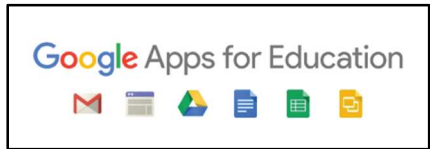




## GOOGLE APPS FOR EDUCATION

### Student / Parent Instructions



All Saints Academy provides all staff and students Google Apps for Education. All students in grades 1-8 have been provided a Google Education school accounts to access a special educational learning suite tailored specifically for educational institutions. It includes Web based Google Apps such as Gmail, document creation tools, shared calendars, and collaboration tools. Students are issued an [allsaintswebster.org](mailto:allsaintswebster.org) email address, which acts as the student's login to the Education Learning suite.

### ACCOUNTS

**Students in Grades 1-4:** have been provided accounts for parents to view the Google Classroom pages for daily class communication, assignments and class calendar. Parents should login to these accounts to view their child's class page used for class notices, assignments and class calendar. Parents can also add the All Saints Academy Google calendar for all school events.

### Google Classroom Pages

Elementary Parents can view their child's classroom page by going to [classroom.google.com](https://classroom.google.com). Parents should sign in with students All Saints Academy account and click on assigned Google Classroom page.

**Students in Grades 5-8:** Have been provided the use of a Chromebook mobile learning device to enhance the use of Google Apps for Education integrated across the curriculum and in all classes on a daily basis.

### USERNAME AND PASSWORD

Username: First initial, last [name@allsaintswebster.org](mailto:name@allsaintswebster.org)

Password: First and last initial@asa and the year they graduate 8<sup>th</sup> Grade.

Example: John Smith in Grade 1 would be [jsmith@allsaintswebster.org](mailto:jsmith@allsaintswebster.org), Password: [js@asa2027](#)

**\*Sibling Duplicates:** For Siblings with the same first initial last name a number of birth order is added at the end of the username. For Example: Jack, John and Jill Smith would be [jsmith1@allsaintswebster.org](mailto:jsmith1@allsaintswebster.org) , [jsmith2@allsaintswebster.org](mailto:jsmith2@allsaintswebster.org), and [jsmith3@allsaintswebster.org](mailto:jsmith3@allsaintswebster.org).

For any questions or technical assistance needed please contact our Technology Director, Ms. Gina DiCola via email at [gdicola@allsaintswebster.org](mailto:gdicola@allsaintswebster.org).