

# Lac qui Parle-Yellow Bank Watershed District

## Regular Meeting Minutes #591

### May 7, 2019

#### Call to Order

The meeting was called to order by Chairman, Darrel Ellefson at 4:30 p.m. at the Lac qui Parle County Courthouse, Commissioners' Room, Courthouse, 600 6<sup>th</sup> Street, Madison, MN. *Managers present:*

Chairman Darrel Ellefson, Vice-Chairman John Cornell, Secretary David Craigmile, Treasurer David Ludvigson, & Publicity Manager Michael Frank. *Managers absent:* none *Staff present:* Administrator Trudy Hastad, Coordinator Mitch Enderson, Drainage Manager Jared Roiland, & Park Manager Ron Fjerkenstad. *Others present:* none

#### Approval of the Agenda

Chairman Ellefson asked for additions to the agenda. Manager Cornell asked to add a township board concern to the agenda. *M/S/P* to approve the amended agenda:

Motion: David Craigmile, Seconded: John Cornell Passed: 5-0

#### Staff Reports:

**PARK:** Park manager, Ron Fjerkenstad, reported on park activities:

- Received a thank-you for supporting the Canby Sportsman's Club.
- Discussed a possible ½ acre food plot on the Boy Scout campsite area of the park.
- The park opened on May 1 and water and power are on. They had one leak and had to replace one toilet. They will work on the roads when the weather allows.
- They took the park cart to Hendricks to fix the brakes, and have a tune-up. We are using a loaner until it is complete.
- Mitch Enderson asked to pick-up some hours working at the park a couple week nights and weekends. Ron requested to start him at \$10.25/hour. The Board gave their approval.

**DRAINAGE MANAGER/INSPECTOR:** Jared Roiland reported on monthly activities.

- Attended the viewer's seminar on April 4, 2019 where the main topic discussed was how to determine outlet fees and benefits.
- Attended the LQP NRCS/SWCD local work group meeting.
- We held the pre-construction meeting for the CD #54 improvement on April 23, 2019.
- Met with the LQP SWCD to discuss buffer enforcement/maintenance.
- Attended the LQP-YB WRAPS meeting on April 30, 2019.
- Darrel and I were out five days locating sloughing in ditch systems for state flooding relief, as well as inspecting reported maintenance orders.
- Submitted the 1-rod easement claims for CD 12 landowners.
- Prepared the monthly drainage report for the Commissioners.
- Continue entering data into drainage DB to keep it up-to-date and started taking pictures of the ditch maps & profiles to see if pictures will work.
- We received the preliminary engineers report on the CD #42 improvement and are waiting on DNR comments.

**COORDINATOR:** Coordinator Mitch Enderson reported on monthly activities.

- Eighty-three ditch system centerlines have been completed for the Drainage grant.
- Started testing out taking pictures of plans/profiles. This has been delayed recently with the rush in the office picking up.
- The January –March DRM grant request and budget was submitted to the County. A request for the next 40% of the DRM grant was submitted to the State with eLINK reporting and funding was received by the County.
- Held a WRAPS meeting on April 30<sup>th</sup> for local partners to listen to reports generated by State agency staff on Watershed Pollutant Load Monitoring Network, Stressor Identification Report, and the DNR Watershed

Characterization Report, highlighting the geomorphology and hydrology characteristics in the Watershed. Trudy & I also attended a similar meeting for the Upper MN River Watershed on the 24th.

- Planning the annual canoe trip to be on June 14<sup>th</sup>. This date also works with Greg Wyum for the canoes. I will be scoping out a few different sites the latter part of May.
- Working on some content for the interpretive signs, including messing around with some 3D modeling that is visually neat.
- January-March WRAPS voucher request was submitted and approved. We will only see 90% of our requests now, and the 10% retainage from the requests will be submitted to us at the end of WRAPS.
- We have five or six inquiries for SSTS with only one application so far in 2019.
- The Del Clark/Canby Creek grant agreement was submitted and the grant is executed and we have received the first 50% of the funding.
- Working on a cooperation agreement for the Canby Creek grant to review and put in place for us with Lincoln and Yellow Medicine SWCDs.
- Trudy and I attended Area II on May 2<sup>nd</sup>, 2019.
- Reapplied for the GIS conservation grant and extended my Arc licensing for another year for \$400. The quote we got without the grant to extend for a year was \$6,000.
- There has been some renewed talk within DNR about a potential Florida Creek reroute to its natural channel. Jon Lore, DNR discussed the project prior to our WRAPS meeting. Sounds like most of the surveying is done and they are hoping to get out on the land and inspect this summer.

