

**3.0 Education Planning Table (Live/Enduring Material) Emergency Nurses Association—Accredited Approver (2015 Criteria)**

<b>Title of this Activity/Session:</b>			
<b>Speaker(s)/Author(s):</b>			
<b>Date(s) of Activity:</b>			
<b>*Learning Outcome(s)</b> ( <i>What will the learner outcome be as a result of participation in this activity</i> ):			
<i>If additional rows are required, right click on table below → select insert → select insert rows above/rows below</i>			
<b>A. Content Outline:</b> Provide an <b>outline</b> of the content to be presented, related to the learning outcome(s), in sufficient detail to determine consistency with the learning outcome(s) and appropriate time allotted. <b>Restatement of learning outcomes does not meet the criteria.</b>	<b>B. Time Frame:</b> **Approximate time required for content (minutes).	<b>C. Speaker/Author:</b> List speaker/author for each content area.	<b>D. Learner Engagement Strategies(s):</b> Select or list engagement strategies for each content area. <a href="#"><i>Learner feedback must be included</i></a>
			<input type="checkbox"/> Integrating opportunities for dialogue or Q&A <input type="checkbox"/> Including time for self-check or reflection <input type="checkbox"/> Analyzing case studies <input type="checkbox"/> Small group discussion <input type="checkbox"/> Providing opportunities for problem-based learning <input type="checkbox"/> Assignments/testing/practice <input type="checkbox"/> Other—Describe:
			<input type="checkbox"/> Integrating opportunities for dialogue or Q&A <input type="checkbox"/> Including time for self-check or reflection <input type="checkbox"/> Analyzing case studies <input type="checkbox"/> Small group discussion <input type="checkbox"/> Providing opportunities for problem-based learning <input type="checkbox"/> Assignments/testing/practice <input type="checkbox"/> Other—Describe:
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CALCULATE TOTAL MINUTES ⇌	÷ 60 =	CONTACT HOURS	

\*Speakers/Authors should work with the activity Nurse Planner to appropriately develop the desired learning outcome(s) for this session.

\*\*If Enduring—Method of calculating contact hours:  Pilot Study  Historical Data  Complexity of Content  Other—Describe:

**Education Planning Table Completed By:**

**Date:**

**By checking this box, I acknowledge I have included evidence-based references used for developing this educational activity on the following page.**

<b>Examples of acceptable sources of references</b>
<i>Note: Each session/presentation must include a citation/reference list (complete below). Presentations/content should reflect the best available evidence.</i>
❖ Information available from the following organization/web site (organization/web site must use current available evidence within past 5—7 years as resource for readers; may be published or unpublished content; examples – Agency for Healthcare Research and Quality, Centers for Disease Control, National Institutes of Health)
❖ Information available through peer-reviewed journal/resource (reference should be within past 5 – 7 years)
❖ Clinical guidelines (example - <a href="http://www.guidelines.gov">www.guidelines.gov</a> )
❖ Expert resource (individual, organization, educational institution) (book, article, web site)
❖ Textbook reference
❖ Other—Describe:

 **List References Below** 