

At 7:00 PM Chairman Jeff Enders called the meeting to order, and the Pledge of Allegiance was recited. Roll call was taken with the following members present Carl Bahner, Jeff Warfel, Jeff Gonsar, Jon Miller and Dennis Malone. Tim Neiter was absent. Engineer Logan Jury, Solicitor Jack Kerwin, Consultant Jeff Grosser, Operators Shane Schadel and Logan Stiely were in attendance. Halifax Area High School Superintendent Tyler James was present. Everyone present recited the Pledge of Allegiance.

#### **BUSINESS FROM THE FLOOR**

1. Tyler James, on behalf of HAHS requested consideration of the current water bill charges due to an excessive water pipe leak.

*Jeff Enders moved to adjust the billing based on the 3-year average. Jeff Gonsar seconded the motion; the motion carried unanimously.*

#### **SECRETARY'S REPORT**

*Jeff Warfel moved to approve the Secretary's report. Carl Bahner seconded the motion; the motion was carried unanimously.*

#### **TREASURERS REPORT**

*Dennis Malone moved to approve the Treasurer's report. Jeff Warfel seconded the motion; the motion was carried unanimously.*

#### **ENGINEER'S REPORT**

*See HRG Engineer's Report at the end of the minutes.*

1. Sewer Extension Project-
  - a. Sewer Extension Project is rapidly ending. Doli is mostly complete.
    - i. Lawn restoration will go into next year
  - b. PSI has a longer punch list- mostly at pump buildings as well HVAC and is on track for completion 12/07/2025.
  - c. DEP & PennVest walk-thru 11/17/2025
  - d. Sewer Lateral Easement for 52 Creek Road- Plan in progress.
  - e. Sewer Lateral Easement for 22 Matamoras Road- Further discussion required.
  - f. Discussion and responsibility determination/negotiation are in process with Doli regarding road repair overage in the range of \$680k.
  - g. Notice-To-Connect list is finalized and ready for creation/ mailing.
  - h. Change Order #5, Contract 2022-03 Time Extension

*Jeff Gonsar moved to approve Change Order #5, Contract 2022-03. Carl Bahner seconded the motion; the motion carried unanimously.*

- i. Change Order #2, Contract 2022-03 Electrical

*Jon Miller moved to approve Change Order #2, Contract 2022-03. Jeff Warfel seconded the motion; the motion carried unanimously.*

2. Well House – No report, no activity
3. Halifax Commons - No report, no activity
4. Rise Street Beverage - No report, no activity
5. Baker's Pump Station - No report, no activity
6. Misc Items:
  - a. Lead & Copper Survey list updated and ready for letters to be created/mailed.

## **SOLICITOR REPORT**

Matamoras easement goes across cemetery with unknown ownership/decision making contacts, not a feasible option. Property owner obtained property survey, outside of the project.

## **CONSULTANT REPORT**

Consultant Jeff Grosser advised the grinder pump issue at 79 Powells Valley Road was due to a breaker in the off position. Suggested a Grinder Pump troubleshooting guide as there have been several similar issues. HRG to provide Grinder Pump trouble-shooting guide to be shared with property owners.

## **OPERATOR'S REPORT**

Finished water basins on Mountain; Met with Doli for release valve to be fixed on Powells Valley Road; Monthly pump maintenance; Met with HRG for easement on Hill Drive to provide water to Messner; Repaired water leak in pit at Riverview Terrace; Cleared storage room out at Borough building; Hauled fuel in for generator; Klines hauled 4 loads; Serviced and rotated tires on work truck; Pulled Arsenic and coliform samples; Call out to 79 Powells Valley Road for grinder pump; Had water leaks repaired at YMCA and across from Zentinas; Sample hydrant replaced at reservoir; Started posting late notices.

## **OLD BUSINESS**

1. 2026 Budget Vote

*Jeff Gonsar moved to approve the 2026 Budget as presented. Jeff Warfel seconded the motion, the motion was carried unanimously.*

2. NTC batch #1 Non-Compliance as of 10/15/2025

Certified letters went out 10/27/2025 for incomplete paperwork and/or fees. Letter to be drafted and reviewed by Solicitor's office.

3. Credit Card application submitted- on hold pending 2024 Audit Report, currently with Auditor and expected at year-end.
4. HAWASA Holiday Dinner 12//12/25 6pm Progress Grill.

## **NEW BUSINESS**

1. HAHS Account #03480 Water Usage- resolved under Business from the Floor.
2. JK Investment Holdings 111 Armstrong Street- Account serious delinquent. Chairman Enders to contact.
3. Grabousky Account #04170 3449 Peters Mountain Road- Unusually high-water meter reading
  - a. Full payment due, present option to replace meter at his expense and have it sent out for inspection.
4. McGruther/Baker Account #10057 93 Powells Valley Road RE: Sewer Extension
  - a. 90-day extension with update communication required
5. Carran Account #10051 28 Parmer Drive Connection Extension requested & lawn restoration issues
  - a. 90-day extension with update communication required
  - b. Lawn restoration issues added to Engineers list of open items for Doli (also at 46 Lauren Lane)
6. PA Unclaimed Property- No action required. Claim submitted
7. Online/Payment by Phone Available

*Dennis Malone moved to authorize online and by phone payment options through existing Diversified Technology software. Jon Miller seconded the motion, the motion carried unanimously.*

8. PP&L Rate Comparison Presented.

*Jon Miller moved to authorize electric switchover to FreePoint Energy for a 60-month term at 0.09390kWh. Dennis Malone seconded the motion, the motion carried unanimously.*

9. Change mailing address from PO Box to purchased mailbox for delivery at Highland Lane office

*Jeff Enders moved to approve address change and purchase of mailbox up to \$1000. Jeff Warfel seconded the motion, the motion carried unanimously.*

## **APPROVAL OF BILLS**

*Jeff Warfel moved to approve payment of the bills as presented. Jeff Gonsar seconded the motion; the motion was carried unanimously.*

**EXECUTIVE SESSION**

*At 8:45pm, Jon Miller moved to go into Executive Session to discuss a personnel topic. Dennis Malone seconded the motion; the motion carried unanimously.*

*At 9:00pm motion; moved to exit Executive Session and rejoined Public Session. Jon Miller seconded the motion, the motion carried unanimously.*

*Jeff Enders moved to approve appointment of Dawn “Shelley” Miller as HAWASA Secretary/Treasurer, effective January 1, 2026, with an annual salary of \$75,000 and standard HAWASA benefits package. Carl Bahner seconded the motion, the motion carried unanimously.*

**ADJOURNMENT**

*Jon Miller moved to adjourn the meeting at 9:12PM. Jeff Enders seconded; the motion was carried unanimously.*

Respectfully Submitted,

Hoover Financial Services  
Secretary

**NEXT MEETING TUESDAY, DECEMBER 16, 2025, AT 7:00PM  
AT THE BORO BUILDING**