

Arbor Management Company, Inc.
One Snow Road
Marshfield, MA 02050
781-837-4300

SPYGLASS LANDING CONDOMINIUMS
MANAGER'S REPORT

August 17, 2016

UNIT OWNER ISSUES:

1. Kathleen Graney – 9 Schooner Way-re: request to plant a small tree and discuss siding trim around front door. (she will be attending the meeting)

FINANCIAL STATEMENTS:

1. See attached

SNOW REMOVAL:

1. 2016-2017 Proposed contract from Taylor– see attached
2. 2016-2017 Proposed contract from Tomasi in process

LANDSCAPING:

1. Per Tomasi “ all the plantings, trees, etc. being planted will be slotted for the end of August, early September due to the dry spell we have had, that is really the best/most appropriate time to plant. Plants/trees are not at reliant upon water as they would be if put in the ground right now.”

MAINTENANCE ITEMS:

1. See work order list attached

OLD ITEMS:

1. Insurance Study with Paul Connolly – completed
2. Replacement Reserve study with Noblin Associates - in process
3. Sidewalk Replacement beginning this week - see attached list – funded from Reserves
4. Violation letter sent August 9th – see attached

NEW BUSINESS:

1. Request from Joan Power – 18 Schooner Way re: uplighting
2. Water Bill abatement - \$1,514.70
3. Backup generator repaired - \$800-\$900

INFORMATIONAL ITEMS:

FHA CERTIFICATION EXPIRES: 2/3/2017

ROOFS:

WINDOW WASHING: Ted Heaps, done in late June (unit owner arranges) 781-690-0228

ANNUAL MEETING: Monday – 9/19/16 – 7pm

POSSIBLE BUDGET ITEMS: