



ROLE PROFILE FOR A TOWN COUNCILLOR

To champion the interests of the local community and effectively represent the interests of the Ward whilst serving all constituents equally.

To contribute to the formation and scrutiny of the Town Council's policies, and budget .

To represent the council on outside bodies and to participate effectively as a member on any committee or panel.

To participate constructively in the good governance of the town.

To meet and liaise regularly with local stakeholders and to involve and consult with them on key Council decisions.

To represent the authority to the community and the community to the council.

To be responsible for personal development and undergo appropriate training.

To work collaboratively with other Elected Members within the same ward.

To ensure that local people are informed:

- About decisions that affect them.
- About opportunities in the community.
- As to why decisions are taken.
- About the work of other agencies on matters that affect the community.

To develop and maintain a knowledge of the Council and develop working relationships with it's officer.

To support and promote education for citizenship locally and encourage the community to participate in the government of the area.

To participate in the activities of any political group of which the councillor is a member.

To undertake case work for constituents.

To fulfill the legal and local requirements placed on an elected member.