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**VILLAGE OF INNSBROOK**

**BOARD OF TRUSTEES**

**MEETING MINUTES**

**TUESDAY, June 11, 2024, 5:00 PM (CST)**

The Tuesday, June 11, 2024 meeting of the Village of Innsbrook Board of Trustees was held at Village Hall, 1835 Highway F, Innsbrook, Missouri, and called to order at 5:01 PM (CST) with Chairman Reuter presiding. Chairman Reuter led the Pledge of Allegiance.

Upon roll call, Trustees Cynthia Cook, Dan Reuter, John Simon and Donna West were present. Others in attendance included Nathan Bruns, Village Attorney; Allen Huddleston, Chairman of the Planning and Zoning Commission; Todd Streiler guest speaker Mark Spykerman, Gilmore & Bell; and 10 residents signed in as attendees.

ADOPTION OF AGENDA AND APPROVAL OF CONSENT CALENDAR

Motioned by Trustee Simon, seconded by Trustee Cook to adopt the agenda and approve the consent agenda. The motion passed and was approved with a 4 “Aye”, 0 “No”, 0 Abstain vote.

OPENING:

 Chairman Reuter opened with:

1. Tracy Sator’s request in writing to remove consent, is denied.
2. Generally, an audit is conducted every two years, but due to Carla Ayala’s departure in March 2024, an audit is in progress now as a safe guard measure.
3. Les Kauble document of concerns have been received which also was received by P & Z Chairman Huddleston
4. Public Comments according to Rule 16, decorum in public comments. Village of Innsbrook allows 5 minutes for public comment and comments are not a public hearing for debate

PUBLIC COMMENTS/GUEST SPEAKERS/PRESENTATIONS

Chairman Reuter recognized the following speakers:

1. Jay Lutz thanked Chairman Reuter for timely response back to him
2. Name missing, who to fill vacancy on board of trustees? Answer: Virgil Woolfolk and Cynthia Bowers filled out profiles and will be contacted by trustees to interview.
3. Bob Samson referenced last month’s meeting questions were not addressed. Various people from Innsbrook agree with him that people genuinely concerned about leadership and lack of input received, felt endured for the moment then forgotten. Indicated he didn’t appreciate the approach of waiting for the next election. He requests all trustees to resign and steps have been taken to do so legally.

Chairman Reuter remarked he hears your remarks, but he is not a quitter and also have people communicating support for board trustees.

Trustee Donna West requested Les Kauble document to be on the next BOT meeting

DEPARTMENT REPORTS

1. Behind schedule on yearly fiscal budget, brought in consultant Cynthia Freeman to work on budget.
2. There are issues with operating systems and hard drive
3. Voicemail is now working for Village of Innsbrook
4. Audit to be performed by Greg Spinner, Trustee West made 1st motion, Trustee Cook 2nd the motion, Unanimous vocal Aye Consent.
5. Planning & Zoning Allen Huddleston recaps the P&Z meeting on 6/5/24. Main agenda was the 52 acre annexation petition from Innsbrook Corporation. Todd Streiler took point and list points in annexation process:

a. consider annexation as unincorporated

b. change zoning planned

c. minor change to master plan to add 52 acres

d. preliminary plat is 1 acre, the smallest being just less than 1 acre. Condition vote involving language around easement in the Tyrol Valley area. Standard language concerning temporary access to easement and range with adjacency

e. final plat

 Allen Huddleston: Will find path forward. Continuing work sessions with Todd Streiler

CHAIRMAN’S REPORT/APPOINTMENTS

1. Chairman Reuter announced Commissioner Lynda Baker sworn in at P&Z meeting. Trustee Simon made 1st motion, Trustee West 2nd motion, Unanimous vocal Aye Consent. Need to order name plate for Lynda Baker and Nathan Bruns, lawyer.
2. Chairman Reuter: 2 applicants applied for Trustee vacancy. A decision expected by the end of the month.
3. Village Clerk, Jackie Kemp, works MWF 10 am to 2 pm. As Jackie has no background in municipalities, Board of Trustees will be posting a job position of Administrator.
4. Trustee Donna West brought up Wednesday, June 19th is a Holiday and Village office is closed and will work out with Jackie to come in Tuesday or Thursday.

Guest speakers Mark Spykerman, Gilmore & Bell, gave a summary of proposed lease transaction with First State Community Bank (FSCB) to finance $950,000 payable over 20 years with fixed rates 5.75% for 5 years or 6.05% for 10 years. When fixed rates ends, variable and prime rates take place. Mark recommends $750,000 lease. An ordinance is needed to be deeded to Village of Innsbrook properly for a lease to FSCB through 2064 with paying rent to FSCB project fund.

Chairman Dan: Intend to pay fully new Village of Innsbrook hall, so thinking loan may just need $100,000

Mark: FSCB requires $250,000 initially

Nathan Bruns: Dates need to be flexible

Trustee Cook: What is timing on 1st draw?

Mark: When 1st sign.

1. Chairman Reuter remarked the open house earlier this day from 3 to 5 pm was available for residents to see the plans for new Village Hall.

Audience member: 10 years from now, what do you do if use all cash for new Village Hall?

Chairman Reuter: approximately $500,000 held back

Audience member: Was building on the ballot? Where was money coming from, tax issues?

Nathan Bruns: Community elect trustees to do what’s best for Village.

Chairman Reuter: Village Hall will not be on ballot

Virgil Woolfolk in audience: Notated he gave document for board to review water, trash and future expenses.

Chairman Reuter: Jeff Thompsen and Department of Agriculture all looked at this. Believes done everything required and with legal advice.

UNFINISHED BUSINESS

1. Village Hall

NEW BUSINESS

1. Highway F Traffic Study – Trustee West and P&Z planning on scheduling traffic count strips for 4th of July. MO DOT usually does for 48 hours. Trustee West also plans to attend next Booneslick meeting

VOTE TO ADJOURN

A motion was made by Trustee Cook, seconded by Trustee Simon, to adjourn the regular meeting with all 4 trustees in Aye vote. Chairman Reuter declared the motion passed unanimously. The meeting was adjourned at 5:54 PM.

Respectfully submitted:

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Dan Reuter, Chairman

Approved by the Board of Trustees: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_