

## Position Description:

**Mental Health Resource Center**, a comprehensive mental health center and Joint Commission accredited organization, is seeking a **Mental Health Professional** to join its Co-Responder Program in the Jacksonville Area.

As a co-responder with the Jacksonville Sheriff's Office (JSO), the Mental Health Professional will work directly with a JSO law enforcement partner to provide crisis de-escalation, intervention, assessment, and linkage to appropriate services to ensure disposition of mental health calls and crisis responses are to the least restrictive community-based services

The essential functions of the Mental Health Professional include, but are not limited to:

- Assist law enforcement whenever they come into contact with an individual suspected of having a mental illness or substance abuse disorder.
- Provide short-term interventions to reduce symptoms and stabilize the immediate situation.
- Assess individual risk for danger to self, danger to others, and other safety related concerns and responds accordingly.
- Develop a safety plan in the least restrictive setting.
- Develop a collaborative crisis plan that meets the needs of the individual and law enforcement.
- Assess and monitor for symptoms of trauma and indications of abuse, neglect, and/or abandonment. Use appropriate reporting mechanisms.
- Offer effective interventions to assist in coordinating services.
- Interviews natural supports to gather relevant information and provide information as needed.
- Prevent unnecessary hospitalizations or Emergency Department (ED) use of individuals with mental illness or substance abuse.
- Determine when to involve medical personnel when medical safety is identified as an issue.
- Assist with linkage to appropriate mental health, substance abuse, and medical providers as appropriate.
- Work closely with law enforcement and crisis intervention personnel to problem solve complex situations and develop plans for immediate and appropriate interventions.
- Collaborate with other community agencies to address immediate individual needs.
- Encourage the establishment and maintenance of support systems.
- Collaborate with other providers to access needed services.
- Conduct follow up visits with high-risk individuals.
- Refer to and coordinate necessary psychiatric evaluation and medication management to ensure access to stabilization services.
- Provide education to individuals on their illness and, if on medication, the necessity of taking the medication as prescribed to reduce symptoms.
- Participate in inter-agency team staffings to discuss challenging situations.
- Respond to referrals received from other JSO officers after an encounter and follow up with the identified individuals.
- Follow direction from law enforcement partner and other JSO officers regarding on-scene safety immediately and without hesitation.
- Assures the accuracy, completeness and confidentiality of clinical records.
- Maintains administrative records and responsibilities.
- Complete and sign professional certificates for involuntary examinations in accordance with the Baker Act. (Licensed Staff only)

Assures the accuracy, completeness and confidentiality of clinical records.

- Completes and submits clinical documentation daily to ensure accurate and detailed notes of the services provided.

- Maintains current and comprehensive information in each record.
- Ensures records are maintained according to MHRC policies and procedures and in accordance with contractual and licensing requirements.

Maintains administrative records and responsibilities.

- Maintains all records required for reporting.
- Collects identified data.

**Position Requirements:**

In order to be considered, candidates must have a Master's degree in Human Services, Social Work or a related Human Services field from an accredited university or college (a related Human Services field is defined as one in which 30 hours of course work includes the study of human behavior and development) **and** experience working with persons with severe and persistent mental illness required.

Two years of experience in crisis response required.

Valid Florida Registered Intern (IMH, ISW, or IMT) preferred.

Valid Florida License (LMHC, LCSW, or LMFT) preferred.

Must demonstrate proficiency in the MHRC Electronic Health Records (EHR) and Patient Information System demonstrated within three months of employment.

Proficiency of Microsoft Office Programs and the use of the Internet.

Strong communication skills are essential and this individual must be able to interact appropriately with internal and external customers, including patients, families, caregivers, community service providers, supervisory staff and other department professionals.

**Position Details:**

This position is Full Time days, 32 hours per week.

***This full time position offers a comprehensive benefits package.***

***MHRC offers assistance with Clinical Supervision hours for Masters Level Registered Interns in full time positions.***