

# RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held \_\_\_\_\_ 20 \_\_\_\_\_

## SPECIAL MEETING

DECEMBER 10, 2014

On December 10, 2014 at 6:00 p.m. a special meeting with the Ellsworth Trustees and the Ellsworth EMS and Fire Department was called to order by Chairman Fredrick Houston. A roll call was taken to establish a quorum: Trustee William Spelman – present, Vice Chairman Robert Toman – present, and Chairman Fredrick Houston – present. Also present were Fiscal Officer Karen Grittie, Fire Chief Robert Sternburg, EMS Director Brian O'Neil, Assistant Fire Chief Tom Powell, Captain Ted Smith, Lieutenant Dave Igo, Zoning Inspector Wayne Sarna, Maintenance Supervisor Matt Stroney, and 5 visitors. The Pledge of Allegiance was recited.

1. Chief Sternburg requested being called on Monday evenings during his regular office hours if there is a problem with the EMS billing. This communication will quell any issues.
2. Chief Sternburg requested an open line of communication to resolve the fire inspection issue in the township. Inspections are now required to be documented for the ISO rating. The inspection reports would be turned into the trustees for open discussion. When all avenues have been exhausted to resolve any issues, the report will then be given to the fire marshal.
3. All fire fighters must pass the EVOC (Emergency Vehicle Operation Course) driver training yearly or they don't drive. New fire fighters can drive during training, but not to calls. The training consists of 8 hours in the classroom to learn the physics of maneuvering a large vehicle, and an obstacle course to maneuver, back-up, and serpentine a fire truck. The two largest vehicles are used for training. If a fire fighter does not pass, they cannot drive to calls. Trustee Toman asked how safety is ensured. Dave Igo responded NFPA 1002's 11 page inspection is done on each truck for the ISO yearly. The driving course of 8 hours and pump time is documented for each fire fighter. Chairman Houston said checking the individual driving records for the fire fighters will begin again in 2015.
4. Chief Sternburg would like to add a line item to the 2015 budget: \$1000 for Fire Prevention and \$1000 for Office Supplies

Trustee Spellman said recruitment of new members and retention of current fire fighters are important. Areas to discuss for EMS are making EMS work better and pay for itself. The rules are there, they just need enforcement. EMS Director O'Neil said the EMS rules are:

- 1<sup>st</sup> time reports are not complete, no EMS runs until completed
- 2<sup>nd</sup> time reports are not complete, 30 day suspension and retest
- 3<sup>rd</sup> time reports are not complete, removal from department

Trustee Toman asked if inspection of business was required. Chief Sternburg said in our current ISO inspection, we loss points due to not having inspections documented. In 2015, Chief suggested starting a yearly program, which would take one week to complete the inspections. Chief Sternburg and Tim Ramsey are the township inspectors. A business is defined as the public having access. Home business would not be inspected. Brian O'Neil stated all inspection decisions go through the Chief. The trustees want fairness for all. Chairman Houston also stated there is a safety issue if inspections are not done.

Trustee Toman suggested a lottery system for drug testing. Chief Sternburg stated personal vehicles that run red to calls are inspected.

Chief Sternburg again brought up the Junior Fire Fighter program. Ted Smith said to allow joining at 16, as there is a course at MCCTC for fire fighter/police for high school students. Trustee Toman also suggested getting senior citizens involved. Trustee Spellman said the public now pays for the