**WCA – Coordinator Mitch Enderson**

- HRM bank inquired about credit release approval. The sponsor submitted a form and it was signed by the TEP and returned for the sponsor to submit to St. Paul. This is a 20% release of 2.35 credits for hydrology standards.
- Submitted an amendment from the USFWS to the bank plan to the TEP for comment and will have that to the board at our next meeting.
- I will be attending a two day training May 21-22 at Sherburne National Wildlife Refuge.
- Reviewed the watershed permits for WCA along with various landowner questions.

**Treasurers Report:** Manager Ludvigson read the Treasurer’s report.

M/S/P to approve the Treasurers report.

Motion by: John Cornell    Second by: David Craigmile    Passed: 5-0

Manager Ludvigson discussed interest rates on the Klein Bank Accounts and some options to get better interest rates. Hastad will do some research on this.

The following warrants were presented for approval:

Number                      Vendor    Details    04/03/19 to 05/07/19

**General Klein Account:**

6535	Lac qui Parle County Environmental	WRAPS 2/22/19 meeting	\$80.00
6536	Yellow Medicine County	WRAPS 2/22/19 meeting	\$266.10
6537	Lac qui Parle SWCD	WRAPS 2/22/19 meeting	\$440.00
6538	Yellow Medicine SWCD	WRAPS 2/22/19 & 4/15/19	\$1,360.25
6539	Mitchell Enderson	4/30/19 WRAPS meeting expense	<u>\$15.96</u>
		<b>TOTAL</b>	<b>\$2,162.31</b>

**UPB Park Expense Account:**

1049	Frontier Communications	park phone, fax, internet	\$568.29
1050	Farmers Coop Assn	gas & lawn fertilizer	\$453.28
1051	Lac qui Parle County Auditor	park cell phone reimb	\$46.02
1052	Running’s Supply, Inc.	fence posts 6”X8’ CCA Blunt	\$54.48
1053	Kockelman Construction	4/12/19 snow plowing	\$226.00
1054	Sturdevant’s Autoparts	parts	\$34.53
1055	Lyon-Lincoln Electric Coop	park electricity	\$799.90
1056	Lincoln Pipestone Rural Water	water meter @ park	<u>\$122.50</u>
		<b>TOTAL</b>	<b>\$2,305.00</b>

**UPB GENERAL ACCT:**

3613	LQP-YB Liability	PERA – semi-monthly	\$929.62
3614	BWSR	wetland training registration	\$50.00
"62 -69" EFT	April 16-30 payroll	semi-monthly & April park payroll	\$8,689.83
3615	EFTPS	PERA – semi- & monthly	\$1,402.76
3616	LQP County Auditor/Treasurer	April postage	\$47.75
3617	Minnesota Pollution Control	SSTS loan repayments	\$49,410.88
3618	Jared Roiland	mileage & registration	\$143.90
3619	Trudy Hastad	mileage reimbursement	\$103.24
3620	Rinke-Noonan Attorney's @ Law	monthly retainer, assemble comment	\$506.00
3621	Steve Schmidt	cost-share beaver dam removal	\$235.50
3622	Houston Engineering	preliminary engineer's report	\$11,014.25
3623	I&S Group, Inc.	construction meeting, plans, specs, bidding	\$1,558.28
3624	Minnesota UI Fund	quarter 1, 2019 unemployment	\$4,527.36
3625	LQP-YB Liability Acct	Federal withholding	\$3,610.08
3626	Lac qui Parle County Auditor/Treasurer	June Health insurance	\$5,070.00

**Debit Card**

Adobe	computer program	<u>\$22.43</u>
	<b>TOTAL</b>	<b>\$87,321.88</b>

**DITCH ACCT:**

None	None	None	<u>\$0.00</u>
	<b>TOTAL</b>		<b>\$0.00</b>

M/S/P to approve the warrants.

Motion: John Cornell    Seconded: David Ludvigson    Passed: 5-0

**Secretary's Report:**

Hastad presented meeting minutes #590 for approval.

M/S/P to approve meeting minutes #590 as mailed.

