

APPLICATION FOR EMPLOYMENT

PERSONAL INFORMATION

First Name

Middle Initial

Last Name

Street and Apt #

City

State

Zip Code

US Citizen YES NO circle one

Telephone #

Email Address: _____

Social Security # _____ - _____ - _____

Date of Birth: _____ - _____ - _____

Driver License #: _____ **State:** _____

License Current YES NO circle one.

If No Explain: _____

Contact person in the event of an emergency:

Name: _____ Relationship _____

Phone Number: _____

High School Graduate: YES NO circle one

What high school? What year did you graduate? _____ / _____

If no, highest grade achieved: _____

How did you hear about this job? _____

Do you have your own reliable transportation to and from the shop on a daily basis?

YES or NO circle one.

If NO Explain: _____

Drive time to the shop from your dwelling / house? How long have you lived there?

Drive time: _____ Years lived there: _____

How long have you lived in NY State? _____

Do you have experience driving a truck and trailer with equipment, mowers etc.?

YES OR NO circle one. Explain: _____

How would your previous employers rate you on being reliable 1-10 Explain?

How many days were you **late** to work last year? Explain: _____

How many days of work did you **miss** last year? Explain: _____

Ever been convicted of a felony or been incarcerated? YES NO circle one

If yes explain: why and how long? _____

Overall Health Condition: EXCELLENT GOOD POOR circle one

Further explanation: _____

Have any learning disabilities? Hard time taking / following directions? YES or NO

Explain: _____

Any Health Restrictions: Mentally or Physically? Past or Present time.

YES or NO circle one. Explain: _____

Taking any or have previously been on any Medications that could impact your **attitude** or **temper** when working with other employees, on the job daily and or working with power tools / equipment etc.?

YES or NO circle one

If yes explain / List medications: _____

How would you describe your attitude and temper when at work on the job daily?

What kind of events set you off and or may cause you stress on the job?

Explain: _____

Tell me about your Lawn Mowing experience? Landscape maintenance capabilities. Have you done - Spring / Fall cleanups / Mulching, any Shrub trimming?

Do you have any Snowplowing experience? Explain: _____

Would you be available to plow residential driveways in Pittsford this upcoming winter?

YES or NO circle one. If NO explain: _____

Do you have any obligations during the week that would interfere with work hours?

YES or NO Explain: _____

Would you be able to work Saturdays if necessary? YES NO circle one

Would you be able to work Holidays if necessary? YES NO circle one

Are you ok with working in poor conditions, such as rain or cold weather if necessary?

YES or NO circle one

List 3 words that describe your charter. "Mental or moral qualities distinctive to and individual"

1. _____ 2. _____ 3. _____

Could or have you worked with little or no supervision? Explain: _____

Are you mechanically inclined? Basic repairs? / Maintenance on equipment? Lawn mowers, oil changes, sharpening of blades, changing out fuel filters, air filters etc.?

YES or NO circle one. Explain: _____

Most Recent Employer / Where located? _____ / _____

Job title. Daily duties performed throughout the season: _____

Start Date: Month /Year worked there and final Month/Year worked with this company.

Starting Month _____ / Year _____ Final Month _____ / Year _____

Starting wage \$ _____ Ending wage \$ _____

Reasons for leaving: _____

2 other previous employers: Job position, Start Date / month and what year's worked there:

1. _____

2. _____

Why do you no longer work for the 2 companies above? Reason for leaving? Explain?

- 1. _____
- 2. _____

REFERENCES: Give the names of individuals not related to you. Whom you have known for at least one year. **We will be calling on these references.**

	Name	Years Acquainted	Contact Phone #
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

Have you ever served in the United States Military? YES or NO circle one

What would make you happy in this job? Explain in detail:

Desired wage per hour? \$ _____

Why should we pay you the wage you are requesting?

When would you be able to start? _____

I hereby certify that my answers in this application are true and complete to the best of my knowledge. If I am employed, I understand that any false statements on this application shall be considered sufficient cause for my dismissal. Furthermore, I understand that If I am hired, employment with this company is “at will” which means that either the company or I can terminate your/my employment for any reason not prohibited by state or federal law.

Signature: _____ **Date:** _____