WOOD BLINDS:
- ◯ 1-3/8" Wood
- ◯ 2" Wood
- ◯ 2-3/8" Wood

POLYMER FAUX:
- ◯ 2" Polymer Faux
- ◯ 2-1/2" Polymer FauxP

WOOD & FAUX WOOD BLINDS ORDER FORM

PORTER PRESTON
Quality Wholesale Window Coverings
Contract • Hospitality • Residential

Account Number: _____

Bill To: _____ Ship To: _____

Address: _____ Address: _____

City: _____ State: _____ Zip: _____ City: _____ State: _____ Zip: _____

CUSTOMER ORDER NUMBER

DEPARTMENT SIDE-MARK

Porter Preston
PH: 866-753-1113
FX: 203-597-8828

Fax/Email Confirmation
☐ Yes ☐ No

Page ____ of ____

Phone: _____ Fax: _____ ***Buyer's Signature:*** _____

									OPERATING SYSTEM			TILT OPTION					OPTIONAL		
Line #	Qty.	Color #	Color Name	Width ↔	Height ↕	Valance Style	Type of Mount (Check One)	Other Options	Standard Cordlock (Check One)	Cordless Lift (2" Only) (Check One)	Cordless Lift & Lock (Check One)	Position of Tilt Cord (Check One) OR	Position of Tilt Wand (Check One)	RF RemoteTilt (Check One)	Position of Lift Cord (Check One)	RF Remote Channels (Check One)	Hold-Down Brackets (Check One)	Extension Brackets (Check One)	Spacer Blocks (Check One)
1							◯ Inside ◯ Outside		◯ Yes ◯ No	◯ Yes ◯ No	◯ Yes ◯ No	◯ Left ◯ Right	◯ Left ◯ Right	◯ Yes ◯ No	◯ Left ◯ Right	◯ 1-CH ◯ 5-CH	◯ Yes ◯ No	◯ 1-3/8" ◯ 3-1/2"	◯ 3/8" ◯ 3/4"
2							◯ Inside ◯ Outside		◯ Yes ◯ No	◯ Yes ◯ No	◯ Yes ◯ No	◯ Left ◯ Right	◯ Left ◯ Right	◯ Yes ◯ No	◯ Left ◯ Right	◯ 1-CH ◯ 5-CH	◯ Yes ◯ No	◯ 1-3/8" ◯ 3-1/2"	◯ 3/8" ◯ 3/4"
3							◯ Inside ◯ Outside		◯ Yes ◯ No	◯ Yes ◯ No	◯ Yes ◯ No	◯ Left ◯ Right	◯ Left ◯ Right	◯ Yes ◯ No	◯ Left ◯ Right	◯ 1-CH ◯ 5-CH	◯ Yes ◯ No	◯ 1-3/8" ◯ 3-1/2"	◯ 3/8" ◯ 3/4"
4							◯ Inside ◯ Outside		◯ Yes ◯ No	◯ Yes ◯ No	◯ Yes ◯ No	◯ Left ◯ Right	◯ Left ◯ Right	◯ Yes ◯ No	◯ Left ◯ Right	◯ 1-CH ◯ 5-CH	◯ Yes ◯ No	◯ 1-3/8" ◯ 3-1/2"	◯ 3/8" ◯ 3/4"
5							◯ Inside ◯ Outside		◯ Yes ◯ No	◯ Yes ◯ No	◯ Yes ◯ No	◯ Left ◯ Right	◯ Left ◯ Right	◯ Yes ◯ No	◯ Left ◯ Right	◯ 1-CH ◯ 5-CH	◯ Yes ◯ No	◯ 1-3/8" ◯ 3-1/2"	◯ 3/8" ◯ 3/4"
							①		②	②	②	②	②						③

① Inside installation needs deductions. From ordered blind width factory will deduct 1/2" off slat measurement and 3/4" off headrail (to accommodate the installation brackets)
② If no position is specified, blind will be shipped with tilter cord/wand on left & lift cord on right. 2-3/8" Wood and 2-1/2" Faux Woods with cord tilter only.
③ Spacer Blocks available for all horizontal blinds. If more than one Spacer Block per bracket is required, list in "Special Instructions" section the # needed per bracket. Maximun of 3 per bracket. 3/8" spacer blocks come automatically with 2-3/8" Wood and 2-1/2" Faux Wood.

ABOUT YOUR PROGRAM
This is a *customized* program. If your customer requires an alteration to the standard specifications, please call our Customer Service Department. Special quotes are available upon request. Items manufactured outside of the standard specifications may take additional manufacturing time and cancel warranty. We reserve the right to refuse any special request.

CANCELLATION OF ORDERS
Once production has begun (usually within hours after order is received), the order CANNOT be cancelled. If the order has NOT BEEN STARTED, request a "Cancellation Number" and keep that number on file.

OPTIONS FOR WOOD & FAUX WOOD BLINDS
Please fill in your desired options using the abbreviations below:

LO – LightsOut. No charge option.
MB – Multiple Blinds on Headrail. List overall width in "Special Instructions" section. List blinds from left to right.
RC – Rounded Corners. No charge option (not available on Enhanced Grain Woods, Coastal Woods or Faux Woods).
TAPE – Add color/style name.
VT – Valance Tape (solid or decorative tape across valance). Only available with a standard decorative valance.
TC – Tile Cut-Out. Attach drawing with specific information.
VC – Valance Custom Width. Specify custom valance width and/or custom return length in "Special Instructions" section.

SPECIAL INSTRUCTIONS:

2 or 3 on 1 – Overall Width & Uneven Split: _____
Cord Length Override Option: _____
Tilt Length Override (Wand or Cord): _____
Continuous Valance (specify NET width): _____
RLO (Return Length Override): _____
Tape/VT (Specify Tape): _____
Motorized Power Source: _____
Motorized Options: _____
_____
_____

WOOD VALANCE STYLES

KEY – Keystone Valance
RLO – Return Length Override. Specify in "Special Instructions" section
WS – Standard Deco (n/a for Coastal)
WC – Crescent
WF – Forte
WSO – Soho (Coastal & Smooth wood only)

FAUX VALANCE STYLES

FS – Standard Deco
FC – Crescent