) present members.

### **Treasurer's Report**

Treasurer Kilmer confirmed that the agenda of the upcoming February 1st workshop meeting would principally be to review the expense side of the budget. She led the Board through a review of December financials, including capital projects. *Motion* to allow the signing of accountant contracts was made by Trustee Schultz, seconded by Trustee Hartzog, and all five (5) present members agreed, thus the motion passed. Treasurer Kilmer reported that WIIA grant funds were successfully disbursed by the EFC arm of the DEC to the Village to pay outstanding Tighe & Bond engineering invoices for work on the water improvement project. *Motion* to allow the prepayment of these invoices, which total \$41,936, was made by Trustee Hartzog, seconded by Trustee Sartori, and all five (5) present members approved, thus the motion passed.

### **Presentation**

Kevin Hasselwander from Chazen Companies gave the Board an overview of where things stand currently concerning the project, walking members through his shared screen which featured Phase 1 and overall plan sketches of the park. Jeanne Vanecko, who spearheads the committee working on revitalizing the park, also addressed elements of the plan and committee progress.

### **Deputy Clerk's Report**

Deputy Clerk Bressler has organized grant documentation around the WIIA requirements so funding could be disbursed. She reported that she participated in the NYCOM Elections Webinar and has been tasked with administering the Village election. She is looking forward to the process leading up to the election in June, beginning with notifying the public regarding available seats via newspaper publication prior to February 15th.

### **Public Comment**

None

### **Adjourn**

A *motion* to adjourn was made by Deputy Mayor Najdek at 7:11 PM and seconded by Trustee Sartori; all five (5) members present were in favor and the meeting disbanded.

Respectfully Submitted,

Prepared By:

Kelly Kilmer  
Village Treasurer/Clerk

Suzanne Bressler  
Deputy Clerk (2/9/21)