

# **BUTLER COUNTY RURAL WATER DISTRICT NO. 5**

## **ANNUAL MEETING**

**Where: RWD #5 Office  
700 N. Main  
Benton, KS 67017**

**When: Tuesday, April 9, 2019**

**Time: 6:30 P.M.**

### **Agenda of the Annual Meeting**

1. Report the progress and activity of the Rural Water District.
2. Elect two Directors, each for three-year terms.
3. Conduct any unfinished business as deemed necessary.

### **DIRECTORS**

Ron Engelbrecht, Vice-Chairman	2019
Bill Reece, Director	2019
Tad Patton, Chairman	2020
Kendall Koftan, Director	2020
Justin Kneisel	2020
Bob Lehman, Treasurer	2021
Aaron May, Secretary	2021

### **RWD NO. 5 OFFICE**

P.O. Box 56  
700 N. Main  
Benton, KS 67017  
Phone: 316-778-1631

### **RWD NO. 5 EMERGENCY NUMBERS**

Phone: 316-461-9427  
Phone: 316-737-1376  
Phone: 316-461-1382

## Summary of 2018

Butler Rural Water District #5 (RWD #5) has now been providing water service to customers for the past 38 years. Customers in South-#5 (former RWD #8) continue receiving their water from the City of Wichita while El Dorado continues providing water to customers in North-#5. The District will continue to meet the needs of area residents as growth occurs.

During 2018, the District purchased 137,152,746 gallons of water from the City of El Dorado and 31,615,500 gallons from the City of Wichita for a combined total purchase of 168,768,246 gallons. Water sold to both North-#5 and South-#5 customers totaled 151,207,700 gallons. The year ended with 2,027 customers which is an increase of 36 customers District wide. The District also sells bulk water to the City of Towanda that accounts for 28% of the gallons sold in 2018. As rates continue to increase from our sources, RWD #5 can no longer subsidize and will increase customer rates accordingly.

Maintenance Technicians keep busy with meter installations, water line extensions/relocates as well as the day-to-day maintenance. RWD #5 currently has 4 water towers, 4 pump stations, 1 pressure station and 1 metering station. Our District is fortunate to employ individuals who take pride in water quality and fulfill customer needs. We understand when water is off for various reasons, it is very inconvenient. We do appreciate your patience when this occurs. Efforts are made to contact customers in advance if an outage is known.

The onsite 2018 annual audit was performed by a new firm Regier Carr Monroe, LLP, CPA's. This required several days of providing financial, technical, and managerial detailed information. At the direction of the board of directors, they chose to change firms after 20 years.

RWD #5 is in the design stage of a 9-mile 12"/16" main waterline project. The existing connection and pump station with the City of Wichita will be relocated to Greenwich Rd. at 29<sup>th</sup> St. N. This waterline will be providing water service to over half of RWD #5 customers.

Water meter lids are equipped with a flat disc radio-read transmitter allowing collection of customer usage readings. The customer is responsible to protect the water meter lid and ring assembly from damage. Please keep the assembly visible by trimming grass around your meter. Do not hit, drive over, or mow over the assembly. If the transmitter is damaged and must be replaced, a minimum \$200 replacement cost will be assessed to the customer.

Water bill payments are due on or before the 20<sup>th</sup> of each month regardless what day of the week it falls. As long as the envelope post mark date shows on or before the 20<sup>th</sup>, late charges will not apply. For your convenience, the office has a drop slot located in the office door inside the porch for after-hours and weekend payment. Other payment options are online payment at [bucorwd5.com](http://bucorwd5.com) (small fee applies) or ACH monthly debit which is free and requires a signed authorization form. Not receiving a bill through the USPS does not dismiss late fees.

Shut-off notices are mailed by the 10<sup>th</sup> of the month if payment has not been received for the previous month. Non-receipt of the notice through the USPS does not dismiss the shut-off policy. This is basically a 10-day notice to have your bill paid in full by the 20<sup>th</sup> of the month or be subject to having your water

meter locked and a \$100 service fee added. If the meter is locked, the amount due must be paid in full with CASH, MONEY ORDER or CREDIT CARD. NO CHECKS OR DEBIT CARDS WILL BE ALLOWED.

The Consumer Confidence Report (CCR) which is the water quality report for 2018 will be available in April on our website at bucorwd5.com. The Environmental Protection Agency (EPA) is now allowing water systems to deliver this report online through a direct link. Your monthly billing card will contain information when the report is available.

As spring approaches and lawn irrigation systems that use rural water are put into use, this is a reminder the District's Cross-Connection Program requires that all backflow prevention device(s) be tested and inspected annually by a certified tester to ensure that the device is functioning properly. The annual test report must be provided to RWD #5 and will be retained on file for the Kansas Department of Health and Environment routine inspection. FAILURE TO CERTIFY DEVICE(S) WILL RESULT IN METERS BEING LOCKED UNTIL CERTIFIED.

Customers may experience higher water usage which is typical at dryer times and in the summer. You may wonder if you have a leak. Several steps you can take to check for a leak: 1) check for dripping faucets/showers and running toilets, 2) sump pumps running more than usual may indicate a leak exists from your meter to the home, 3) check yard frost-proof spigots or lawn irrigation systems if connected to rural water, 4) did you fill a swimming pool or have an automatic pool filler, 5) did you have company or extra family members for an extended period of time, 6) walk the line from the home to the meter checking for soft/muddy areas, 7) have you installed any new appliances/water softener system. Please remember, the service line from the meter to the home or business is the responsibility of the customer.

Members are reminded that physical connection between any private water system (well) and the District water system is prohibited. Violation of the provision shall be grounds for disconnection of service. Representatives of the District have the right at all reasonable hours to enter upon the customers' premises to test control valves, inspect piping, and do their duties for the proper maintenance and operation of service, or to remove its service equipment and shut off after discontinuance of service to customers. Remember, the service line from the meter to the home or business is the responsibility of the customer.

Office staff is available to address customer needs during office hours which are 8:30-12:00 & 1:00-4:00 Monday through Friday. You may reach the office at 316-778-1631. Emergency phone only is 316-461-9427 or 316-737-1376.

Tad Patton, Chairman  
Aaron May, Secretary

BUTLER COUNTY RURAL WATER DISTRICT #5  
TREASURER'S CASH BALANCE  
DECEMBER 31, 2018

Bank Balances as of 12-31-18

Operating & Maintenance Checking	\$ 537,739.21
Operating #2 Money Market	6,117.34
Capital Checking	468,888.23
Regular Reserve Savings	155,896.24

Bank Balances of Restricted Accounts as of 12-31-18

Reserve: VBK Money Market - Bond & SRLF	55,832.10
Bond Reserve	91,089.20
CNB Waterline Project	420,406.56

Total Restricted Cash in Accounts at 12-31-18 \$ 567,327.86

Total Restricted and Unrestricted Accounts Cash \$ 1,735,968.88

Income from Sale of Water to Customers \$ 1,588,949.17

Cost of Water Sold 511,816.54

Gross Profit on Sales \$ 1,077,132.63

Operating Expenses 806,954.24

Depreciation & Amortization \$ 444,084.00

Gain (Loss) From Operations \$ (173,905.61)

Other Income and Expenses:

Interest Income \$ 3,221.55

Other Income 40,703.50

Interest Expense (36,144.58)

Net Gain (Loss) \$ (166,125.14)

Other Information:

New Memberships & Line Extensions \$ 162,712.00

Bond & Loan Payments (principal & interest) 245,972.50

Capital Expenditures 458,189.12

Bob Lehman, Treasurer  
Butler County Rural Water District #5

Unaudited Report