**To:** Development Committee

**From:** Elaine

**Date:** 8/17/20

Here are my notes and follow from our recent Zoom meeting regarding our online auction. We’ve named it **Franciscan Ministries: Bidding for a Cause**. **Date of closing bids – October 24**.

**Past Lists**

I agreed to pull up the old list from Bark and Brew (2018) and Bubbles and Brew (2019) to look at previous sponsors for solicitation. There wasn’t a list, but a computer file for each entity who had a booth. The ones that really donated were sponsors for $250. They were Bathfitter, Gutter Guard, Invisible Fence and Camp Bow Wow.

Of these, Camp Bow Wow and Invisible Fence might be good to solicit. Most others aren’t very suitable for this year as they include pet cremation, dog waste pickup, etc. Of the rest, Marci and I selected a handful to solicit. Of the more generic and recent Bubbles and Brew list, we eliminated dine in restaurants, theatre settings, and out-of-town locations (except Dollywood-popular last year).

**Excel spreadsheet**

This shows the edited past lists and some new ideas on the second tab. We will solicit all on the Excel Sheet from the office.

**Board Members**

Board members were a source of many items for last year. We had a TV, a Ring system, wine, and tickets. Board members need to be solicited and this could be done by the committee. A Board list is on the board page of the website. Or we can provide the list.

**Solicitation letter**

I have a solicitation letter that you can use. It is attached and can be adapted. We are happy to print letters for you and mail from the office. Our you can use your own stationery and include a flyer describing the event. Solicitation can be done by phone too! (See attached print materials.)

**Goal for solicitation**

We would like to gather at least 25 items, either themed baskets **OR** significant individual items for the auction.

**Ideas for baskets/items include**

Basket of Board Games (almost complete), “skilled or professional” art or craft items, OSU or other team spirit basket, a basket or wagon of wine/ liquor, A COVID prevention Mask-It Basket, computers (must be of recent vintage), pet care basket, garden basket/pot, jewelry, electronics, Sister’s Goodie Basket (peanut brittle other goods from the Sisters, services, tickets to outdoor or other COVID safe adventures.