

# STUDIO POLICIES

- **No hard-soled or high-heeled** street shoes are allowed in the studios.
- **No food or drinks** (except for bottled water) are allowed inside the dance studios.
- Please **bring water** with you, or you may purchase it in the lobby.
- WIFI is available free of charge in our studio. Password dancetap769

## Attendance

- Tardiness in classes is not permitted. Please call ahead if you know you will be late. **Warming up** at the beginning of class is crucial to injury prevention.
- Dancers arriving more than ten minutes late may be asked to sit and observe class.
- Young students should be dropped off no more than 15 minutes prior to class and should be picked up in a timely fashion within **10 minutes** after their class ends.
- Students on scholarship or enrolled in competition pieces are not allowed to miss more than 3 classes. Absences due to illness or injury will require a doctor's note to be excused.
- All dress rehearsal's are mandatory for recitals.

## Make-ups

- There are no refunds, credits or extensions given for classes missed.
- **Make-up** classes are available for **currently enrolled students** whose tuition and other studio payments are **current**.
- Make-up classes must be taken **within 4 weeks** of class(es) missed
- Please schedule all make-up classes at the front desk.

## Expected behavior

- Students and Parents are expected to behave respectfully and courteously at all times toward faculty and staff, as well as toward each other.
- For security reasons, cover-ups and street shoes are required when entering and exiting the building. Dance shoes are prohibited from being worn outside the studio. Street shoes should be worn into and out of the building saving ballet shoes for studio work only.
- Students must wait **inside the building** for their ride to pick them up.
- Chewing gum, food and drinks (except water) are not allowed in the studio. Food and drinks are allowed in the lobby areas only.
- Teachers, Parents and Students are encouraged to keep an open line of communication about progress and all other matters during non-class times. If you would like to speak to your teacher please keep it in between class times or schedule for a later time .

## General studio policies

- Releve Academy of Dance is not responsible for personal injuries. Clients understand that the risk of injury exists in all physical activities.
- R.A.D reserves the right to revise the curriculum and schedule.
- A class with fewer than five students is subject to cancellation.
- R.A.D is not responsible for lost, stolen or damaged items. Please check the lost and found for missing items. Periodically, all items that have not been retrieved will be discarded or donated to charity.

## STUDIO REQUIREMENTS FOR ATTIRE

- **\*\*Minimum required attire for all classes for girls is black leotard, pink tights, dance shoes. Minimum required attire for all classes for boys is black shorts, white t-shirt, dance shoes. Many students take more than one style of dance per day. If you have ballet on the same day, please wear ballet clothing as your style of dress for the day. Otherwise, please refer to dress code below**
  
- 1. Please mark all personal items which are common, such as shoes, leotards and tights, clearly with student's full name. Items without names will be held in the lost and found for a short period and then will be taken to the Goodwill. Putting your garments in a dance bag rather than leaving them strewn about the studio will greatly decrease the loss of clothing through mix-ups. **\*\*WE WILL NOT BE HELD RESPONSIBLE FOR LOST, STOLEN, OR MISPLACED BELONGINGS.**
  
- 2. No jewelry, except small earrings may be worn in class (absolutely no earrings in dance acro or tumbling). Please do not bring valuable jewelry or large amounts of money to the studio. Please see #1\*\*above.
  
- 3. Hair **MUST** be pulled back away from the face and neck into a bun for ballet class. Short hair must be pinned or clipped out of the way. Long hair should be secured, not left in a loose ponytail. If your child comes directly from school, please be sure to provide the proper pins or elastic bands in a tin or bag. We will be glad to show parents and students how to put hair up properly.
  
- 4. All female ballet students need the following: PINK SPLIT-SOLED BALLETS SLIPPERS, PINK TIGHTS, BLACK LEOTARD. Pointe work and variations students need: PINK POINTE SHOES (ask teacher for help with proper fit for pointe shoes).
  
- 5. All male ballet students need the following: BLACK TIGHTS, BLACK BIKE SHORTS, WHITE T-SHIRT, WHITE SOCKS, DANCE BELT, white split-soled ballet shoes.
  
- 6. Jazz (female) students need black leotard, black/tan tights, and tan slip-on jazz shoes. Males need white t-shirt and black dance pants or shorts with tan slip-on jazz shoes.
  
- 7. Tap (female) students need a black leotard, pink or black tights, black lace-up or mary-jane tap shoes. Black dance shorts are allowed over leotard. Males need white t-shirt, black dance pants or shorts, black lace-up tap shoes.
  
- 8. Modern (female) students should wear black leotard, black/tan tights, bare feet or, if teacher allows, foot undies. Students may wear dance shorts over leotard. Males need white t-shirt, black dance pants or shorts
  
- 9. Dance Acrobatic students should wear black leotard and pink convertible tights. Black dance shorts are allowed over leotard. Long hair should be in a low bun and shorter hair should be secured away from the face. Male students should wear white t-shirt, black shorts or close fitting black pants.
  
- 10. Hip-hop female and male students should wear comfortable shorts that are not baggy, close fitting shirt, and black jazz sneakers. All female students should wear a leotard and tights under clothes.

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_