Motion: David Ludvigson    Seconded: Michael Frank    Passed 5-0

**Administrator Report/Old & New Business:**

- Reported the preliminary engineers report for the Improvement of CD #42 was received and sent to DNR & SWCD's for comment. Asked the Board to set the date for the preliminary hearing as follows:

STATE OF MINNESOTA  
*Before the*  
Lac qui Parle-Yellow Bank Watershed District  
SITTING AS THE DRAINAGE AUTHORITY FOR  
Improvement for County Ditch #42

In the Matter of:

Preliminary Engineer's Report for  
Improvement of County Ditch #42

**ORDER FOR PRELIMINARY HEARING**

At the regular May, 2019 meeting conducted by the Lac qui Parle-Yellow Bank Watershed District, sitting as the drainage authority for the improvement for County Ditch #42, Manager David Ludvigson moved, seconded by Manager Craigmile for adoption of the following Findings and Order:

**FINDINGS:**

1. Lac qui Parle-Yellow Bank Watershed District is the drainage authority for the improvement of County Ditch #42.

2. On November 19, 2018, a petition for improvement to County Ditch #42 was received by the drainage authority.
3. On December 4, 2018, the drainage authority adopted findings and an order accepting the petition and appointing Houston Engineering as the project engineer.
4. The preliminary engineer's report was filed with the watershed administrator on April 8, 2019.
5. Pursuant to Minn. Stat 103E.261, subd.1, a public hearing must be noticed by mail to petitioners, owners of property, and political subdivisions likely to be affected by the proposed drainage project.

**Order:**

- A. A hearing on the preliminary engineer's report shall be set for June 13, 2019 at 10:00 a.m. at the Lac qui Parle County Courthouse, 600 6<sup>th</sup> Street, Madison, MN in the Commissioners Room.
- B. At least ten days before the hearing, the secretary shall mail notice of the time and location of the hearing to petitioners, owners of property, and political subdivisions likely to be affected by the proposed drainage project in the preliminary survey report.

After discussion, the Board Chair called the question. The question was on the adoption of the foregoing findings and order, and there were 5 yeas, and 0 nays, 0 absent, and 0 abstentions as follows:

	Yea	Nay	Absent	Abstain
Ellefson	X			
Frank	X			
Ludvigson	X			
Craigmile	X			
Cornell	X			

Upon vote, the Chair declared the motion passed and the Findings and Order Adopted.

- Avangrid Renewables, LLC obtained the outstanding membership interest in Flying Cow Wind, LLC's Biter Root Wind Project
- April 9<sup>th</sup> DNR stocked 500 brown trout into Canby Creek.
- The Lincoln Pipestone rural water test well is completed and silt restored. Sounded like the test pump went well and water was pretty good.
- Discussed a neighbor dispute in Lake Shore S, 36. Manager's Ludvigson & Ellefson will review and discuss with landowners.
- Received the letter of intent to develop a well-head protection plan for the City of Dawson.
- Discussed funding for improvement projects.
- Summer Tour is June 26-28, 2019 in Moorhead, MN. Need to know who is going.
- Discussed Watershed permit procedures.
- The John Stone land by the park was sold.
- The preconstruction meeting for the Improvement of CD #54 was held on April 23, 2019.
- We attended the Area II meeting on May 2, 2019.
- I have been working on audit information and uploading into the portal for Clifton/Allen Larson.
- Attended safety training on April 25, 2019.
- Attended Ortonville WRAPS meeting on the 24<sup>th</sup> & our LQP WRAPS meeting on the 30<sup>th</sup>.
- Save the Date for MN Lakes & Rivers Advocates Anniversary Celebration – Walker, MN June 17-18.

