

COURTSIDE VILLAGE OWNERS ASSOCIATION

♦ 2200 DOUGLAS BOULEVARD, SUITE 130A ♦ ROSEVILLE, CA ♦ 95661 ♦ (916)784-6605 ♦

ARCHITECTURAL APPLICATION INSTRUCTIONS

If you plan to change the appearance of the exterior of your home in any way, you must submit an Architectural application and indemnity agreement.

Important!!! Please read prior to submitting your application to ensure that your application is complete and will be accepted by the Association at the Johnson Ranch Management office for processing.

Painting: If painting your home, you must provide one copy of the color samples (each color sample MUST be painted on an 8x10 inch size paper or sturdy card). Photocopies, computer generated color chips, paint brochures or similar items will not be accepted. The committee requires the actual paint be painted on sturdy card for review.

Landscaping: If you plan to make changes to your front yard landscape, you must provide one copy of your plans with specific details. A rough drawing (or photos) of your front yard showing placement, number and species of plants, ground cover, rock or bark, etc. If installing rock or bark, please provide a photo or brochure showing the size, type, color etc. *Please note that Courtside Village has an approved plant list and only plants on this list will be approved in your front yard landscape. No exceptions.*

Pools: If installing a swimming pool, you must provide one copy of your plans for review. The plans must show the location of your pool, including setbacks, the location of the pool equipment and the new drainage plans necessary from the change of topography in your yard. *Please note that pools require a deposit that is refundable, when requested in writing at the completion of your project, and a final inspection to determine that no damage has occurred to the common area and all front yard or access areas have been restored to their previous state.*

Structures (including storage sheds): If you are installing a structure anywhere on your property, you must submit one copy of your plans for review. Plans must include specific details regarding the structure (include a brochure or photo if possible) showing the dimensions, color, material (including roof material) and location of the structure, including setbacks. *Please note that some structures may require a deposit that is refundable, when requested in writing at the completion of your project, and a final inspection to determine that no damage has occurred to the common area and all front yard or access areas have been restored to their previous state.*

Roof Replacement: If you are replacing your roof, a photo of the home and a full size sample of the roofing material must be brought into the Johnson Ranch Management office for review by both JR Community master association and Courtside Village. Composition roofing is not permitted within Johnson Ranch. No exceptions.

All other modifications: Any changes to the exterior of your home not listed above must still include one copy of your plans and the plans must be specific enough for the committee to visualize the finished product. Photos and brochures are extremely helpful.

Please make sure that you have complied with the above information prior to submitting your application. Incomplete applications will not be accepted by the Association at Johnson Ranch Management. If you have any questions, please feel free to call Johnson Ranch Management for assistance. **All applications must be submitted to Johnson Ranch Management for processing. Applications submitted directly to committee members are not subject to the time deadline and may be delayed or not processed at all!**

Please make sure that you allow adequate time for review when submitting your application. Review time averages two to three weeks for a full turn-around, although the committee has up to thirty (30) days to render a decision. Your committee is made up of volunteer homeowners that have chosen to donate their time to keeping Courtside Village a place we are all proud to call home. Planning ahead and understanding that there is a process in place to protect your home values eliminates frustration on both ends.

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ARCHITECTURAL CONTROL COMMITTEE APPROVAL REQUEST

Owner(s) _____

Property Address _____

City _____

Zip _____

Phone _____

Nature of Application: _____

Specify (use additional pages if
necessary): _____

GENERAL CONDITIONS OF APPROVAL

1. **Submit one copy of your plans/colors (if painting, each color sample MUST be painted on an 8x10 inch size paper or sturdy card) and this application.**
2. No changes may be made without first obtaining the appropriate approval from the Architectural Control Committee.
3. Comply with applicable Covenants, Conditions and Restrictions.
4. Obtain all necessary governmental approvals. Construction shall comply with applicable laws, ordinances, codes and regulations.
5. If construction waste or excavation materials result, it shall be disposed of properly. Adjoining properties are not to be disturbed.
6. No construction materials or debris of any type shall be stored or dumped on any streets within the development.
7. Location of any solar panels, satellite dishes, etc., is to be approved prior to installation.
8. Please indicate the following if **painting home** (submit each color painted on 8 x10 size paper or sturdy card):
 1. Exterior color _____
 2. Garage Door color _____
 3. Accent color _____
 4. Trim color _____
 5. Front Door color _____
 5. Will the brick be painted? _____
9. Please indicate the following if **replacing roof**** (a photo of the home and a full-size sample must be brought in to the office for review by both JR Community master association and Courtside Village):
 - Roofing material and brand name: _____
 - Roofing color name: _____
 - Gutter replacement? If yes, new color name (must provide color sample): _____

The undersigned applicant(s) requests approval of the improvements described above based upon the plans included with this application and understands and agrees to comply with the general condition stated above. It is further understood that the ACC has up to thirty (30) days to render a decision.

Date: _____ Applicant(s): _____

****Roof Installation:** By initialing here, you acknowledge that you have received, read and understand the JR Community Roof Policy (20). You further acknowledge that metal roofs may not be installed over existing roofing materials, which must be completely removed prior to installation of a metal roof.

Initials

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