

TOWN OF DIX  
REGULAR MEETING  
FEBRUARY 13, 2023

PRESENT: Supervisor Dominic Smith  
Deputy Supervisor F. Joe Hammond  
Councilman Brian Ervay  
Councilman David Hertel  
Councilman Jeff Meehan  
Bookkeeper Billi Jo Carnes  
Town Clerk Naomi Kingsley  
Code Enforcement Officer Dennis Trembley  
Highway Superintendent Scott Yaw

Superintendent Smith called the Regular Meeting to order at 6:30 PM followed by the Pledge of Allegiance.

Additions to the agenda – Supervisor has one item for executive session.

Reports.

- a. Supervisor – new town hall should be almost complete by end of month. Still waiting on NYSEG for electric and gas. There is temporary power there now to run lights and equipment. Flooring will go in next week. DuVall Road Solar is moving forward and the Beaver Dams-Moreland project is coming, a few changes need to be made.
- b. Deputy Supervisor – none
- c. Bookkeeper – none
- d. Supt. Of Highway – Hauled gravel from Odessa sand and stone, plowed and sanded roads during events, finished painting inside highway shop Perma insurance meeting and walk thru went well, Loader blew two hydraulic lines, lines were cracking severely, changed all four that feed the bucket, hauled 12 loads of waste salt from us salt, Removed a few road kill animals and composted them at the State DOT
- e. Code Officer – 1 Building permit issued, 23 building permits of all types now open, 1 demolition permit issued for a house, 1 certificate of occupancy issued for single family home, 15 building permit inspections completed, 2 violation notices issued, (unlawful building, faulty equipment & unsanitary conditions), 2 fire calls, total fees collected \$53.00
- f. Planning Board – still working on short-term rentals
- g. ZBA – next meeting is February 21<sup>st</sup> for an area variance
- h. Town Court – none
- i. Dog Shelter – no dogs brought in to the shelter during January, no dogs in December 2022.
- j. Committee Reports
  - a. EMC – none
  - b. Fire Dept – none
  - c. Landfill – no meeting due to illness
  - d. Short Term Rental – none

RESOLUTION #31 – offered by Hammond, seconded by Ervay  
Resolve to accept the Organization Meeting Minutes and Regular Meeting minutes from January 17, 2023 as well as the Clerks Report and the Audit. Ayes 4, Nays 0

AUDIT 02/09/23

General Fund-Town Wide	2651-2673	\$ 69,222.55
General Fund-Outside Village	2667-2670	\$ 269.67
Highway Fund-Town Wide	1761-1768	\$ 3,255.04
Highway Fund Outside Village	1769	\$ 4,892.70
Special Water Fund	490	\$ 458.41
Special Sewer Fund	491	\$ 136,000.00
Trust & Agency	386-390	\$ 21,519.53

Supervisors Report for December 2022 and January 2023 tabled for now.

Correspondence – none

Old Business:

Attorney Halpin will be sending a letter to Charter regarding their contract with the Town.

Resolution #32 – offered by Hertel, seconded by Hammond  
Resolved to accept the new Deputy Highway job description as offered. Ayes 4, Nays 0

New Business:

Resolution #33 – offered by Hammond, seconded by Ervay  
Resolve to accept former clerk Helen Teed’s resignation and to forward it and responses on to proper channels. Ayes 4, Nays 0

RESOLUTION #34 – offered by Hammond, seconded by Ervay  
Resolved to appoint Naomi Kingsley as clerk/registrar. Ayes 4, Nays 0

RESOLUTION #35 – offered by Hertel, seconded by Hammond  
Resolved to have Supervisor Smith talk to Village of Montour Fire Department regarding fire coverage before possible negotiating with the Village of Watkins Glen Fire Department. Ayes 4, Nays 0

Supervisor Smith called for Executive Session for possible litigation at 8:11 pm.  
Exited executive session at 8:36 and meeting adjourned.

Respectfully Submitted,

Naomi C. Kingsley  
Clerk