

SALARY ORDINANCE 1988 - 1

AN ORDINANCE ESTABLISHING THE DEPARTMENTS OF THE TOWN OF CLOVERDALE, INDIANA, FIXING SALARIES AND EMPLOYMENT POLICIES FOR THE YEAR, 1988.

BE IT ORDAINED by the Board of Trustees of the Town of Cloverdale, Indiana: SECTION ONE: That the following shall be the salary paid to officers and employees of the Town of Cloverdale, Indiana, to-wit:

TOWN TRUSTEES:

\$1,000.00 a year, 40% there of from income for water services, 30% from income for sewage services, 26.7% from General Fund Appropriation, and 3.3% Motor Vehicle Highway Appropriation.

TOWN CLERK TREASURER

\$13,500.00 a year, 40% there of from water income, and 30% from sewage income, and 30% from General Fund Appropriation. Clerk's duties: Oversees all activities in the Clerk's Office in addition to State Requirements of duties.

CHIEF OF POLICE

\$17,920. a year, 85% from the General Fund Appropriation and 15% from the Motor Vehicle Highway Fund Appropriation. Department policies to be established by the Chief of Police.

SENIOR PATROLMAN

\$16,240 a year, 85% from the General Fund Appropriation and 15% from the Motor Vehicle Highway Fund.

PATROLMAN FIRST CLASS

\$12,000 a year, 85% from the General Fund Appropriation and 15% from the Motor Vehicle Highway Fund.

UTILITY MANAGER

\$25,000 a year, 45% from the Water Services, 45% from the Sewage Services and 10% from the Motor Vehicle Highway Appropriation.

WATER & SEWAGE  
CLERK-TYPIST

\$10,125. a year, 75% from the Water Services, and 25% from the Sewage Services. The work week shall consist of 37.5 hours and time and one half shall be paid for hours worked over forty hours in a one week period. Work hours to be eight o'clock A.M. until four thirty P.M. with one hour off for lunch. Duties to be as instructed by the Clerk.

UTILITY OPR. TECH.

\$14,325. a year, 60% from the income for Water Services, 37.8% from the income for Sewage Services and 2.2% from the Motor Vehicle Highway Appropriation. The work week shall consist of forty hours in a one week period. In addition to the above, employee shall be paid \$5.00 per visit (two per day) to Water and Sewage Plants to perform designated surveillance duties on non-working days.

UTILITY DIST. TECH.

\$15,845. a year, 77.8% from the Water Services, 20% from the income from the Sewage Services and 2.2% from the Motor Vehicle Highway Appropriation. The work week shall consist of forty hours and time and one half shall be paid for all hours worked over forty hours in a one week period. In addition to the above, the employee shall be paid \$5.00 per visit (two per day) to Water and Sewage Plants to perform designated surveillance duties on non-working days.

BUILDING INSPECTOR

75% of total building permit receipts only, payable monthly.

UTILITY LABORER

\$9360. per year, 60% from Water Services and 40% from Sewage Services. The work week shall be as directed by the Utility Manager with no additional compensation for overtime hours worked nor shall the employee be eligible for any other so-called fringe benefits other than those made mandatory by law.

SECTION TWO:

That the following shall be the rules, regulations and policies applicable to the benefits due officers and employees of the Town of Cloverdale, Indiana, excluding the Police Department.

1. The Town of Cloverdale, Indiana will pay all the premiums except for \$0.01 OF Insurance coverage of full-time Town employees with an insurance company of the Town's choice for group insurance.
2. Each full time employee shall receive five (5) days paid sick leave each calendar year, non-cumulative, to be used for illness only of the employee.
3. Each full time employee shall receive three (3) days paid personal leave each calendar year, non-cumulative.
4. Each full time employee shall be granted paid time off for Jury Duty or to act as a pall-bearer.
5. Each full time employee shall be granted three (3) days absence with pay in case of death of the employee's Mother, Father, Sister, Brother, Spouse, Child, Grandparent, Father-in-Law or Mother-in-Law.
6. VACATIONS:  
Each full time employee shall be granted a vacation period with pay as follows:  
One (1) year continuous employment-----five days  
Two (2) years continuous employment-----ten days  
Ten (10) years continuous employment-----fifteen days
7. HOLIDAYS:

The following HOLIDAYS will be observed by all full time employees, excluding the Police Department members:

New Year's Day	Veteran's Day
Memorial Day	Thanksgiving & following day
Independence Day	Christmas Eve & Christmas Day
Labor Day	

8. The Town shall furnish clothing to the Utility Manager, Utility Technician and the Utility Operations Tech. Quantities shown are maximum during the calendar year and then only if deemed serviceable by the Utility Manager:

**CLOTHING ALLOWANCE:**

- Three (3) sleeved shirts w/logo and name.
- Three (3) long sleeved shirts w/logo and name.
- Three (3) pairs trousers
- One (1) work jacket w/zip-in winter liner and logo and name.
- One (1) pair insulated coveralls w/logo and name.

9. The Town shall furnish the needed safety and foul weather gear as required by OSHA, the discretion of the Utility Manager and with approval of the Town Board to the employees mentioned in #8.

10. The Town has established the amount of \$.21 per mile to be paid to each employee of the Town of Cloverdale for traveling to and from meeting and business places upon presentation of signed mileage claim voucher #101 recording start and finish odometer readings and total mileage traveled.

**SECTION THREE:**

That the following shall be the benefits due the Cloverdale Police Department.

1. The Town of Cloverdale, Indiana will pay all the premiums except for \$0.01 of insurance coverage of full time Police Department employees with an insurance company of the Town's choice for group insurance.
2. Each full time employee shall receive five (5) days paid sick leave each calendar year, non-cumulative, to be used for illness only of the employee.
3. Each full time employee shall be granted paid time off for Jury Duty or to act as pall-bearer.
4. Each full time employee shall be granted three (3) days absence with pay in case of death of the employee's Mother, Father, Sister, Brother, Spouse, Child, Grandparent, Father-in-Law or Mother-in-Law.
5.
  - A. All Police Personnel with more than two (2) years of full time paid service but less than ten (10) years of full time paid service receive thirty (30) days annual leave. Non-accumulative.
  - B. All Police Personnel with more than one (1) year of full time paid service but less than two (2) years of full time paid service receive twenty (20) days annual leave, non-accumulative.
  - C. First year probationary Police Officers shall receive nine (9) days annual leave, non-accumulative.

PASSED AND ADOPTED THIS

DAY OF DECEMBER, 1987.

Wm. D. Smith  
BOARD PRESIDENT

Wm. H. Smith  
TRUSTEE

David A. Smith  
TRUSTEE

ATTEST:

Lily Bennett  
TOWN CLERK TREASURER