**PERMITS - The following permit applications were applied for**

12519	Michael Anderson	Hamlin, 27	clean ditch	5/7/19 DC
12520	Michael Anderson	Hamlin, 34	seepage lines	5/7/19 DC
12521	Tom Bornhorst	Madison, 9	seepage lines	5/7/19 DL
12522	Marren Bakken	Riverside, 10 & 11	replace main tile line	5/7/19 DC
12523	DeRon Brehmer	Perry, 21	seepage, main tile	5/7/19 DL
12524	Roger Bliss	OshKosh, 3	seepage lines	5/7/19 MF
12525	Roger Bliss	OshKosh, 9	seepage lines	5/7/19 MF
12526	Greg Bothun	Riverside, 29	seepage, main tile	5/7/19 DC
12527	Brian Croatt	Lac qui Parle, 30	seepage, main tile	5/7/19 DL
12528	Bryan Clark	Arena, 30	clean ditch	5/7/19 DL
12529	Bryan Clark	Arena, 29	clean ditch	5/7/19 DL
12530	Doug DeJong	Camp Release, 31	seepage, main tile	5/7/19 DC
12531	John Dove	Cerro Gordo, 11	seepage lines	5/7/19 DC
12532	Steve Eidem	Augusta, 28 & 29	seepage, main tile	5/7/19 DL
12533	Steve Eidem	Augusta, 29	seepage, main tile	5/7/19 DL
12534	Ron Enger	Hamlin, 30	seepage lines	5/7/19 DL
12535	Ron Enger	Garfield, 22	seepage lines	5/7/19 DL
12536	Gordon Ferguson	Norman, 5	seepage, main tile	5/7/19 MF
12537	Randy Fjerkenstad	Ten Mile Lake, 29	seepage lines	5/7/19 DC
12538	Loran Haas	Florida, 16	repair terraces & tile	5/7/19 MF
12539	Loran Haas	Freeland, 29	seepage & main tile	5/7/19 DC
12540	Loran Haas	Freeland, 29	seepage & main tile	5/7/19 DC
12541	Rick Hersom	Riverside, 30	seepage lines	5/7/19 DC
12542	Dave Haas	Madison, 7	seepage, main tile	5/7/19 DL
12543	Rick Hersom	Riverside, 19 & 20	seepage, main tile	5/7/19 DC
12544	Michael Korstad	Ten Mile Lake, 33	seepage lines	5/7/19 DC
12545	Robert King	OshKosh, 27	seepage lines	5/7/19 MF
12546 Renew #11625	Jon Kittelson	Lake Shore N, 28	seepage, main tile	5/7/19 DL
12547	JayKuechenmeister	Madison, 7	seepage lines, clean ditch	5/7/19 DL
12548	David Larson Trust	Maxwell, 7	seepage lines	5/7/19 DC
12549	Gary Larson	Freeland, 25	seepage lines	5/7/19 DC
12550	MnDOT	Arena, 26/27	replace culvert	5/7/19 DC
12551	MnDOT	Norman, 16 & 21	replace culvert	5/7/19 MF
12552	Isaac Mork	Lake Shore S, 32	seepage lines	5/7/19 DL
12553	Dwight Mork	Lake Shore S, 30	clean ditch	5/7/19 DL
12554	Eugene Moseng	Baxter, 24	seepage lines	5/7/19 DC
12555	Gary Nelson	Hamlin, 36	seepage lines	5/7/19 DC
12556	Gary Nelson	Hamlin, 36	main tile	5/7/19 DC
12557	Gary Nelson	Riverside, 29	seepage lines	5/7/19 DC
12558	Gary Nelson	Maxwell, 5	seepage lines	5/7/19 DC
12559	Jan Oellien	Hamlin, 27	clean ditch	5/7/19 DC
12560	Paul Olson	Lac qui Parle, 25	seepage, main tile	5/7/19 DC
12561	Keith Olson	Arena, 31	seepage lines	5/7/19 DL
12562	Don Peterson	Hammer, 24	seepage lines	5/7/19 MF
12563	Don Peterson	Hammer, 24	clean ditch	5/7/19 MF
12564	Don Peterson	OshKosh, 9	seepage lines	5/7/19 MF
12565	Gary Robertson	Providence, 35	seepage, main tile	5/7/19 DC
12566	Kaleb Steele	Fortier, 17	clean ditch	5/7/19 MF
12567 Renew #12175	Greg Strei	Yellow Bank, 35	seepage, main tile	5/7/19 DL
12568 Renew #12140	Eugene Strei	Yellow Bank, 26	seepage, main tile	5/7/19 DE
12569	Todd Stensrud	Lake Shore S, 12	clean ditch	5/7/19 DL
12570	David Swenson	Providence, 10	seepage lines	5/7/19 DL
12571	Charles Shellenbarger	Camp Release, 25	seepage lines	5/7/19 DC
12572	Bruce Strand	Baxter, 35	seepage lines	5/7/19 DC
12573	Donn Streich	Augusta, 28	seepage, main tile	5/7/19 DL
12574	Donn Streich	Augusta, 29	seepage lines	5/7/19 DL
12575	Michael Thompson Rev. Trust	Riverside, 28	seepage, main tile	5/7/19 DC
12576	Mark Verhelst	Norman, 7	seepage lines	5/7/19 MF
12577 Renew #12177	David Vogt	Hammer, 13	seepage lines	5/7/19 MF
12578 Renew #12150	Mary Whitehead	Augusta, 35	construct cattle pond	5/7/19 DL
12579	Brian Croatt	Lac qui Parle, 30	seepage & main tile	5/7/19 DL

**Permits Denied: Craig Kanstrup contingent upon Terry Halvorson signature; Brian Croatt for WCA information.**

**M/S/P** to approve watershed permits except those denied:

Motion: David Craigmile

Seconded: John Cornell


Motion: 5-0

Meeting adjourned at 6:45 p.m.



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Darrel Ellefson, LQP-YB Chairman

Attest:



\_\_\_\_\_  
David Craigmile, LQP-YB Secretary

*Minutes prepared by Hastad*

**The next regularly scheduled meeting of the Lac qui Parle-Yellow Bank Watershed District is Tuesday, June 4, 2019 at 4:30 p.m. at the Lac qui Parle County Courthouse, Commissioners' Room.**