

KITTITAS COUNTY EMS & TRAUMA CARE COUNCIL – EXECUTIVE COMMITTEE
November 11, 2022 - Committee Minutes (w/additional actions noted if required between meetings)
Submitted by - Cheryl Burrows, EMS Coordinator

MEMBERS (emailed packet 11/1/22): Lee Hadden, Chairman, George Long, Vice Chairman, Dede Utley, Secretary/Treasurer, and staff-Cheryl Burrows, EMS Coordinator/Administrator (V. Chair position is open.)

Chairman verified vouchers, signed checks, and mailed bills.

FINANCIAL REPORT / ACTION ITEMS:

• **Treasurer’s Report / Vouchers:** Coordinator

Account Balance:

- Checking 2022 = \$ 119,232.55
Total Balance = \$ 119,232.55

Program Balances:

- 2022 Office = \$ 100,300.84
- FY22 Training = \$ 18,931.71
Total Balance = \$ 119,232.55

Checks issued (2022): #6572-6583 (12) = \$ 14,574.28

Voided check(s): None

TOTAL PAYMENTS = \$ 14,574.28

The Executive Committee reviewed and approved vouchers and corresponding invoices for October, revenues, account registers, and activities 10/7-11/10/22. All account activities were available for review in the form of Umpqua Bank Accounts Activity Summary, Quick Books register, and program spreadsheets.

• **Other – Committee/Chair update or action:**

- Staff Update – Debbie back full time 11/7 on light duty (< 10#s lifting) approved by HR.
- Training Update – All training on schedule per FY23 Training Workplan.
- No additional business was conducted.

Approved by:

Prepared by:

Lee Hadden, Chairman
George Long, Vice Chair

Cheryl Burrows
EMS Coordinator

Date: _____