

## Customer House Cleaning Checklist

Customer Name : \_\_\_\_\_ Date of Service: \_\_\_\_\_  
Crew Leader: \_\_\_\_\_ Crew Members: \_\_\_\_\_

*We are committed to consistently deliver a quality house-cleaning each time we come to your home so we've developed a system to help us help you. Today we performed the following services ...*

### Living Room / Dining Room: (Initials: \_\_\_\_\_)

- Windowsills / ledges / mini-blinds dusted
- Knick-knacks, shelves, frames dusted
- Lamps and shades dusted
- Ceiling fans / chandelier dusted
- Wood furniture polished
- Furniture vacuumed (including under pillows)
- Areas under 'accessible' furniture vacuumed
- Wood floors dusted/mopped; carpets vacuumed
- \_\_\_\_\_

### Family Room / Den: (Initials: \_\_\_\_\_)

- Windowsills / ledges / mini-blinds dusted
- Knick-knacks, shelves, frames dusted
- Lamps and shades dusted
- Ceiling fans dusted
- Wood furniture polished
- Furniture vacuumed (including under pillows)
- Areas under 'accessible' furniture vacuumed
- Wood floors dusted/mopped; carpets vacuumed
- \_\_\_\_\_

### Kitchen and Eating Areas: (Initials: \_\_\_\_\_)

- Countertops cleaned
- Outside range hood cleaned / shined
- Top and front of range cleaned / shined
- Drip pans cleaned / shined
- Sinks cleaned and disinfected, chrome shined
- Refrigerator front / visible sides cleaned and shined
- Dishwasher front cleaned and shined
- Microwave wiped out, front cleaned and shined
- Floors vacuumed and mopped
- Cobwebs removed from baseboards, ceiling
- Ceiling fan dusted
- General dusting – knick knacks, frames, etc.
- Cabinets (outside) cleaned, polished
- Kitchen furniture (table, chairs, desk) wiped
- Doors and frames spot cleaned for fingerprints
- \_\_\_\_\_

### Foyer Area / Hallways: (Initials: \_\_\_\_\_)

- Wood floors dusted/mopped, carpets vacuumed
- Stairs vacuumed
- Cobwebs removed from baseboards / ceiling
- Furniture dusted (if applicable)
- Ledges / frames / picture frames dusted
- \_\_\_\_\_

### Bathroom – Main Level (Initials: \_\_\_\_\_)

- Vanity cleaned and disinfected
- Sink cleaned and disinfected
- Mirrors and chrome fixtures cleaned and shined
- Floors washed and disinfected / carpets vacuumed
- Toilets cleaned and disinfected
- Cobwebs removed
- General dusting
- \_\_\_\_\_

### Bathrooms – Upper Level (Initials: \_\_\_\_\_)

- Tile walls, bathtubs, showers cleaned and disinfected
- Shower doors cleaned and disinfected
- Toilets cleaned and disinfected
- Vanity cleaned and disinfected
- Sink cleaned and disinfected
- Mirrors and chrome fixtures cleaned and shined
- Floors washed and disinfected / carpets vacuumed
- Cobwebs removed
- General dusting – shelving, picture frames
- Knick-knacks damp cloth wiped
- Mildew chemically treated
- \_\_\_\_\_

### Bedrooms (#\_\_\_\_): (Initials: \_\_\_\_\_)

- Windowsills / ledges / mini-blinds dusted
- Knick-knacks, shelves, frames dusted
- Lamps and shades dusted
- Ceiling fans dusted
- Mirrors cleaned and shined
- Furniture polished or 'damp cloth' wiped
- Areas under 'accessible' furniture vacuumed
- Wood floors dusted/mopped; carpets vacuumed
- Empty closet floors vacuumed
- Cobwebs removed from baseboards / ceiling
- Linens changed (if clean linens left in room)
- \_\_\_\_\_

Additional Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Thank you for your trust and confidence!*

*A Better House Cleaning Service  
(800) 743-7241*