

Highland Lakes PTSO General Meeting

November 4, 2015

1. Welcome and Introductions
2. Approve Minutes of October Meeting
3. Treasurer's Report
4. Open Committee Chairperson Positions
 - a. Variety Show—need co-chairs
 - b. Family Nights
 - c. Adopt-a-Family
5. Review of Past Events
 - a. Character Cart Update
 - b. Family Dance Night
 - c. Override Election—Status
 - d. Copy Cats—need to add more dates?
6. Upcoming Events
 - a. Character Cart—November 18th
 - b. Bearathon—November 19th
 - c. Concessions-Multiple Dates
 - d. Family night for December??
 - e. Holiday Shop December 10th – 16th—Erin Getting, Chairperson
 - f. Adopt-a-Family—Donations due December 1st
7. New Business to Discuss
 - a. Lanyards for Staff
 - b. New Visitor Parking Signs
8. Current "Fundraisers"—services we provide that benefit the school
 - a. Harkins T-shirts and Cups
 - b. Suns Tickets
9. Bearathon
 - a. Water
 - b. Prizes
 - c. Pledges
 - d. Day of Event
10. Adjourn

Highland Lakes PTSO 2015-2016 Budget

	2015-16 Budget	Actuals Through 11/3/15
Income		
Fundraising Activities		
Amazon Smile	\$ 25	\$ 12
Art Fair	\$ -	\$ -
Bearathon	\$ 25,000	\$ 2,400
Box Tops	\$ 2,500	\$ -
Classroom Donations	\$ -	\$ -
Concessions	\$ 3,000	\$ 2,727
Electronic Scrip Rebate	\$ -	\$ 9
Food Truck	\$ -	\$ 399
Frys Food Store	\$ 1,000	\$ 1,417
Fundraiser Buy-out	\$ -	\$ 250
General Donations	\$ -	\$ 35
Harkins	\$ -	\$ -
Holiday Shop	\$ 500	\$ -
Other Income	\$ -	\$ 544
Prior Year	\$ -	\$ -
Spirit Night	\$ 500	\$ 1,038
Spirit Wear	\$ 500	\$ 1,602
Spring Fling	\$ 2,500	\$ -
Variety Show	\$ 450	\$ -
Total Income	\$ 35,975	\$ 10,433
Expenses		
Administrative Expenses		
Domain Name	\$ -	\$ -
Filing Fees	\$ (10)	\$ (10)
Liability Insurance	\$ (500)	\$ (490)
Other Administrative Expenses	\$ (200)	\$ (611)
Website	\$ -	\$ -
Bearathon		
Grants to Teachers/HLS	\$ (10,000)	\$ -
Misc Expenses	\$ (100)	\$ (62)
Printing	\$ (475)	\$ (433)
Prizes	\$ (1,800)	\$ (815)
T-Shirts	\$ (2,200)	\$ (2,203)
Classroom Expenditures		
Mini Grants	\$ (7,000)	\$ (3,501)
Other Classroom Expenditures	\$ -	\$ (402)
Teacher Reimbursements	\$ (2,000)	\$ (549)
Teacher-Parent Communicator Folders	\$ (550)	\$ -
Concessions		
Product	\$ (1,000)	\$ (1,071)
Profit Payout	\$ (2,000)	\$ (483)
Events		
6th Grade Promotion	\$ (200)	\$ -
8th Grade Promotion	\$ (200)	\$ -
Art Fair	\$ (250)	\$ -
Character Cart	\$ (2,400)	\$ (349)
Family Dance Night	\$ (100)	\$ -
Other Events	\$ -	\$ (20)
Science Fair	\$ (250)	\$ -
Variety Show	\$ (450)	\$ -
HLS Request to Pay		\$ (6,983)
Other Expenditures		
Petty Cash	\$ (100)	\$ -
Prior Year	\$ -	\$ -
Supplies & Small Equipment	\$ -	\$ (92)
Teacher-Staff Appreciation		
Administrative Professional's Day	\$ (100)	\$ -
Monthly Appreciation	\$ (600)	\$ (105)
Nurse's Day	\$ (20)	\$ -
Principal's Day	\$ (50)	\$ -
Teacher Appreciation	\$ (2,000)	\$ -
Teacher Birthday (Card & Candy)	\$ (200)	\$ (48)
Teacher Dinner - Fall (Pot Luck)	\$ (50)	\$ (12)
Teacher Dinner - Spring (Pot Luck)	\$ (50)	\$ -
Teacher Appreciation Misc	\$ (100)	\$ (253)
Total Expenses	\$ (34,955)	\$ (18,491)
Net	\$ 1,020	\$ (8,059)
Current Financials as of		
	8/30/15	11/3/2015
PTSO Checking	\$ 7,995	\$ 9,046
PTSO Saving	\$ 13,833	\$ 6,999
Designated Funds	\$ (5,215)	\$ (5,430)
Total	\$ 16,613	\$ 10,614