

Vital Resource Solutions, Inc.

Board Meeting Minutes

February 27, 2018

Attendees:

- Monique Robinson
- Tyon Robinson
- Karissa Johnson
- Amanda Burge
- Teralyn Boyd

I. Welcome/Role Call/Thank You

The meeting was called to order by Monique at 6:10p.m. She began with a Roll Call of the Board of Directors.

II. Signature/Approval of January Special Board Minutes

Karissa read the January Special Board Meeting Minutes. Monique motioned to approve the Minutes; Amanda seconded the motion. Motion passed unanimously.

Signature/Approval of January Regular Board Minutes

Karissa read the January Regular Board Meeting Minutes. Monique motioned to approve the Minutes; Karissa seconded the motion. Motion passed unanimously.

III. Fundraiser Updates

- iSurvived t-shirt sales
 - 25 sold & 25 donated (Nov 2017)
 - 50 remaining
- Fundraiser Dinner- May 22nd @Chipotle W. State Street; 4pm-8pm
 - 50% donation to VITAL if a minimum of \$300 in sales are received

- Should we do another restaurant fundraiser this quarter?
 - Yes; Monique will look into getting another restaurant on board for the end of March

IV. Board Member Positions

Monique was concerned that the Secretary position may be too much for Karissa being that she has a tight/busy schedule. Karissa chose to continue to stay in the position.

Vice Chair position will not be voted on until last seat on board is filled

V. Discussion Items

a. Committee Selection

School Adoption = Monique, Karissa, Amanda

Disaster Recovery = Amanda, Monique

Entrepreneurship = Tyon, Teralyn, Karissa

ED stated that she will follow up with Monica for her committee selection(s).

b. Reconciliation Update – Standing item for March

Monique hasn't met with Monica yet

c. Life Count

- 62 registrants (Outreach event)
- 3,625 Red Stick Ready (shared outreach event post)
- 3,687 total life count

d. Disaster Recovery Monthly Update

No New Clients; No Closed Cases; 23 Open Cases; Outreach Goal 2 events per quarter; 1 Actual Outreach Event

e. Social Worker Partnership Needed - MSW, LCSW or RSW

Monique reached out to Southern, LSU and Tulane to inquire about utilizing undergrad social workers for their fieldwork

positions. Two undergrads from Southern University came on this week. Monique would like a grad student from Tulane to start in August, but will need a licensed social worker to be a field supervisor over the grad student social worker for 1 hour per week. She has reached out to someone and is awaiting a response. Teralyn has a contact that she will reach out to. Two social workers are desired so one can overlook SU's grad student(s) and the other can overlook LSU's grad student(s).

f. Volunteer Project – When should we do the rebuild? Select two homes to work on over a weekend; will partner with City Year and maybe the City

VITAL has two potential clients; one in need of a lot of work and one need painting; volunteers will be solicited. Dates selected were March 24-25 and April 14-15. Project will be publicized two weeks prior and Monique will reach out to Home Depot and Lowe's for material donations and labor.

g. Account Balance Sheet

Vital has a balance of \$652.33 as of 02/27/18. Ideas were presented for use of the money. The decision was made to see what VITAL clients are in need of. A list will be created and sent to board members for approval before sending to clients.

h. Motion to develop low income housing in flood affected parishes

The goal is to provide affordable housing to the general public. It will generate passive income for the organization and will be an asset for VITAL. Karissa motioned to approve and Teralyn seconded the motion. It was approved with no opposition. The organization will submit a proposal.

i. Motion to switch bank accounts – Guaranty Bank

Chase Bank charges a \$12 monthly fee and that is costly. Guaranty Bank charges a \$5 fee; free with \$1,000 balance and it is a good bank for rehab and construction. Teralyn suggested LandMark

Bank, but the monthly fee is \$10; therefore, it was decided to stick with Guaranty Bank. Tyon motioned to approve and Karissa seconded the motion. The motion was approved with no opposition.

j. Silent Auction Update

March Auction (March 16th) - Audubon Zoo, BR Zoo, Benny's Carwash, Otterbox, Mimosa Jewelry (bracelet), Tin Roof Brewery (case of beer), Blue Runner, AMC, Sky Zone, Costco, Trader Joe's, Acme Oyster, Houma's House have all made donations

Soliciting donations will end on March 6th; auction items will post for bid on Friday, March 9th.

k. Grants Update

Submitted- Entergy for rebuilding @\$15K; Denied -Finish Line @\$15K and OLOL - Case Mgmt & Rebuilding \$23,900

l. Open Floor - No other topics were discussed

m. Meeting Adjourned at 6:50 p.m.

Certified by:  Date: 06/24/18