

Waterford Special Dependent District

13317 Waterford Run Drive, Riverview, Florida 33569

Meeting Minutes

Monday, April 14, 2025

General Meeting

- **7:39PM-Convene / Open Meeting / Establish Quorum/Introduce guests**

Vince Grizio, Shawn Brown, Adam Lombardo, John Chung, Alisa Henry

Guests: N/A

- **Review / Revise / Approve Agenda**

N/A

- **Review/Approve February and March Monthly Meeting Minutes-**

Accept February meeting minutes: Motion by Vince Grizio 2nd by Shawn Brown

Accept March meeting minutes. Motion by Vince Grizio 2nd by Shawn Brown

- **Review of Financial Reports February and March -**

General expenses/account balances:

February	Ck \$ 64,792.89	Sv \$ 205,160.26
March	Ck \$ 63,771.21	Sv \$ 205,167.23
Motion by Vince Lombardo		2 nd by Shawn Brown

- **Old Business**

1. Receive update on Bell Creek erosion mitigation activities. No action or progress on far side of Bell Creek. Pending Ace Golf.
2. Review and comment on draft WSDD Duties and Responsibilities handbooks and budget. No additions.
 - a. WSDD Handbook
 - b. WSDD Handbook Supplement – Pertinent Statutes, Ordinances and Laws
 - c. WSDD Handbook Supplement – Code of Ethics
 - d. WSDD End of Life Budget and tabs
3. Projected Maintenance actions, timing and board member responsibility for completion.

- a. Replacement of palm trees from Hurricane Milton. Only an inside palm tree will be replaced. Both outside palm trees that were lost will not be replaced. Estimated cost TBD.
 - b. Park bridge railing and floor board replacement. Cost \$350 in materials. Motion to approve the material amount: Vince Grizio
2nd: Adam Lombardo
 - c. New park fencing. Cost TBD. Need to make determination if chain link or more open fencing is desirable given creek flooding issues. Proposal to request estimates.
 - d. Front Gate Maintenance. Cost TBD. Pressure wash entry way, fix all cracks, paint walls outside the gate and inside up to the tree (1st house), columns, and foam, paint black metal (oil based paint) on right side and gates, paint guard house doors and foam.
- 4. TECO remediation for exposed underground cable/wire along community park easement is pending.
- 5. Annual financial audit submission to State Logger. Complete. Sent via email 5 April 2025.
- 6. District annual budget preparation glide path starts in March.
 - a. Need to determine time and location for annual budget meeting.
 - b. Need to submit TBT ad no later than 2 weeks prior to June Budget meeting.
Motion for location at Redeemer Church on June, 09 2025: Vince Grizio
2nd: Adam Lombardo

- **New Business**

- 1. Vince Grizio, acting Treasurer met with Jeanne Cotto, WPOA Secretary, in March per the Waterford Property Owners Association (WPOA) By Laws to discuss any new WPOA projects or homeowner requests for common area maintenance. No projects or maintenance was requested above what is already known.
- 2. The WPOA met on 3 April and requested a 15-20 ft “gray wood” palm to replace a palm tree lost during the hurricane. The Green Team will send an estimate. The WPOA also determined that for this Christmas only the outside Oak Tree and Two Palms will require lighting.
- 3. Additional maintenance identified:
 - a. Road to park, bridge, and tennis court light pole bulbs replacement and potential rewiring. Cost TBD.
 - b. Road to park easement curb remediation by fallen tree and TECO re-wiring should be covered by the District. Cost TBD.

Waterford Special Dependent District

13317 Waterford Run Drive, Riverview, Florida 33569

Meeting Minutes

Monday, April 14, 2025

c. Road resurfacing completion should be considered now that last two lots have houses complete or pending completion. Cost TBD.

4. Vince Grizio requesting reimbursement for 2024 bridge repair supplies (\$286.67) and office and ink supplies (\$55.29) for Treasurer responsibilities. Receipts total \$341.96.

Motion to reimburse action treasurer: Vince Lombardo

2nd: Adam Lombardo

Move to adjourn: Vince Grizio 2nd Adam Lombardo. Adjournment of Meeting @ 08:00 PM