

EMPLOYMENT APPLICATION FORM

Greenstone Construction Inc.

118 Broadway Suite 612

Fargo, ND 58102

(701) 293-1200



PLEASE PRINT ALL INFORMATION REQUESTED EXCEPT SIGNATURE

PLEASE COMPLETE PAGES 1-4.

DATE

General Information

Name _____
Last First Middle Maiden

Address _____
Street City State Zip Code

Home Phone _____ Cell Phone _____

Social Security Number _____ Rate of Pay Expected _____

Are you at least 18 years of age? _____ When are you available to work? _____

Position Applied for _____ Referred by _____

Employment Desired FULL-TIME ONLY PART-TIME ONLY FULL- OR PART-TIME

Are you currently employed? Yes No If Yes, may we contact your present employer? Yes No

Will you travel if the job requires it? Yes No

Will you work overtime if asked? Yes No

Are you either a U.S. Citizen or permitted under your present visa or immigration status to working the U.S.? Yes No

****Proof of identity and ability to lawfully work in this country is required prior to or immediately upon employment.****

Have you ever been in the armed forces? Yes No

Are you now a member of the national guard? Yes No

Specialty _____ Date Entered _____ Discharge Date _____

Do you have any friends or relatives that work here? Yes No

Name: _____ Relationship _____

Name: _____ Relationship _____

Driver's License Information

Do you have a current driver's license? Yes No

Driver's License Number _____ State of Issue _____ Type _____

Date of expiration _____

Have you had any accidents during the past three years? Yes No How Many? _____

Have you had any moving violations during the past three years? Yes No How Many? _____

Have you ever had a license, permit or privilege to operate a motor vehicle denied, suspended or revoked?
 Yes No If yes, explain _____

License / Certificates / Apprentice Training

Certificate / Course Name	Organization / Company	Completion Date

Educational Background

Type of School	Name of School	Location (Complete Mailing)	Did you graduate	Major & Degree
High School				
College				
Trade School				
Professional School				

Character References

List three (3) persons, NOT RELATED TO YOU, whom you have know for at least one year:

Name	Address	Telephone	Occupation
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

Employment History

List each job you have held. Start with your most recent or last job. Include Military Experience.

Employer				Work Performed
Address				
Job Title				
Supervisor				
Reason For Leaving				
Dates Employed	From		To	
Wage	Starting		Final	
May we make inquiries of this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No				

Employer				Work Performed
Address				
Job Title				
Supervisor				
Reason For Leaving				
Dates Employed	From		To	
Wage	Starting		Final	
May we make inquiries of this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No				

Employer				Work Performed
Address				
Job Title				
Supervisor				
Reason For Leaving				
Dates Employed	From		To	
Wage	Starting		Final	
May we make inquiries of this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No				

TO BE READ AND SIGNED BY APPLICANT

In exchange for the consideration of my job application by **Greenstone Construction Inc.** (hereinafter called "the Company"), I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements, and the like as they may exist from time to time, or other Company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of Greenstone Construction Inc. , or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by the President /General Manager of the Company. Both the undersigned and Greenstone Construction Inc. may end the employment relationship at any time, without specified notice or reason. If employed, I understand that the Company may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts called for is cause for dismissal at any time without any previous notice. I hereby give the Company permission to contact schools, previous employers (unless otherwise indicated), references, and others, and hereby release the Company from any liability as a result of such contract.

I also understand that (1) the Company has a drug and alcohol policy that provides for pre-employment testing as well as testing after employment; (2) consent to and compliance with such policy is a condition of my employment; and (3) continued employment is based on the successful passing of testing under such policy. I further understand that continued employment may be based on the successful passing of job-related physical examinations.

I further understand that my employment with the Company shall be probationary for a period of sixty (60) days, and further that at any time during the probationary period or thereafter, my employment relation with the Company is terminable at will for any reason by either party.

I certify that all statements made on this application are true and complete to the best of my knowledge and without mental reservation. I understand that any misrepresentation or omission of information or facts included herein, may constitute grounds for rejection of employment, or if hired, grounds for termination.

Signature of Applicant _____

Date _____

Greenstone Construction Inc. is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age or disability. We assure you that your opportunity for employment with this Company depends solely on your qualifications.

Thank you for completing this application form and for your interest in our business.