

Efforts will be made to accommodate the needs of disabled persons upon proper notice by contacting the clerk prior to the posted meeting at 920-470-3101.

**MAPLE CREEK TOWN BOARD MEETING  
TOWN HALL W10388 COUNTY ROAD W  
JANUARY 8, 2023 6:30 PM**

**Call to order and Pledge of Allegiance**

Chairperson Griffin called the January 8, 2023 Maple Creek Town Board meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

**Verify open meeting notices, roll call, approval of agenda order (stands as is unless motion for change)**

The agenda for these minutes was posted at the three Town posting boards and on the town's website on Friday, January 5, 2023.

Elected Officers present: Sue Griffin, Jim Young, John Knapp, Tory Much and Amiee Stracy

Others present: Jason Hintzke

**Approval of December 11, 2023 Town Board Meeting minutes**

Knapp made a motion, seconded by Young, to approve the December 11, 2023, Town Board Meeting minutes. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

**Treasurer**

- **Monthly Financial Report**

The balances for all accounts as of December 31, 2023, are as follows: Checking - \$2,383.75; Investment Savings - \$383,621.96; Town Reserve CD's - \$138,260.65; Town ARPA Reserve CD - \$67,136.95. Total town funds - \$591,403.31. Stands as read subject to an audit with the clerk.

- **Go Daddy Renewal**

The town website is up for renewal at a cost of \$187.86 for 1 year. Young made a motion, seconded by Griffin, to approve the renewal of the town's Go Daddy website at a cost of \$187.86 for 1 year. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

- **Quicken Renewal** – Informational – The cost for the Quicken renewal was \$63.17.
- **CD Renewal** – ARPA CD comes due 1/17/2023, CD options and rates were discussed. Knapp made a motion, seconded by Young, to roll the ARPA funds into a CD at Community First for 10 months at 5.3%. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.
- **Safe deposit boxes at First State Bank**

The records were removed from the 2 safe deposit boxes at First State Bank to see what was in them, they contained multiple old ledgers and maps. Young made a motion, seconded by Knapp, to close the safe deposit boxes at First State Bank and contact the Historical Society about any records the town is not required to keep. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

- **Tax Settlement Checks** – Informational

**Outagamie County Sheriff's officer report**

No officer in attendance.

**Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed.**

Jason Hintzke informed the Board of the recent discovery of a clause on some property that they own which allows NextEra Energy 3 years right of first refusal should they sell the property. I was discovered that this property was considered as a possible site of a conceptual battery storage facility for the proposed solar project. The county provided contact information for Matt Johnson, Community Engagement Manager at NextEra Energy Resources to help explain the proposed project further. Matt can be reached at [matt.johnson@nexteraenergy.com](mailto:matt.johnson@nexteraenergy.com) or 608-705-0554.

**Specific matters for discussion and possible action:**

- A. Village of Bear Creek Fire Services Contract – Chairperson Griffin – table discussion for next month

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B. Culvert Permit for John Helgeson - Knapp made a motion, seconded by Young, to approve the Culvert Permit for John Helgeson. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

C. Roads

- 2024 Road construction discussion – Chairperson Griffin to contact county about getting an estimate for finishing Buboltz Road from Hoffman Road to County W

D. WTA 2024 District Meeting Registrations – Knapp made a motion, seconded by Griffin, to approve the \$65.00 registration fee for Young, Griffin and Stracy to attend the upcoming WTA District Meetings. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

E. Building Inspector Services – Discussion was had regarding possibilities for building inspector services, the board will obtain more information from current a prospective inspectors before making a decision.

F. Town Hall

- Rental January 6th Tonia and Myke Knapp - INFORMATIONAL

G. Clerk

- February Primary Election – Feb. 20th – The ballot only contains referendum question for School District of Shiocton of which we have only a handful of registered voters.

**Report of officers:**

- Cemetery – nothing to report
- Plan Commission – nothing to report
- Building Inspector—nothing to report
- Constable – 1 call on December 26, 2023, found black and white dog, owner was on their way to pick up dog before Constable arrived
- Raft—2024 Raft Permits stickers are in

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**Complaints/Correspondence – No action taken**

It was reported that Harter’s missed part of Hintzke Rd during last week’s refuse pickup. Harter’s was contacted.

**Review and payment of vouchers**

Vouchers for checks numbering 12573 to 12601 were submitted for review and payment. An additional payment will be made by direct debit from checking for the December Federal withholding tax and the 4th quarter State withholding tax.

**Future Agenda Items: Discussion/Action on future agenda items?**

Building Inspector Services, Fire Contract, Culvert permit for John Helgeson.

**Adjournment/Calendar**

- February 5th, if needed, Plan Commission meeting, 6:00 pm.
- February 12th, Town Board meeting, 6:30 p.m.
- Spring Primary, February 20, 2024

Young made a motion, seconded by Griffin to adjourn at 7:33 p.m. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED. These minutes were taken at a meeting of the Town of Maple Creek Board held on the 8<sup>th</sup> day of January 2024, and were entered in this record book by:

\_\_\_\_\_, Clerk Stracy

And were approved this 12<sup>th</sup> day of February 2024 by:

\_\_\_\_\_, Chairperson Griffin

\_\_\_\_\_, Supervisor Young

\_\_\_\_\_, Supervisor Knapp