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Serving elderly, disabled & low income citizens of  
Bristol and Sullivan County, Tennessee  
204 Bluff City Hwy. • Bristol, TN 37620-4215

## REQUEST FOR EXTENSION OF VOUCHER

\_\_\_\_\_

Date

I would like to request a \_\_\_\_\_ day extension of my Housing Choice Voucher. I understand that I was given 60 days from the initial issuance date of the voucher to locate housing. As of today's date, I have been unable to locate suitable housing. I have indicated below why I have not been able to locate housing:

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Thank you for your consideration.

Sincerely,

\_\_\_\_\_

Head of Household **Printed Name**

\_\_\_\_\_

Head of Household **Signature**

### **Bristol Housing Policy:**

**The Housing Authority may grant one or more extensions of the term, but the initial term plus any extensions will not exceed 120 calendar days from the initial date of issuance. To obtain an extension, the family must make a request in writing prior to the expiration date. A statement of the efforts the family has made to find a unit must accompany the request. If the family documents their efforts and additional time can reasonably be expected to result in success, the Housing Authority may grant the length of request sought by the family or 60 calendar days, whichever is less.**